



EMERGENCY TELEPHONE SYSTEM BOARD OF DUPAGE COUNTY

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Communication Representative

Ms. Linda M. Zerwin
Executive Director
9-1-1 System Coordinator

September 15, 2011

Dear DuPage Emergency Dispatch Interoperable Radio System Participant:

Attached to this letter please find your original equipment list [first page] and your most recent list.

In an effort to consolidate the current equipment order from Change Order #2 with a proposed Change Order #3 it has taken some time to look at requested equipment changes and new requests. This has been done in order to avoid unnecessary additions and costs to the project.

These forms will be utilized to create the final counts. As such, please review the most current document, provided any specific changes requested if any, sign and date the document the first page and initial the other pages including any supplemental pages you add. The signature should be of the executive of your agency for billing purposes.

A supplemental page is recommended if you have multiple changes so that we can clearly understand your requests.

If your order included ruggedized radios please be sure to indicate the number of ruggedized and whether they will be standard black or the fashionable green.

You may fax this to ETSB at the number listed above, when completed.

For DU-COMM agencies, please provide this information to DU-COMM so that Director Tegtmeyer can have final oversight prior to submission to ETSB.

It is our intent to have a purchase order for Change Order #2 in to Motorola for FY11 final invoices, so we are asking that you respond as quickly as possible to this request or by **September 23**.

Also, additional equipment orders cannot be made for agencies that have not submitted an IGA. If your IGA is under review with attorneys, it is considered in process and can be part of an additional order. You may submit your order so that it can be considered in the event that the IGA is submitted in the interim.

Thank you for all of your hard work and assistance with this major project.

Sincerely,

Linda M. Zerwin

/lmz