

MEMORANDUM

TO: William T. Lichter, Village Manager

FROM: David A. Hulseberg, AICP
Assistant Village Manager/Director of Community Development

DATE: February 15, 2007

SUBJECT: **Creation of the Roosevelt Road Ad-hoc Committee**

On January 5, 2007, the Village Board established a development moratorium for selected new construction activity, changes of use and for new free-standing signs within the defined Roosevelt Road Corridor. With the moratorium in place, staff has proceeded to inform all affected property owners and known business entities within the corridor of the moratorium period. Staff also informed the affected parties of the Village's intent to establish an Ad-hoc Committee to assist staff and Village officials in the review of the issues impacting the corridor.

Following the provisions set forth in Section 30.21 of the Village Code, the Corporate Authorities shall make the following determinations pertaining to the establishment of the Ad-hoc Committee. Included within each sub-section is a staff and/or Village President recommendation.

(A) Membership

Staff sent out over three hundred letters pertaining to the corridor study and press releases were sent to local media. Staff also sought input of selected individuals living in close proximity of the corridor to inquire about their interest in being part of the Committee. The names of the interested parties were then forwarded to the Village President for final consideration by the Village Board. Ultimately, the intent of the selection process is to establish a Committee of individuals who can comprehensively review a wide variety of development and property-related issues and offer their unique perspective to the Committee.

Attached is a table denoting ten individuals that have expressed an interest in being a member of the Ad-hoc Committee. This table also includes their respective business or property ownership affiliation and/or perspective. Additionally, staff also recommends that a representative from the Plan Commission (Ronald Olbrysh has volunteered) be selected as part of the Committee.

(B) Number of Voting Members

Staff recommends a working Committee of the aforementioned eleven individuals as voting members of the Committee. This number provides for one or more individuals who can represent a particular

business perspective or property owner interest. The Chairperson, or Alternate Chairperson, would be non-voting members of the Committee.

(C) The Chairperson(s) and Alternate-Chairperson(s)

Trustee Richard Soderstrom is suggested to be designated as the Chairperson for the Ad-hoc Committee and that Trustee Richard Tross is suggested to be designated as the Alternate Chairperson for the Committee.

(D) Staff Representative(s) Assisting the Committee

William Heniff, Lombard Department of Community Development Senior Planer, is suggested to be the staff liaison for the Ad-hoc Committee. Other members of the Community Development Department staff will also provide technical and/or support services to the Committee as needed.

(E) Committee Termination

Lastly, the proposed Ad-hoc Committee will cease to exist upon acceptance of the Committee's final report by the Corporate Authorities. Based upon the timeline included as part of the moratorium, the final report shall be presented to the Village Board in May/June, 2007 and the Ad-hoc Committee shall disband. Upon direction by the Board, staff will then forward any recommendations to the respective standing committees for requisite review and/or public hearings accordingly.

RECOMMENDATION

Please place this item on the February 15, 2007 Village Board agenda for consideration. Staff recommends that the Corporate Authorities approve a motion establishing a Roosevelt Road Corridor Ad-hoc Working Committee.