

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
 For Inclusion on Board Agenda

☒ Resolution or Ordinance (Blue) ☒ *Waiver of First Requested*
☐ Recommendations of Boards, Commissions & Committees (Green)
☐ Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: January 12, 2017 (B of T) Date: January 19, 2017

TITLE: Release of Executive Session Minutes

SUBMITTED BY: Janet Downer, Business Administrator/Deputy Village Clerk 

BACKGROUND/POLICY IMPLICATIONS:

Public Act 88-378, effective January 1, 1982 requires that minutes of closed session meetings are to be recorded in written form and 5 ILCS 120/2.06 (d) states that "Each public body shall periodically, but not less than semi-annually, meet to review minutes of all closed meetings. At such meetings a determination shall be made, and reported in an open session that (1) the need for confidentiality still exists as to all or part of those minutes or (2) that the minutes or portions thereof no longer require confidential treatment and are available for public inspection.

Attached is a resolution authorizing the Village Clerk to make certain closed session meeting minutes available for public inspection – First Review 2017.

Staff is requesting a waiver of first reading.

Please place this item on the January 19, 2017 Board of Trustees agenda.

Fiscal Impact/Funding Source:

Review (as necessary):

Village Attorney X _____	Date _____
Finance Director X _____	Date _____
Village Manager X _____	Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



MEMORANDUM

TO: Village President and Board of Trustees

FROM: Janet Downer
Business Administrator/Deputy Village Clerk

DATE: January 12, 2017

**SUBJECT: Review of Executive Session Minutes
First Review 2017**

State Statute establishes that a review be conducted periodically, but not less than twice yearly, to determine if there is still a need for confidentiality, or that the minutes, or portions thereof, no longer require confidential treatment and are available for public inspection.

During the 2017 First Review, the Village Board decided to release and/or keep confidential certain minutes from 2003 through 2012. Minutes from 2013 through 2017 are currently under review and will be considered by the Board of Trustees in the near future.

Please find attached a resolution authorizing the Village Clerk to make certain closed session meeting minutes available for public inspection- First Review 2017.

Should you have any questions or concerns, please feel free to contact me.

cc: Scott Niehaus, Village Manager
Tom Bayer, Village Attorney

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE VILLAGE CLERK
TO MAKE CERTAIN CLOSED SESSION MEETING MINUTES
AVAILABLE FOR PUBLIC INSPECTION
(FIRST REVIEW 2017)**

WHEREAS, the President and Board of Trustees of the Village of Lombard have met from time to time in closed session for purposes authorized by the Illinois Open Meetings Act (the "Act"), a list of said closed session meeting dates being attached hereto as Exhibit "A" and made a part hereof; and

WHEREAS, as required by the Act, the Village Clerk has kept written minutes of all such executive sessions; and

WHEREAS, pursuant to 5 ILCS 120/2.06(c), the President and Board of Trustees have met in closed session to review closed session minutes; and

WHEREAS, the President and Board of Trustees have previously made available for public inspection certain closed session minutes, a list of said disclosed closed session minutes being attached hereto as Exhibit "B" and made a part hereof; and

WHEREAS, the President and Board of Trustees have determined that a need for confidentiality still exists as to the closed session minutes from the closed session meetings set forth on Exhibit "C", attached hereto and made a part hereof; and

WHEREAS, the President and Board of Trustees have further determined that the minutes of the closed session meetings listed on Exhibit "D", attached hereto and made a part hereof, no longer require confidential treatment and should be made available for public inspection;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DUPAGE COUNTY, ILLINOIS, as follows:

SECTION 1: The closed session minutes from those meetings set forth on Exhibit "D" attached hereto are hereby released.

SECTION 2: The Village Clerk is hereby authorized and directed to make the minutes from those meetings set forth on Exhibit "D" available for inspection and copying in accordance with the standing procedures of the Clerk's office.

SECTION 3: This Resolution shall be in full force and effect from and after its adoption and approval as provided by law.

