



408 St. Peter St, Suite 600
St. Paul, MN 55102

THIS IS NOT AN INVOICE

Order Form
Prepared for
Lombard, IL

Granicus Proposal for Lombard, IL

ORDER DETAILS

Prepared By: Dan Metcalfe
Phone: 630.633.7322
Email: dan.metcalfe@granicus.com
Order #: Q-271429
Prepared On: 28 Mar 2023
Expires On: 22 May 2023

ORDER TERMS

Currency: USD
Payment Terms: Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)
Period of Performance: The term of the Agreement will commence on the date this document is signed and will continue for 36 months.

PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

One-Time Fees			
Solution	Billing Frequency	Quantity/Unit	One-Time Fee
Essentials Package 3 Setup and Configuration	Up Front	1 Each	\$0.00
GovQA - Online Training	Up Front	1 Each	\$0.00
Redaction Setup and Configuration	Up Front	1 Each	\$0.00
Redaction Setup and Configuration	Up Front	1 Each	\$0.00
Redaction Setup and Configuration	Up Front	1 Each	\$0.00
Additional Storage Setup and Configuration	Up Front	1 Each	\$0.00
Invoicing Setup and Configuration	Up Front	1 Each	\$0.00
FOIA Platform Setup and Configuration	Up Front	1 Each	\$0.00
Redaction Setup and Configuration	Up Front	3 Each	\$0.00
ADFS Setup and Configuration	Up Front	1 Each	\$0.00
Advanced Email Tracking Setup and Configuration	Up Front	1 Each	\$0.00
SUBTOTAL:			\$0.00

New Subscription Fees					
Solution	Period of Performance	Billing Frequency	Quantity/ Unit	Annual Fee	Prorated Fee
Essentials Package 3	30 Jun 2023 - 30 Jun 2024	Annual	1 Each	\$10,500.00	\$10,528.77
Redaction License (per named user)	30 Jun 2023 - 30 Jun 2024	Annual	1 Each	\$300.00	\$300.82
Redaction License (per named user)	30 Jun 2023 - 30 Jun 2024	Annual	1 Each	\$300.00	\$300.82
Redaction License (per named user)	30 Jun 2023 - 30 Jun 2024	Annual	1 Each	\$300.00	\$300.82
Hosted Data Storage (TB)	30 Jun 2023 - 30 Jun 2024	Annual	1 Each	\$0.00	\$0.00
Invoicing Module	30 Jun 2023 - 30 Jun 2024	Annual	1 Each	\$0.00	\$0.00
FOIA Module Non Enterprise	30 Jun 2023 - 30 Jun 2024	Annual	1 Each	\$0.00	\$0.00
Redaction License (per named user)	30 Jun 2023 - 30 Jun 2024	Annual	3 Each	\$0.00	\$0.00
ADFS/Single Sign-on Module	30 Jun 2023 - 30 Jun 2024	Annual	1 Each	\$0.00	\$0.00
Advanced Email Tracking	30 Jun 2023 - 30 Jun 2024	Annual	1 Each	\$0.00	\$0.00
SUBTOTAL:				\$11,400.00	\$11,431.23

- Once purchased data storage has been exceeded, data storage is billed in increments of 1TB over the purchased data storage amounts herein and will be assessed an additional annual fee of \$1,200.00 and billed in arrears. Storage is reviewed annually and is adjusted at the next annual renewal. Throughout the term of the contract Lombard, IL is able to contact Granicus for a report on how much storage has been used.

FUTURE YEAR PRICING

Solution(s)	Period of Performance	
	Year 2	Year 3
Essentials Package 3	\$11,235.00	\$12,021.45
Redaction License (per named user)	\$321.00	\$343.47
Redaction License (per named user)	\$321.00	\$343.47
Redaction License (per named user)	\$321.00	\$343.47
Hosted Data Storage (TB)	\$0.00	\$0.00
Invoicing Module	\$0.00	\$0.00
FOIA Module Non Enterprise	\$0.00	\$0.00
Redaction License (per named user)	\$0.00	\$0.00
ADFS/Single Sign-on Module	\$0.00	\$0.00
Advanced Email Tracking	\$0.00	\$0.00
SUBTOTAL:	\$12,198.00	\$13,051.86

PRODUCT DESCRIPTIONS

Solution	Description
Essentials Package 3	Essentials Package 3
Redaction License (per named user)	Redaction License (per named user)
Redaction License (per named user)	Redaction License (per named user)
Redaction License (per named user)	Redaction License (per named user)
Hosted Data Storage (TB)	Hosted Data Storage (TB)
Invoicing Module	Invoicing Module
FOIA Module Non Enterprise	FOIA Module Non Enterprise
Redaction License (per named user)	Redaction License (per named user)
GovQA - Online Training	GovQA - Online Training
ADFS/Single Sign-on Module	ADFS/Single Sign-on Module
Advanced Email Tracking	Advanced Email Tracking

Solution	Description
FOIA Platform Setup and Configuration	FOIA Platform Setup and Configuration

TERMS & CONDITIONS

- This quote, and all products and services delivered hereunder are governed by the terms located at <https://granicus.com/legal/licensing>, including any product-specific terms included therein (the "License Agreement"). If your organization and Granicus has entered into a separate agreement or is utilizing a contract vehicle for this transaction, the terms of the License Agreement are incorporated into such separate agreement or contract vehicle by reference, with any directly conflicting terms and conditions being resolved in favor of the separate agreement or contract vehicle to the extent applicable.
- If submitting a Purchase Order, please include the following language: The pricing, terms and conditions of quote Q-271429 dated 28 Mar 2023 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Lombard, IL to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.

BILLING INFORMATION


Billing Contact:		Purchase Order Required?	<input type="checkbox"/> - No <input type="checkbox"/> - Yes
Billing Address:		PO Number: <i>If PO required</i>	
Billing Email:		Billing Phone:	

If submitting a Purchase Order, please include the following language:

The pricing, terms, and conditions of quote Q-271429 dated 28 Mar 2023 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.

AGREEMENT AND ACCEPTANCE

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

Lombard, IL	
Signature:	
Name:	Keith T. Giagnorio
Title:	Village President
Date:	4/6/23