

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : David A. Hulseberg, Village Manager
DATE : November 26, 2012 Agenda Date: December 6, 2012
TITLE : Contract Extension for "Street Light Maintenance"
SUBMITTED BY: Frank Kalisik, Civil Engineer II *FKH*

RESULTS:

Date Bids Were Published _____ Bidding Closed _____

Total Number of Bids Received _____

Total Number of Bidders Meeting Specifications _____

Bid Security Required Yes No

Performance Bond Required Yes No

Were Any Bids Withdrawn Yes No

If yes, explain:

Waiver of Bids Requested? Yes No

If yes, explain:

Award Recommended to Lowest Responsible Bidder? Yes No

If no, explain:

FISCAL IMPACT:

Engineer's Estimate/Budget Estimate \$100,000

Amount of Award \$100,000 for FY 2013

Account : 2730.756420

BACKGROUND/RECOMMENDATION:

The Street Light Maintenance Contract is a full maintenance contract for all Village Owned Street Lighting. It has been awarded fiscally for the past two and one-half (2.5) years and remains in effect through December, 2012. To continue maintenance, an extension of the existing contract for one (1) year is requested.

Has Recommended Bidder Worked for Village Previously Yes No
If yes, was quality of work acceptable Yes No
Was item bid in accordance with Public Act 85-1295? Yes No
Waiver of bids - Public Act 85-1295 does not apply Yes

REVIEW (as needed):

Village Attorney XX _____ Date _____
Finance Director XX _____ Date _____
Village Manager XX _____ Date _____



To: David A. Hulseberg, Village Manager
Through: Carl Goldsmith, Director of Public Works
From: Frank Kalisik, Civil Engineer II *FK*
Date: November 26, 2012
Subject: Street Light Maintenance Contract PWO-1305

Public Works is requesting a waiver of bid and the extension of a contract with Meade Electric Company, Inc. for one (1) year under the existing terms, conditions, and pricing for Street Light Maintenance for FY 2013. Meade Electric Company, Inc. has provided good service during FY's 2011, 2012, and 2012B. If approved by the Board, staff would send a confirmation letter, in substantial conformance with the attached draft, for Meade Electric Company, Inc. to accept an extension of the contract. Please note that if the Board approves the extension, Public Works will have all Street Lighting Maintenance provided by Meade Electric Company, Inc. in an amount not to exceed \$100,000.00.

Please place this item on the December 6, 2012, agenda for consideration by the Village Board.



9550 W. 55th Street • Suite A • McCook, IL 60525 • 708-588-2500 • 708-588-2501 Fax

November 15, 2012

Village of Lombard
255 E. Wilson Ave.
Lombard, IL. 60148

Attention: Frank Kalisik – Civil Engineer II

Reference: Street Light Maintenance
PWO-0905
Contract Extension (January 1, 2013 through December 31, 2013)

Dear Frank,

This letter is in response to your our telephone conversation on November 14, 2012 in which you expressed your desire to exercise the option to extend the street light maintenance contract that Meade Electric Company, Inc. has with the Village of Lombard for an additional twelve (12) months.

Meade Electric Company, Inc. will gratefully and willingly accept an extension to the existing street light maintenance contract with the Village of Lombard for an additional twelve (12) months under the same terms and conditions of the original contract document. This contract will be in force from 12:01 A.M. January 1, 2013 to 12:00 midnight December 31, 2013. Price Schedules for the twelve (12) month extension period will be as per the following:

- **Part I – Price Schedule for Monthly Inspection:** Meade Electric will hold the current unit price cost of \$ 0.17 per light head per month for the additional twelve (12) month period.

We appreciate the opportunity to serve the people of Lombard.

Sincerely,
Meade Electric Company, Inc.

A handwritten signature in black ink that reads "Thomas W. Talbot". The signature is written in a cursive style with a large initial 'T'.

Thomas W. Talbot
Project Manager

cc: file



VILLAGE OF LOMBARD

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Village President
William J. Mueller

Village Clerk
Brigitte O'Brien

Trustees
Greg Alan Gron, Dist. 1
Keith T. Giagnorio, Dist. 2
Zachary C. Wilson, Dist. 3
Peter Breen, Dist. 4
Laura A. Fitzpatrick, Dist. 5
William "Bill" Ware, Dist. 6

Village Manager
David A. Hulseberg

"Our shared Vision for Lombard is a community of excellence exemplified by its government working together with residents and businesses to create a distinctive sense of spirit and an outstanding quality of life."

"The Mission of the Village of Lombard is to provide superior and responsive governmental services to the people of Lombard."

Mr. Tom Talbot
Meade Electric Company, Inc.
9550 W. 55th Street, Suite A
McCook, Illinois 60525

DRAFT

Dear Mr. Talbot,

On _____, the Village Board agreed to extend the Street Light Maintenance Contract with Meade Electric Company, Inc. for one (1) year (12:01 a.m. January 1, 2013, until 12:00 midnight, December 31, 2013) under the same terms, conditions, and pricing as the current contract awarded on May 20, 2010 as stated in attached letter dated, April 30, 2012. Also attached is Purchase Order _____, demonstrating the approved maintenance work effort for this agreement.

As a formality, the Village Attorney asked that I obtain a signed acceptance from you. I am sending three (3) copies of this letter. Please sign and seal your acceptance of the above conditions and contract. Keep one for your records and return (2) two signed copies to me.

Accepted this __ day of _____, 2012 Individual or Partnership _____ Corporation _____

By _____ Position/Title

By _____ Position/Title

Print Company Name

Sincerely,

Frank Kalisik, Civil Engineer II