Adopted this _____ day of _____, 2017.

Resolution No. _____
Closed Session Minutes
Page 2

Ayes: _____

Nays: _____

Absent: _____

Approved this ____ of _____, 2017.

Keith T. Giagnorio
Village President

ATTEST:

Sharon Kuderna
Village Clerk

EXHIBIT A
EXECUTIVE SESSION MINUTES

1964

January 6, 1964
January 20, 1964
February 3, 1964
March 16, 1964
April 6, 1964
May 18, 1964
November 2, 1964

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March 15, 1965
May 17, 1965
September 7, 1965
October 18, 1965

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February 21, 1966
March 21, 1966
October 3, 1966
November 7, 1966

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January 3, 1967
January 16, 1967
April 10, 1967
July 3, 1967

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May 6, 1968
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June 17, 1968
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*Written minutes not yet approved

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April 26, 2008 (special meeting)
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June 5, 2008
August 21, 2008
September 4, 2008
September 18, 2008
November 20, 2008
December 4, 2008
December 18, 2008

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January 6, 2009
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June 4, 2009
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November 19, 2009

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*Written minutes not yet approved

November 18, 2010

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September 1, 2011 (special meeting)
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May 22, 2013 (special meeting)*
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October 29, 2013 (special meeting)*
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2017

January 5, 2017*

EXHIBIT B
EXECUTIVE SESSION MINUTES PREVIOUSLY APPROVED FOR
DISCLOSURE

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April 25, 1985
May 9, 1985
May 23, 1985
June 6, 1985
June 13, 1985
June 27, 1985
July 18, 1985
August 1, 1985
August 8, 1985
August 29, 1985
September 5, 1985
September 19, 1985
September 26, 1985
October 3, 1985

October 24, 1985
November 24, 1985
December 5, 1985
December 12, 1985
December 19, 1985

1986

January 9, 1986
January 13, 1986
February 6, 1986
April 10, 1986
March 6, 1986
March 20, 1986
May 9, 1986
May 22, 1986
June 5, 1986
June 12, 1986
June 26, 1986
July 10, 1986
July 24, 1986
August 7, 1986
September 11, 1986
September 25, 1986
October 23, 1986
November 6, 1986
November 20, 1986
December 4, 1986
December 18, 1986

1987

January 8, 1987
January 22, 1987
February 26, 1987
March 12, 1987
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April 23, 1987
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June 28, 1987
July 9, 1987
September 3, 1987
September 17, 1987
September 24, 1987
October 1, 1987
October 15, 1987
November 19, 1987
December 3, 1987
December 17, 1987

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January 7, 1988
January 21, 1988
January 28, 1988

February 4, 1988
February 18, 1988
February 22, 1988
March 3, 1988
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April 7, 1988
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July 7, 1988
July 21, 1988
August 4, 1988
August 18, 1988
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November 3, 1988
November 17, 1988
December 1, 1988
December 15, 1988
December 21, 1988

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January 5, 1989
January 19, 1989
February 2, 1989
February 16, 1989
February 22, 1989
March 16, 1989
April 6, 1989
April 20, 1989
April 26, 1989
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May 4, 1989
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April 4, 1991
April 18, 1991
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June 6, 1991
June 26, 1991
August 15, 1991
September 5, 1991
October 3, 1991
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November 7, 1991
November 21, 1991

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February 20, 1992

March 5, 1992
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April 16, 1992
May 7, 1992
July 16, 1992
August 6, 1992
September 3, 1992
September 17, 1992
October 1, 1992
October 15, 1992
November 19, 1992
December 17, 1992

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January 7, 1993
January 21, 1993
March 18, 1993
April 1, 1993
April 15, 1993
May 6, 1993
June 3, 1993
July 1, 1993
July 22, 1993
August 26, 1993
September 2, 1993
September 16, 1993
October 7, 1993
October 21, 1993
November 4, 1993
November 18, 1993
December 16, 1993

