

MEMORANDUM

TO: William T. Lichter, Village Manager

FROM: David A. Hulseberg, AICP, Director of Community Development

DATE: March 15, 2007

SUBJECT: Time Extension for The Great Indoors Special Events

BACKGROUND

The Great Indoors has submitted an application for a Temporary Special Event Permit for the first of two 12-day tent sale events to be located in their parking lot. The first tent sale will run from April 17 through April 30, 2007 and the second would run from September 13 through September 24, 2007. According to Section 110.47 of the Lombard Code of Ordinances, Temporary Special Event permits are valid only for three days. Therefore, The Great Indoors has submitted the attached letter requesting a time extension from the Village Board.

RECOMMENDATION

Staff recommends that the Village Board grant an extension to The Great Indoors so that they may hold their tent sale events as described above.