

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

Resolution or Ordinance (Blue) Waiver of First Requested
 Recommendations of Boards, Commissions & Committees (Green)
 Other Business (Pink)

TO : PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott R. Niehaus, Village Manager

DATE : October 26, 2020 **(BOT) Date:** November 5, 2020

SUBJECT: Historic Presevation Commission; Annual Report

SUBMITTED BY: William J. Heniff, AICP, Director of Community Development 

BACKGROUND/POLICY IMPLICATIONS:

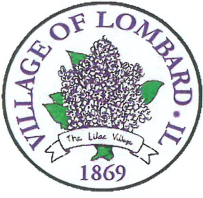
The Department of Community Development transmits for your consideration a memorandum requesting that the Village of Board acknowledges that the Historic Preservation Commission has completed the Annual Report for 2019.

Fiscal Impact/Funding Source:

Review (as necessary):

Finance Director _____ Date _____
Village Manager _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the agenda distribution.



MEMORANDUM

TO: Scott R. Niehaus, Village Manager

FROM: William J. Heniff, AICP, Director of Community Development *WJH*

MEETING

DATE: November 5, 2020

SUBJECT: Historic Preservation Commission; Annual Report

Please find attached the Annual Report for 2019 to be distributed to the Village Board. At the Historic Preservation Commission meeting on October 22, 2020, the Commissioners discussed the report presented by the Commission's Secretary, Lyn Myers.

The Historic Preservation Commission meets quarterly (January, April, July and October). This task is completed annually according to the Village's Code of Ordinance; Title III; Chapter 32 Departments, Boards, and Commissions; Sections 32.075 – 32.079 Historical Commission; 32.076 Meetings; Annual Report (B):

The Commission shall make an annual report to the corporate authorities in January of each year, or more often as it may deem fit, which report may make recommendations in keeping with the spirit of this subchapter, and the enabling statute providing for creation of this Commission.

An annual report is also a requirement according to Certified Local Government procedures.

The preparation and review of the annual report was delayed this year due to unforeseen circumstances including COVID19.

Action Requested

The Historic Preservation Commission unanimously recommends approval of the annual report. Please place this item on the November 5, 2020 Village Board agenda.

The Historic Preservation Commission's next scheduled meeting is January 19, 2021.

2019 Lombard Historic Preservation Commission Annual Report
Submitted October 2020

Recognitions:

- The Commission was recognized by the Lombard Park District for the LHPC work that secured National Register designation for Lilacia Park.
- Based on an application for a national preservation award for the Prairie Path Sign project, the National Alliance of Preservation Commission contacted the Commission to write an article. The article was published in The Alliance Review, summer 2019 issue, highlighting the work of the LHPC on the project.
- Two recipients were selected for the 2018 Lombard Heritage Award. Thomas and Cindy Masterson received the award in the category of Leadership for their work highlighting the history of the Lombard downtown area and buildings. Thomas Scott was honored for Lifetime Achievement for his many years of preservation work but most notably for spearheading the Friends of the Maple Street Chapel organization.

Commission members:

- Commissioners Stephanie Zabela, Tom Fetters, Eileen Mueller, Lynn O'Donnell, Rita Schneider and Marcy Novak were reappointed to the Commission.
- Jason Sanders joined the Commission and has filled the role of Finance Committee Chairperson. (Feb)
- The Commissioners received a copy of the "Advisory Board, Committee and Commission Manual on Social Media" along with a presentation on its contents.

Finance:

- In the absence of a Finance Chairperson, President Rita Schneider monitored the LHS budget reports and attended LHS budget meetings.
- Jason Sanders quickly assumed finance committee responsibilities and developed the LHPC budget for 2020 in conjunction with the Historical Society and Village staff.
- The Commission met budget for the 2019 budget cycle.

Landmark work:

Lilacia Park: National Register of Historic Places

- The Commission received a grant of \$13,500 through the Certified Local Governments program (CLG). The grant allowed the Commission to hire a preservation professional to write and process a National Register of Historic Place application for Lilacia Park.
- In January, Mark Stoner of the Ratio Group, reviewed the application with the Commission. Minor adjustments were all that were needed to finalize the application and his presentation.
- On February 22, the application was reviewed by the Illinois State Historic Preservation Council for review. With minor revisions, the application was

approved and forwarded to the National Trust, who administers the National Register program, for final approval.

- The Commission received approval for National Register designation for Lilacia Park, bringing the number of National Register sites in Lombard to two.
- In total the Lombard Historical Society put 38 hours into the project. The Lombard Historical Commission contributed 128 man hours and Village Staff (Tami Urish) contributed 14 hours.

Local Landmark work

- The LHPC granted a “Certificate of Appropriateness” for a new roof on the local landmark building at 134 W St Charles Road.
- In July, the LHPC reviewed a Local Landmark application submitted by Robert and Shelly Amberg for the home at 515 West Rd.
 - A public hearing, held on August 13, found the property met landmark criteria and the application was moved to a Finding of Fact meeting.
 - A special meeting, held on August 20, reviewed the findings and recommended the to the Corporate Authorities that the building receive Local Landmark designation.
 - The landmark designation was approved by the Village Board at their Sept 15 meeting.
- The Commission determined that using the Historical & Architectural surveys, a plan should be put in place to “short list” properties that may need protection or that should be advanced for landmark designations. Work will begin in 2020. This list could also be used to prioritize grant applications for upcoming projects.
- Discussions continue about selecting a Lustron home for Local Landmark designation. A Lustron home had been designated but the property has since been renovated without a permit. The renovations to the property negate the historic condition of the home.
- The Village Board approved an amendment to the LHPC section of the Village Ordinance (32.079). The amendment allows the Commission to retrieve a Landmark designation plaque in the event the structure is modified in any way that does not conform to the standards of the designation. (????)

Local Preservation Work & Efforts:

- The McKee property has been annexed to Glen Ellyn but is still on the Lombard Historic & Architectural Survey.
- The Village, the LHPC and the LHS have submitted letters of agreement specifying responsibilities and contributions for the maintenance of the cemetery.

Certified Local Government (CLG)

- Possible grant projects will be vetted by Commissioners for new project applications

Respectfully submitted ,

Rita Schneider
Lombard Historic Preservation Commission President
And Commissioners:
Brigitte O'Brien
Lyn Myers
Tom Fetters
Eileen Mueller
Marcy Novak
Lynn O'Donnell
Patricia Poskocil
Jason Sanders
Bob Wardzala
Stephanie Zabela