1994

February 3, 1994
March 3, 1994
March 17, 1994
April 7, 1994
April 21, 1994
May 5, 1994
May 19, 1994
May 25, 1994
June 16, 1994
July 17, 1994
August 4, 1994
September 1, 1994
October 6, 1994
October 20, 1994
November 3, 1994
December 1, 1994

1995

February 2, 1995
February 16, 1995
March 2, 1995
March 16, 1995
April 6, 1995

May 18, 1995
June 1, 1995
June 15, 1995
July 20, 1995
August 17, 1995
September 21, 1995
October 5, 1995
October 19, 1995
November 16, 1995
December 7, 1995

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January 18, 1996
February 1, 1996
February 15, 1996
March 7, 1996
March 14, 1996
April 11, 1996
April 20, 1996
May 16, 1996
June 6, 1996
June 20, 1996
September 5, 1996
September 19, 1996
October 3, 1996
October 17, 1996
December 5, 1996
December 19, 1996

1997

January 16, 1997
February 6, 1997
March 20, 1997
May 15, 1997
May 22, 1997
June 19, 1997
July 17, 1997
August 14, 1997
September 4, 1997
September 11, 1997
October 9, 1997
October 16, 1997
October 30, 1997
November 6, 1997
November 20, 1997
December 4, 1997

1998

January 22, 1998
February 5, 1998
February 12, 1998
February 19, 1998
March 19, 1998
April 16, 1998
April 27, 1998
May 4, 1998

May 7, 1998
May 21, 1998
June 4, 1998
June 16, 1998
June 18, 1998
June 30, 1998
July 23, 1998
August 20, 1998
September 3, 1998
September 17, 1998
October 15, 1998
November 5, 1998
November 12, 1998
November 19, 1998

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January 7, 1999
January 21, 1999
February 4, 1999
February 18, 1999
March 18, 1999
April 8, 1999
April 15, 1999
May 20, 1999
June 17, 1999
July 15, 1999
September 2, 1999
September 16, 1999
October 7, 1999
October 21, 1999
November 4, 1999
November 18, 1999
December 2, 1999

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January 6, 2000
January 20, 2000
February 3, 2000
February 17, 2000
March 2, 2000
April 6, 2000
April 27, 2000
May 18, 2000
June 1, 2000
June 15, 2000
August 17, 2000
September 7, 2000
September 21, 2000
October 19, 2000
November 2, 2000
December 7, 2000

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January 4, 2001
February 2, 2001
March 1, 2001

April 5, 2001
May 3, 2001
May 17, 2001
June 7, 2001
June 21, 2001
July 19, 2001
August 16, 2001
September 6, 2001
September 20, 2001
October 4, 2001
November 1, 2001
November 15, 2001
December 6, 2001

2002

January 3, 2002
January 17, 2002
February 7, 2002
February 21, 2002
March 7, 2002
March 21, 2002
April 4, 2002
May 2, 2002
June 6, 2002
June 20, 2002
July 18, 2002
September 5, 2002
October 3, 2002
October 17, 2002
November 7, 2002
November 21, 2002
December 5, 2002

EXHIBIT C
EXECUTIVE SESSION MINUTES TO REMAIN CONFIDENTIAL

2003

March 6, 2003
April 17, 2003
June 5, 2003

2004

January 15, 2004
September 2, 2004
September 16, 2004
October 7, 2004
November 4, 2004
November 18, 2004

2005

May 5, 2005
July 21, 2005
October 6, 2005

2006

April 6, 2006
May 18, 2006
June 1, 2006

2007

April 5, 2007
August 9, 2007
December 6, 2007

2008

February 21, 2008
April 3, 2008
April 26, 2008 (special meeting)
June 5, 2008
August 21, 2008

2009

May 7, 2009
May 21, 2009
August 20, 2009
October 1, 2009
November 19, 2009

2010

January 21, 2010
February 4, 2010
February 18, 2010
March 4, 2010
April 1, 2010
May 6, 2010
June 3, 2010

