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ALL DISTRICTS

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
For Inclusion on Board Agenda  
Bids and Proposals

TO : President and Village Board of Trustees  
FROM : William T. Lichter, Village Manager  
DATE : April 28, 2005 Agenda Date: May 5, 2005  
TITLE : Bid for: Vacon Repair Parts  
SUBMITTED BY: John Burg, Assistant Director of Public Works

*John Burg*

**RESULTS:**

Date Bids Were Published \_\_\_\_\_ Bidding Closed \_\_\_\_\_  
Total Number of Bids Received \_\_\_\_\_  
Total Number of Bidders Meeting Specifications \_\_\_\_\_  
Bid Security Required \_\_\_\_\_ Yes \_\_\_\_\_ No  
Performance Bond Required \_\_\_\_\_ Yes \_\_\_\_\_ No  
Were Any Bids Withdrawn \_\_\_\_\_ Yes \_\_\_\_\_ No  
Explanation:  
Waiver of Bids Requested? \_\_\_\_\_ X \_\_\_\_\_ Yes \_\_\_\_\_ No  
If yes, explain:  
  
Award Recommended to Lowest \_\_\_\_\_ Yes \_\_\_\_\_ No  
Responsible Bidder?  
If no, explain:

**FISCAL IMPACT:**

Engineer's estimate/budget estimate Water/Sewer Fund 7750.756360 \$13,500

Amount of Award \$13,500.00

**BACKGROUND/RECOMMENDATION:**

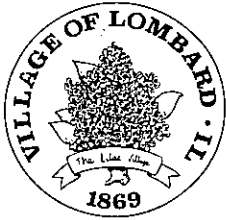
See attached memo.

Has Recommended Bidder Worked for Village Previously X Yes \_\_\_\_\_ No  
If yes, was quality of work acceptable X Yes \_\_\_\_\_ No  
Was item bid in accordance with Public Act 85-1295? \_\_\_\_\_ Yes X No  
Waiver of bids - Public Act 85-1295 does not apply X Yes

**REVIEW (as needed):**

Village Attorney XX \_\_\_\_\_ Date \_\_\_\_\_  
Finance Director XX \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager XX W. T. Lichter Date 4/28/05

**NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.**



To: William Lichter, Village Manager  
Through: Wes Anderson, Director of Public Works  
From: John Burg, Assistant Director of Public Works  
Date: April 27, 2005  
Subject: Emergency Purchase of Vacon Repair Parts

*John Burg*

*John Burg*

This afternoon I learned from the Fleet Services Supervisor that the Vacon cannot be repaired without the purchase of a suction fan assembly unit. The Vacon is a large truck that can be used for flushing sewers, cleaning storm sewer catch basins, and installing Vacatees. The Vacatee is the new process Public Works uses to repair some sewer stubs with minimal disruption to the neighborhood and a much lower cost than a traditional dig. Public Works cannot afford to have this truck out of operation in case there is a backed up sewer stub requiring an emergency Vacatee repair. The Vacon is the only piece of equipment in the Department that can perform this function.

A remanufactured suction fan assembly unit costs \$13,500. The Vacon plant does the refurbishing, and the unit is as good as new. The local vendor has one remanufactured fan assembly in stock. A new one would require a lead-time of a month or more. After obtaining approval from Finance, Public Works ordered the unit today. Fleet Services will pick up and install the fan assembly on April 28, 2005. The local vendor is sole source, and this is definitely an emergency purchase.

Please note the Vacon is two years old. The warranty on the fan assembly is only one year. However, the truck has low miles and the vacuuming unit has low engine hours. For an unknown reason, the bolts holding the fan assembly sheared off and caused the damage. Public Works is shipping the fan assembly to the Vacon plant for inspection by their engineers. Despite the fact that the warranty is expired, Public Works will still pursue a warranty claim against the manufacturer in the hopes of obtaining some reimbursement.

I request a waiver of bids and award of a contract in the amount of \$13,500 to E J Equipment of Manteno, Illinois for the emergency purchase of the suction fan assembly for the Vacon. Please place this item on the May 5, 2005 agenda for consideration by the Village President and Board. Call me with questions.