

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees

FROM : Timothy Sexton, Acting Village Manager

DATE : September 9, 2013 Agenda Date September 19, 2013

TITLE : Waiver of Bids - John Neri Construction Company, Inc.
2013 Emergency Water & Sewer Repairs

SUBMITTED BY: Angela M. Podesta, Utilities Superintendent *AMP*

RESULTS:

Date Bids Were Published _____ Bidding Closed _____

Total Number of Bids Received _____

Total Number of Bidders Meeting Specifications _____

Bid Security Required _____ Yes _____ No

Performance Bond Required _____ Yes _____ No

Were Any Bids Withdrawn _____ Yes _____ No

Explanation:

Waiver of Bids Requested? _____ X Yes _____ No

If yes, explain:

Award Recommended to Lowest _____ Yes _____ No

Responsible Bidder?

If no, explain:

FISCAL IMPACT:

Engineer's estimate/budget estimate \$50,000.00

Amount of Award \$50,000.00 Water & Sewer Capital Reserve Fund (RM PROG 10)

BACKGROUND/RECOMMENDATION:

Waive bids and award a contract for emergency water & sewer repairs for amount not to exceed \$50,000.

Has Recommended Bidder Worked for Village Previously X Yes _____ No

If yes, was quality of work acceptable X Yes _____ No

Was item bid in accordance with Public Act 85-1295? _____ Yes X No

Waiver of bids - Public Act 85-1295 does not apply X Yes

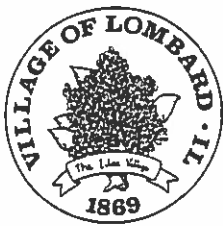
REVIEW (as needed):

Village Attorney XX _____ Date _____

Finance Director XX _____ Date _____

Village Manager XX _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.



MEMORANDUM

To: Timothy Sexton, Acting Village Manager
Through: Carl S. Goldsmith, Director of Public Works *CS*
From: Angela M. Podesta, Utilities Superintendent *AMP*
Date: September 8, 2013
Subject: Waiver of Bids – John Neri Construction Company
2013 Emergency Water & Sewer Repairs

Background

The Village's Trenching and Excavation Policy states that Village crews will not enter trenches or excavations deeper than 10 feet. Digs that are of an emergency nature or too deep for the Village equipment to safely excavate, are generally completed by a contractor. John Neri Construction Company, Addison, IL, has worked for the Village in the past, responding in an expedient manner, and has always performed satisfactorily. The number of repairs performed by the contractor varies from year to year depending on need.

On January 3, 2013 the Board of Trustees awarded John Neri Construction Company a contract in an amount not to exceed \$75,000 for emergency water & sewer repairs. To date, eight sewer repairs and one water repair have been completed. To date, the cost of repairs is \$87,828.96, which includes the two sewer repairs performed on September 5 & 6. Staff proposes waiving the competitive bid process and awarding a contract in the amount of \$50,000 to cover the current additional costs (\$12,828.96) owed and make funds available for an additional three repairs. The current contract cannot be increased by the requested amount, as the \$50,000 represents an increase of 66% to the original contract therefore a waive of bids is required. Repair costs are based on a time and material basis using a standard IDOT format. Upon Village Board approval, a purchase order will be created and emergency water and sewer repairs will be paid out of this purchase order for only actual services rendered.

The additional funds for sewer repairs are available in the Water and Sewer Capital Reserve Fund under Sewer Maintenance & Improvements due to a reduction in other projects that are budgeted in that account.

Recommendations

Please present this request for a waiver of bids and award of a contract to John Neri Construction Company, Addison, IL, in an amount not to exceed \$50,000 for water and sewer repairs for FY 2013 for approval by the Board of Trustees at their September 19, 2013 meeting.