


VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : Scott Niehaus, Village Manager
DATE : February 21, 2018 Agenda Date March 1 2018
TITLE : Water & Sewer System Supplies Bid - Ziebell
SUBMITTED BY: Brian M. Jack, Utilities Superintendent 

RESULTS:

Date Bids Were Published 2/1/18 Bidding Closed 2/16/18
Total Number of Bids Received 3
Total Number of Bidders Meeting Specifications 3
Bid Security Required _____ Yes X No
Performance Bond Required _____ Yes X No
Were Any Bids Withdrawn _____ Yes X No
Explanation:
Waiver of Bids Requested? _____ Yes X No
If yes, explain:
Award Recommended to Lowest X Yes _____ No

Responsible Bidder?

If no, explain: Lowest bid was incomplete and included a deviation that was unacceptable to the Village

FISCAL IMPACT:

Engineer's estimate/budget estimate \$107,500.00
Amount of Award \$30,000.00 Water & Sewer Oper & Maint Fund 510.270.365.73710
\$ 5,000.00 Water & Sewer Oper & Maint Fund 510.270.380.73720

BACKGROUND/RECOMMENDATION:

Award a contract in the partial budget amount of \$35,000 to Ziebell Water Service Products of Elk Grove Village, IL for the purchase of water and sewer supplies on an as needed basis.

Has Recommended Bidder Worked for Village Previously X Yes _____ No
If yes, was quality of work acceptable X Yes _____ No
Was item bid in accordance with Public Act 85-1295? X Yes _____ No
Waiver of bids - Public Act 85-1295 does not apply _____ Yes

REVIEW (as needed):

Village Attorney XX _____ Date _____
Finance Director XX _____ Date _____
Village Manager XX _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.



MEMORANDUM

To: Scott Niehaus, Village Manager
Through: Carl S. Goldsmith, Director of Public Works
From: Brian M. Jack, Utilities Superintendent
Date: February 21, 2018
Subject: **FY2018 Water/Sewer System Supplies Bid – Ziebell**

Background

The Public Works Department identified minimum quantities for water and sewer system supplies to be kept on-hand. Public Works also practices buying items on an as-needed basis to maintain flexibility to meet changing requirements. Prices are obtained for all of the items kept in stock but purchases are only made to maintain designated inventory levels. A quantity of one is used for each item for the sole purpose of obtaining a base bid price for comparing the bids. Proposals required Bidders to provide prices for supplies in fourteen categories for FY2018. Bids will be awarded for FY2018 by category instead of complete bid as in previous years. By awarding by category, lower prices can be obtained for each category ultimately lowering the cost of the entire Water/Sewer System Supplies purchases for FY2018.

On Wednesday, February 16, 2018 were opened for FY 2018 Water/Sewer System Supplies. Three (3) vendors submitted bids and results are as follows. The Award Amount is estimated expenditures for 2018 in those categories awarded:

<i>Vendor</i>	<i>Total Bid</i>	<i>Categories Awarded</i>	<i>Award Amount</i>
Core & Main (formerly HD Supply)	\$50,125.42	2, 4, 6, 7	\$24,639.82
Ziebell Water Service Products	\$50,228.05	3, 5, 8, 9, 12	\$14,574.40
Mid-American Water	\$47,300.75	1, 10, 11, 13, 14	\$8,904.00
Total by Lowest Category	\$47,034.90	1 through 14	

The bid tabulation is attached with the recommendation of awarding a contract to Ziebell Water Service Products of Elk Grove Village, IL as the lowest qualified bidder for the partial budgeted amount of \$35,000 for FY2018 for the purchase of Water/Sewer System Supplies throughout the year on an as-needed basis. Items were bid as quantity of one (1) as there is no set amount of items that will be purchased throughout the year. Although the total categories awarded to Ziebell is less than the amount needed for Village Board approval, the total anticipated purchase for 2018 will surpass that amount. The other vendors; Core & Main of Carol Stream, IL will seek to have board approval for purchase, and Mid-American Water of Aurora, IL will seek purchase approval at the Village Manager level as it will be less than \$25,000.

Recommendation

I am recommending the Board of Trustees award a contract in an amount not to exceed \$35,000 for FY2018 for Water/Sewer System Supplies to Ziebell Water Service Products of Elk Grove Village, IL. Please submit this recommendation to the Board of Trustees for their approval at the March 1, 2018 meeting.