June 17, 2010
August 19, 2010
September 16, 2010
October 7, 2010
November 18, 2010

2011

January 6, 2011
January 20, 2011
February 3, 2011
February 17, 2011
March 23, 2011
May 5, 2011
June 2, 2011
June 16, 2011
August 18, 2011
September 1, 2011 (special meeting)
September 1, 2011 (regular meeting)
September 15, 2011
November 17, 2011
December 27, 2011

2012

February 2, 2012
February 16, 2012
March 1, 2012
March 15, 2012
March 28, 2012
April 19, 2012
May 17, 2012
June 7, 2012
June 21, 2012
August 23, 2012
September 6, 2012
October 2, 2012
October 18, 2012
November 1, 2012
November 15, 2012
December 20, 2012 *

2013

January 17, 2013*
February 7, 2013*
March 21, 2013*
April 4, 2013*
May 2, 2013*
May 16, 2013*
May 22, 2013 (special meeting)*
June 6, 2013*
June 20, 2013*

*Written minutes not yet approved

August 15, 2013*
September 5, 2013*
September 19, 2013*
October 3, 2013*
October 17, 2013*
October 29, 2013 (special meeting)*
November 7, 2013*
November 12, 2013 (special meeting)*
November 13, 2013 (special meeting)*
November 14, 2013 (special meeting)*
November 21, 2013*
December 5, 2013*
December 19, 2013*

2017
January 5, 2017*

2014
January 16, 2014*
February 20, 2014*
March 6, 2014*
March 20, 2014*
April 3, 2014*
May 15, 2014*
August 21, 2014*
October 2, 2014*
October 16, 2014*

2015
January 22, 2015*
February 5, 2015*
February 19, 2015*
March 5, 2015*
April 2, 2015*
May 21, 2015*
July 16, 2015*
August 13, 2015*
October 1, 2015*
November 5, 2015*
November 19, 2015*
December 3, 2015*
December 17, 2015*

2016
January 21, 2016*
February 18, 2016*
March 17, 2016*
April 7, 2016*
April 21, 2016*
May 5, 2016*
May 19, 2016*
June 16, 2016*
July 21, 2016*
December 1, 2016*

EXHIBIT D
EXECUTIVE SESSION MINUTES NOT PREVIOUSLY APPROVED FOR
DISCLOSURE
BUT NOW APPROVED FOR DISCLOSURE AS OF JANUARY 19, 2017

2003

January 16, 2003
February 20, 2003
March 20, 2003
April 3, 2003
May 1, 2003
May 15, 2003
June 19, 2003
July 17, 2003
September 4, 2003
October 16, 2003
November 20, 2003

2004

February 5, 2004
March 18, 2004
April 15, 2004
May 6, 2004
June 3, 2004
June 17, 2004
August 19, 2004

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January 6, 2005
February 17, 2005
March 3, 2005
April 21, 2005
August 18, 2005
September 15, 2005
November 3, 2005

2006

January 5, 2006
February 16, 2006
March 2, 2006
April 20, 2006
August 17, 2006
September 7, 2006
November 2, 2006
November 16, 2006
December 7, 2006

2007

January 4, 2007
January 18, 2007

February 15, 2007
March 15, 2007
April 19, 2007
June 7, 2007
June 21, 2007
September 6, 2007
September 20, 2007
November 1, 2007

2008

January 3, 2008
February 7, 2008
April 17, 2008
May 1, 2008
May 5, 2008
September 4, 2008
September 18, 2008
November 20, 2008
December 4, 2008
December 18, 2008

2009

January 6, 2009
February 5, 2009
February 19, 2009
March 5, 2009
March 19, 2009
April 16, 2009
June 4, 2009
June 18, 2009

2010

January 7, 2010
March 18, 2010
May 20, 2010
September 2, 2010

2011

April 7, 2011
April 21, 2011

2012

January 19, 2012