

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**

For Inclusion on Board Agenda


    X     Resolution or Ordinance (Blue)      \_\_\_\_\_ Waiver of First Requested  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Recommendations of Boards, Commissions & Committees (Green)  
Other Business (Pink)

**TO:** PRESIDENT AND BOARD OF TRUSTEES

**FROM:** Scott Niehaus, Village Manager

**DATE:** March 9, 2020 (COW) (B of T)      **Date:** March 19, 2020

**TITLE:** Lombard Meadows – Phase III  
(Magnolia Circle and Cherry Lane - north of Magnolia)  
Resident Engineering Services

**SUBMITTED BY:** David Gorman, P.E., Assistant Director of Public Works 

**BACKGROUND/POLICY IMPLICATIONS:**

Provision of resident engineering services for the Lombard Meadows -- Phase III project.

**FISCAL IMPACT/FUNDING SOURCE:**

Total Contract Amount: \$210,531.36  
Total CIP Budget Amount: \$236,000.00  
Project Number: ST 15 03  
Account: Water/Sewer Capital Reserve Fund: 520.790.715.7542 (\$60,661.58)  
Construction Fund: 410.710.725.7542 (\$149,869.78)

Review (as necessary):

Village Attorney X \_\_\_\_\_ Date \_\_\_\_\_  
Finance Director X \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager X \_\_\_\_\_ Date \_\_\_\_\_

**NOTE:** All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



To: Scott Niehaus, Village Manager  
Through: Carl Goldsmith, Director of Public Works  
From: David Gorman, P.E., Assistant Director of Public Works  
Date: March 9, 2020  
Subject: Resident Engineering Services  
Lombard Meadows – Phase III

*DCY*

Attached please find a resolution, contract and fee schedule regarding resident engineering services for the Lombard Meadows – Phase III (Magnolia Circle and Cherry Lane - north of Magnolia). This selection was made from the current Resident Engineering Short List. The resident engineering short list is comprised of five (5) firms, and four of the five firms were eligible to submit.

Three (3) of the four (4) eligible firms submitted proposals. Based on the overall numerical rating of the four (4) person evaluation committee, Thomas Engineering of Lombard, was rated as the “most qualified” firm.

Thomas Engineering Group (TEG) has performed Resident Engineering services for many past Village projects, including the Roosevelt Road Watermain Improvements and the Westmore/Meyers Road Resurfacing project. TEG has proposed the same resident project representative that had worked on those projects.

The scope and fee were negotiated with TEG. and agreed to by both parties. The not-to-exceed fee for resident engineering services is \$210,531.36.

Please present this agreement and resolution to the President and Board of Trustees for their review at their regular meeting of March 19, 2020. If approved, please return one original signed copy to Public Works-Engineering for further processing.

**RESOLUTION**  
**R \_\_\_\_\_ 20**

**A RESOLUTION AUTHORIZING SIGNATURE OF**  
**PRESIDENT AND CLERK ON AN AGREEMENT**

**WHEREAS**, the Corporate Authorities of the Village of Lombard have received an Agreement between the Village of Lombard, and Thomas Engineering Group regarding Resident Engineering services for the Lombard Meadows – Phase III (Magnolia Circle and Cherry Lane - north of Magnolia) project as attached hereto and marked Exhibit "A" , and

**WHEREAS**, the Corporate Authorities deem it to be in the best interest of the Village of Lombard to approve such agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS as follows:

**SECTION 1:** That the Village President be and hereby is authorized to sign on behalf of the Village of Lombard said agreement as attached hereto.

**SECTION 2:** That the Village Clerk be and hereby is authorized to attest said agreement as attached hereto.

Adopted this 19<sup>th</sup> day of March, 2020.

Ayes; \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Approved this 19<sup>th</sup> day of March, 2020.

\_\_\_\_\_  
**Keith Giagnorio**  
**Village President**

ATTEST:

\_\_\_\_\_  
**Sharon Kuderna**  
**Village Clerk**



**VILLAGE OF LOMBARD  
CONTRACT**

MAR 10 2020

**CONTRACT DOCUMENT NUMBER ST 15 03**

This agreement is made this 19th day of March, 2020, between and shall be binding upon the VILLAGE of Lombard, an Illinois Municipal Corporation hereinafter referred to as the "VILLAGE" and Thomas Engineering Group LLC hereinafter referred to as the "ENGINEER" and its successors.

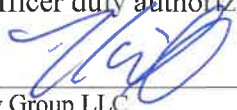
Witnessed, that in consideration of the mutual promises of the parties delineated in the contract documents, the ENGINEER agrees to perform the services and the VILLAGE agrees to pay for the following services as set forth in the contract documents:

**Resident Engineering Services for Lombard Meadows – Phase III  
(Magnolia Circle and Cherry Lane north of Magnolia Circle)**

1. This Contract shall embrace and include all applicable contract documents listed below as if attached hereto or repeated herein:
  - a. Request for Qualifications and Request for Proposal (October 31, 2016) consisting of the following:
    - i) Cover Sheet
    - ii) Table of Contents
    - iii) General Provisions
    - iv) Special Provisions
    - v) Request for Qualifications and Proposals for Resident Engineering Short-List
    - vi) Instructions Regarding the Consultant Evaluation Form
    - vii) Instructions Regarding the Statement of Qualifications Form
    - viii) Consultant Evaluation Form
    - ix) Statement of Qualifications Form
  - b. Request for Proposal dated January 7, 2020
  - c. ENGINEER'S Proposal Dated February 18, 2020
  - d. ENGINEER'S Work Effort and Fee Dated March 4, 2020
  - e. Required Certificates and Signatures and Certificate of Insurance
2. The VILLAGE agrees to pay, and the ENGINEER agrees to accept as full payment for the services, which are the subject matter of this contract in accordance with the General Provisions.
3. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by Keith Giagnorio, Village President, and the ENGINEER have hereunto set their hands this 19th day of March 2020.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

  
\_\_\_\_\_  
Thomas Engineering Group LLC

Accepted this 10<sup>th</sup> day of March, 2020.

Individual or Partnership  Corporation \_\_\_\_\_

By  \_\_\_\_\_  
Position/Title Principal

By  \_\_\_\_\_  
Position/Title Principal

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 19th day of March, 2020.

\_\_\_\_\_  
Keith Giagnorio, Village President

Attest:

\_\_\_\_\_  
Sharon Kuderna, Village Clerk

### VILLAGE OF LOMBARD ENGINEER'S CERTIFICATION

Thomas Gill, having been first duly sworn depose and states as follows:  
(Officer or Owner of Company)

Thomas Engineering Group, LLC, having submitted a proposal for:  
(Name of Company)

Resident Engineering Services for Lombard Meadows – Phase III (Magnolia Circle and Cherry Lane north of Magnolia Circle) – Resident Engineering Services to the Village of Lombard hereby certifies that said ENGINEER:

1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
  - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the approve Revenue Act; or
  - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.
3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that  
all employee drivers  
 (Name of employee/driver or "all employee drivers")  
 is/are currently participating in a drug and alcohol testing program pursuant to the  
 aforementioned rules.

By:   
Officer or Owner of Company named above

Subscribed and sworn to  
before me this 10<sup>th</sup>  
day of March, 2020.

  
Notary Public