Water/Sewer System Supplies
PWU-18-19
Bid Tabulation

2/16/2018
 10:00 AM

Category	Ziebell Water Service Products, Elk Grove Village, IL	Core & Main, Carol Stream, IL	Mid American Water, Inc. Aurora, IL
FY2017			
I-Valves/Water	\$4,494.00	\$4,719.00	\$4,339.00
II-Couplings/Water	\$3,818.35	\$3,263.00	\$2,746.00
III-End Couplings / Water	\$1,369.00	\$1,378.00	\$676.00
IV-Pipe/Water	\$2,601.00	\$2,259.00	\$2,430.00
V-Castings/Water	\$1,564.50	\$1,659.50	\$0.00
VI-Repair Sleeves/Water	\$7,058.15	\$6,616.00	\$7,819.00
VII-Brass Fittings / Water	\$3,157.00	\$2,857.60	\$3,001.50
VIII-Fittings/Sewer	\$1,697.50	\$2,014.00	\$2,018.25
IX-Couplings/Sewer	\$340.30	\$414.00	\$515.00
X-Pipe/Sewer	\$1,680.20	\$1,696.32	\$1,647.40
XI-Fire Hydrant Extension/Repair Kits	\$1,325.00	\$1,330.00	\$1,299.00
XII-Fire Hydrants	\$8,877.00	\$9,065.00	\$8,904.00
XIII-Fire Hydrants Parts	\$9,387.05	\$10,302.00	\$8,399.60
XIV-Fittings / Water	\$2,859.00	\$2,552.00	\$2,506.00
FY 2017 TOTAL CORRECTED AS READ	\$50,228.05	\$50,125.42	\$46,300.75
FY 2017 Awarded Categories	\$14,574.40	\$24,639.82	\$8,904.00

Qualified Bid =

Non-Qualified Bid =

Awarded Bid =

Total by Lowest Category

\$47,034.90

VILLAGE OF LOMBARD

CONTRACT DOCUMENT NUMBER PWU-18-19

This agreement is made this 1st day of March, 2018 by and between, and shall be binding upon, the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and Ziebell Water Service Product of Elk Grove Village, IL hereinafter referred to as (the "Contractor").

Witnesseth That in consideration of the mutual promises of the parties delineated in the Contract Documents, the Contractor agrees to sell and the Village agrees to pay for the following described items as set forth in the Contract Documents:

Water & Sewer System Supplies such as Sewer Fittings, Brass Water Fittings, and Fire Hydrants to be purchased on an as needed basis, in the amount not to exceed:

FY 2018 - \$35,000.00

1. This Contract shall embrace and include all of the applicable Contract Documents listed below as if attached hereto or repeated herein:
 - a. Specification and Contract Document no. PWU-18-19 for FY 2018 Water/Sewer System Supplies, consisting of the following:
 - i) Cover Sheet
 - ii) Table of Contents
 - iii) Invitation to Bid on Contract Document No. PWU-18-19 - Legal Notice
 - iv) General Terms, Conditions and Instructions
 - v) Specific Terms, Conditions and Instructions and Blue Prints
 - vi) Bid Proposal Form
 - vii) Plans and Specifications and Specification Deviation Form
 - b. The Contractor's Bid Proposal Dated February 16, 2018
 - c. Required Certificate of Insurance
2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the items which are the subject matter of this Contract in an amount not to exceed \$35,000.00 in FY 2018 paid in accordance with the provisions of the Local Government Prompt Payment Act and the provisions of the Contract Documents.

- 3. Risk of loss, destruction or damage of or to goods under this Contract shall be on contractor until delivery of the goods to the Village and acceptance of the goods by the Village.
- 4. Contractor agrees to perform the terms of this Contract by December 31, 2018. Time is of the essence of this Contract.
- 5. Where the terms of this Contract conflict with the provisions of the Contract Documents, the Contract Documents shall be binding.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by Village President, and the Contractor have hereunto set their hands this 1st day of March, 2018.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this ___ day of _____, 2018.

Individual or Partnership _____ Corporation _____

By Position/Title

By Position/Title

Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 1st day of March, 2018

Village President

Attest:

Sharon Kuderna
Village Clerk

VILLAGE OF LOMBARD
CONTRACTOR'S CERTIFICATION

_____, having been first duly sworn depose and states as follows:
(Officer or Owner of Company)

_____, having submitted a proposal for:
(Name of Company)

FY2014 Water / Sewer System Supplies to the Village of Lombard, hereby certifies that said CONTRACTOR:

1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
 - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the approve Revenue Act; or
 - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.
3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that _____
(Name of employee/driver or "all employee drivers")
is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.

By: _____
Authorized Agent of CONTRACTOR

Subscribed and sworn to
before me this _____
day of _____, 2018.

Notary Public