

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

Resolution or Ordinance (Blue) _____
Waiver of First Requested
Recommendations of Boards, Commissions & Committees (Green) _____
Other Business (Pink) _____

X

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: William T. Lichter, Village Manager

DATE: September 24, 2007 (B of T) Date: October 4, 2007

TITLE: 1000 Rohlwing Road

SUBMITTED BY: Department of Community Development *W. Lichter*

BACKGROUND/POLICY IMPLICATIONS:

The Department of Community Development transmits for your consideration a memorandum requesting approval of an extension of a Temporary Special Event Permit for the Lombard Jaycees Haunted House for the period October 12 to October 31, 2007 and allowing the use of temporary signage in the public right-of-way. (DISTRICT #1)

Please place this item on the October 4, 2007 Board of Trustees agenda.

Fiscal Impact/Funding Source:

Review (as necessary):

Village Attorney X

Finance Director X

Village Manager X

W. Lichter

Date

9/25/07

Date

Date

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon.

Wednesday, prior to the Agenda Distribution.



MEMORANDUM

TO: William T. Lichter, Village Manager

FROM: David A. Hulseberg, AICP, Assistant Village Manager/Director of Community Development *dh*

DATE: October 4, 2007

SUBJECT: Jayces Haunted House Special Event and Associated Signage

BACKGROUND

The Lombard Jayces have submitted an application for a Temporary Special Event Permit for a haunted house to be located at 1000 N. Rohlfing Road. The haunted house will run from October 12 to October 31, 2007. According to Section 110.47 of the Lombard Code of Ordinances, Temporary Special Event permits are valid only for three days. An extension is therefore requested from the Village Board for this permit. As in previous years, the Jayces also request approval of the use of public right-of-way for temporary signage. The specific locations of the signage would be subject to the approval of the Director of Community Development, and the approval would be valid only through October 31, 2007.

RECOMMENDATION

Staff recommends that the Village Board grant an extension to the Lombard Jayces and allow for the use of public right-of-way for temporary signage so that they may hold their haunted house event as described above.