

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
For Inclusion on Board Agenda

    X     Resolution or Ordinance (Blue)      \_\_\_\_\_ Waiver of First Requested  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Recommendations of Boards, Commissions & Committees (Green)  
Other Business (Pink)

**TO:** PRESIDENT AND BOARD OF TRUSTEES

**FROM:** David A. Hulseberg, Village Manager

**DATE:** April 23, 2012 (COW) (B of T)      **Date:** May 3, 2012

**TITLE:** Lift Station Improvements, Phase 2  
Resident Engineering Contract

**SUBMITTED BY:** David A. Dratnol, P.E., Village Engineer *and*

**BACKGROUND/POLICY IMPLICATIONS:**

Resident Engineering (construction inspection) services for a project that will assist in alleviating storm water related issues at two lift station sites (Charles Lane and Finley Road).

**FISCAL IMPACT/FUNDING SOURCE:**

Total Contract Amount: \$40,763.16

Funding: Water/Sewer Capital Reserve

Account#: 7901.809425

PW Project Number: SAN-11-03B

HTE Project Number: Finley Road (1132) = \$15,286.18    Charles Lane (1125) = \$25,476.97

Review (as necessary):

Village Attorney X _____	Date _____
Finance Director X _____	Date _____
Village Manager X _____	Date _____

**NOTE:** All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



To: David Hulseberg, Village Manager  
 Through: Carl S. Goldsmith, Director of Public Works *CSG*  
 From: David A. Dratnol, P.E., Village Engineer *DAD*  
 Date: April 23, 2012  
 Subject: Lift Station Improvements, Phase 2  
 Resident Engineering Contract

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Attached please find a resolution, contract, and fee schedule for resident engineering services regarding proposed improvements at two (2) lift station sites (Finley Road and Charles Lane). Award of the installation contract for the Lift Station Improvements, Phase 2 project is anticipated for the June 7, 2012 Board of Trustees meeting.

ESI Consultants served as the resident engineer for the first phase of this project (Vista Pond, Grace/Central, Kenilworth, Olde Towne, Cambria and Elizabeth/Morris). They have performed well and have become very familiar with the Village standards and requirements regarding installation of back-up generators and control panels. They have worked well with Village staff (engineering and waste water pumping divisions) and the contractor.

The scope of resident engineering services for the Lift Station Improvements, Phase 2 is very similar to Phase 1, it includes construction surveying and staking, inspection of construction (site work, generator, panel and pump installation), oversight of the start-up for each station and project documentation (preparing record drawings, review and commenting on the new operation and maintenance manuals, keeping a daily diary and preparing inspection reports.)

The scope and fee were negotiated with ESI and agreed to by both parties. This work will be performed for a not-to-exceed fee of \$40,763.16. The engineering costs will be paid for using Water and Sewer Capital Reserve fund.

Staff recommends award of the resident engineering services contract to ESI in the amount of \$40,763.16. Please present this agreement and resolution to the Board of Trustees for their review at their regular meeting of May 3, 2012. If approved, please return one original signed copy to Public Works-Engineering for further processing

Attachments: Contract, Fee Schedule  
 DAD/rgs

**R E S O L U T I O N**  
**R \_\_\_\_\_ 12**

**A RESOLUTION AUTHORIZING SIGNATURE OF  
PRESIDENT AND CLERK ON AN AGREEMENT**

**WHEREAS**, the Corporate Authorities of the Village of Lombard have received an Agreement between the Village of Lombard, and ESI Consultants, Inc. regarding the Resident Engineering Services for the Lift Station Improvements, Phase 2 project as attached hereto and marked Exhibit "A"; and

**WHEREAS**, the Corporate Authorities deem it to be in the best interest of the Village of Lombard to approve such agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS as follows:

**SECTION 1:** That the Village President be and hereby is authorized to sign on behalf of the Village of Lombard said agreement as attached hereto.

**SECTION 2:** That the Village Clerk be and hereby is authorized to attest said agreement as attached hereto.

Adopted this 3rd day of May, 2012.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Approved this 3rd day of May, 2012.

\_\_\_\_\_  
**William J. Mueller**  
**Village President**

ATTEST:

\_\_\_\_\_  
**Brigitte O'Brien**  
**Village Clerk**



## VILLAGE OF LOMBARD

### CONTRACT

#### CONTRACT DOCUMENT NUMBER SAN-11-03B

This agreement is made this the 3rd day of May, 2012, between and shall be binding upon the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as the "VILLAGE" and ESI Consultants, LTD. hereinafter referred to as the "ENGINEER" and its successors.

Witnessed, that in consideration of the mutual promises of the parties delineated in the contract documents, the ENGINEER agrees to perform the services and the VILLAGE agrees to pay for the following services as set forth in the contract documents:

Provide Resident Engineering services for the Lift Station Improvements, Phase 2 project.

1. This contract shall embrace and include all of the applicable contract documents listed below as if attached hereto or repeated herein:
  - a. Resident Engineering Request for Qualifications (dated January 25, 2010) consisting of the following:
    - i) Cover Sheet
    - ii) Table of Contents
    - iii) General Provisions
    - iv) Special Provisions
  - b. ENGINEER'S Statement of Qualifications (dated February 12, 2010)
  - c. Lift Station Improvements, Phase 1 letter requesting proposals (dated September 16, 2011)
  - d. ENGINEER'S Proposal for Lift Station Improvements, Phase 1 (dated October 11, 2011)
  - e. ENGINEER'S Letter, Work Effort and Fee Schedule for Lift Station Improvements, Phase 2 (dated March 19, 2012)
  - f. Required Certificates and Signatures and Certificate of Insurance
2. The VILLAGE agrees to pay, and the ENGINEER agrees to accept as full payment for the services, which are the subject matter of this contract in accordance with the General Provisions.
3. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by William J. Mueller, Village President, and the ENGINEER have hereunto set their hands this the 3rd day of May, 2012.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

ESI Consultants, LTD.  
Company Name

Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

Individual or Partnership \_\_\_\_\_ Corporation \_\_\_\_\_

\_\_\_\_\_  
By

\_\_\_\_\_  
Position/Title

\_\_\_\_\_  
By

\_\_\_\_\_  
Position/Title

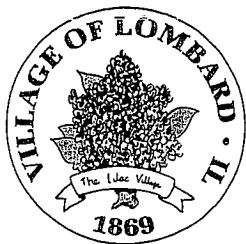
THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this the 3rd day of May, 2012.

\_\_\_\_\_  
William J. Mueller, Village President

Attest:

\_\_\_\_\_  
Brigitte O'Brien, Village Clerk



## VILLAGE OF LOMBARD ENGINEER'S CERTIFICATION

\_\_\_\_\_, having been first duly sworn depose and states as follows:  
(Officer or Owner of Company)

\_\_\_\_\_, having submitted a proposal for:  
(Name of Company)

The Lift Station Improvements, Phase 2 project to the Village of Lombard, hereby certifies that said ENGINEER:

1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
  - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the approve Revenue Act; or
  - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.
3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that \_\_\_\_\_  
(Name of employee/driver or "all employee drivers")  
is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.

By: \_\_\_\_\_  
Authorized Agent of ENGINEER

Subscribed and sworn to  
before me this the \_\_\_\_\_  
day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Notary Public