

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
**For Inclusion on Board Agenda**

     Resolution or Ordinance (Blue)           Waiver of First Requested  
  X   Recommendations of Boards, Commissions & Committees (Green)  
     Other Business (Pink)

**TO :** PRESIDENT AND BOARD OF TRUSTEES

**FROM:** Scott R. Niehaus, Village Manager

**DATE :** December 6, 2022                      **(BOT) Date:** December 15, 2022

**SUBJECT:** Text Amendments to Section 150.141 of the Village Code: Building Permit Fee Payment Structure

**SUBMITTED BY:** William J. Heniff, AICP, Director of Community Development *WH*

**BACKGROUND/POLICY IMPLICATIONS:**

The Board of Building Appeals (BOBA) members considered the amendments to Section 150.041 pertaining to building permit payment structures. The first edit creates a new classification to the Certificate of Occupancy (CO) process for extensions and change of business or ownership entity. In the past many of these types of changes were deemed to require a new CO at the \$100.00 rate. However, this amendment creates a new classification for such changes and a 50% reduced fee (i.e., \$50.00). The second edit eliminates the previous plan review deposit fee of \$10,000 for major projects and requires prepayment of the plan review fee for any project with an estimated construction cost of over \$500,000. endments to Section Section 150.041 pertaining to building permit payment structures.

Please place this item on the December 15, 2022 Village Board agenda for consideration and approval, with a BOBA recommendation of approval of the proposed amendments.

**Fiscal Impact/Funding Source:**

Review (as necessary):

Finance Director

Village Manager

*Scott R. Niehaus*

Date

Date

*12/5/22*

**NOTE:** All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the agenda distribution.