

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

 X Resolution or Ordinance (Blue) _____ Waiver of First Requested
____ Recommendations of Boards, Commissions & Committees (Green)
____ Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: June 4, 2024 (COW) (B of T) **Date:** June 20, 2024

TITLE: Fleet Facility Expansion Project Architectural Services Contract Amendment

SUBMITTED BY: Carl Goldsmith, Director of Public Works 

BACKGROUND/POLICY IMPLICATIONS:

The Village staff recommends a contract amendment in a net increase of \$50,380.70. The amendment is for the additional work performed by TRIA Architects that was not included in the original scope of the contract.

FISCAL IMPACT/FUNDING SOURCE:

Project #: FM 22 05
Current Contract Amount: \$285,600.00
Amendment #1: \$50,380.70
Total Revised Contract Amount: \$335,980.70
Account: Building Reserve Fund (432.710.722.75410)

Review (as necessary):

Village Attorney X _____	Date _____
Finance Director X _____	Date _____
Village Manager X _____	Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



June 4, 2024

TO: Village President and Board of Trustees

THROUGH: Scott Niehaus, Village Manager

FROM: Carl Goldsmith, Director of Public Works *CG*

SUBJECT: Fleet Facility Expansion Project Architectural Services Contract Amendment

The Village Board of Trustees approved a contract with TRIA Architecture on May 5, 2022 in the amount of \$285,700.00 for the architectural services for the Fleet Facility Expansion Project. This contract included the design work and contract document preparation for the project; however, the scope of work and associated level of effort did not include any work related to the review of shop drawings, preparing responses to contractor requests for information (RFI) or inspection of the facility and preparation of the punch list post construction. It was anticipated that these items would be handled on an as-needed basis at an hourly rate.

The facility expansion has been completed and all work required of TRIA Architects has been performed. In accordance with the Village's financial policies, staff is recommending that the Village Board approve a contract amendment with TRIA Architects in the amount of \$50,380.70. The amendment will bring the total contract amount for the architectural services up to \$335,980.70.

Attached please find the amendment for the architectural services with TRIA Architecture in the amount of a net increase of \$50,380.70. The amendment includes all of the additional work effort to complete the Fleet Facility Expansion project. The detailed information regarding the amendment #1 can be found in the attachment.

Please place this contract amendment on the June 20, 2024 Village Board of Trustees agenda for their review and approval.

R E S O L U T I O N
R _____

A RESOLUTION AUTHORIZING AN AMENDMENT TO A PROFESSIONAL SERVICES CONTRACT INVOLVING AN INCREASE/DECREASE IN THE DOLLAR AMOUNT OF THE CONTRACT OF \$10,000 OR MORE

WHEREAS, pursuant to Illinois Compiled Statutes, Chapter 720, Section 5/33E-9, units of local government are required to make specific findings prior to authorizing any amendment relative to a contract which would increase or decrease the dollar amount of the contract by \$10,000 or more, or would extend; and

WHEREAS, staff has presented and recommended the proposed amendment to the contract between the Village of Lombard and TRIA Architects regarding the Fleet Services Facility Expansion project, as attached hereto as Exhibit "A" and made part hereof, (the "Amendment") to the Corporate Authorities of the Village of Lombard; and

WHEREAS, said Amendment attached hereto as Exhibit "A" would increase the dollar amount of the contract by \$50,380.70.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

SECTION 1: That after reviewing the explanation of staff as to the necessity of and reasons for the Amendment attached hereto as Exhibit "A", the President and Board of Trustees find as follows:

- A. That the circumstances which necessitated said Amendment were not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the Amendment was not within the contemplation of the contract when the contract was signed.
- C. That it is in the best interests of the Village of Lombard to approve the Amendment in its proposed form.
- D. That to the extent that it may have been necessary to go to bid relative to the work contemplated by said Amendment, bidding is hereby specifically waived as to the Amendment work.

SECTION 2: That having made the findings set forth in Section 1 above, the President and Board of Trustees hereby approve the Amendment attached hereto as Exhibit "A", and direct and authorize the Village President and Village Clerk to execute said Amendment on behalf of the Village.

Resolution _____

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Adopted this 20th day of June 2024.

Ayes: _____

Nays: _____

Absent: _____

Approved this 20th day of June 2024.

Keith Giagnorio
Village President

ATTEST:

Elizabeth Brezinski
Village Clerk



June 10, 2024

VIA E-MAIL
(2) Page(s) Inclusive
goldsmithc@villageoflombard.org

Carl Goldsmith, Director of Public Works (OWNER)
Village of Lombard
255 E Wilson Ave
Lombard, Illinois 60148

Re: Fleet Services Additions and Renovations
255 E Wilson Ave, Lombard, Illinois 60148
Proposal for Professional Services – Additional Services

Dear Mr. Goldsmith:

It has been a pleasure working with you on the above referenced project. We have reviewed the project and understand the scope of additional services requested. We have described our scope of services below.

GENERAL:

- I. Once executed, the OWNER authorizes Tria Architecture, Inc. (TRIA) to provide additional professional services for the Project identified herein, which professional services shall be subject to all terms and conditions of the Proposal for Professional Services, dated April 20, 2022.

SCOPE OF ADDITIONAL SERVICES:

- I. TRIA Architecture (TRIA) will complete all Additional Architectural Services for you (OWNER), as described herein. This proposal is based on the following key components:
 - A. Assistance with Bidding and Negotiations as requested by the OWNER through 6/10/24.
 - B. Assistance with Construction Observation as requested by the OWNER through 6/10/24.
- II. All additional services requested by the OWNER or Authorities Having Jurisdiction will be completed on a Time and Material basis above and beyond this proposal, including travel.

TRIA ARCHITECTURE

Illinois Office | Corporate Headquarters: 901 McClintock Drive, Suite 100, Burr Ridge, Illinois 60527
Indiana Office: 436 Sand Creek Drive N, Suite 105, Chesterton, Indiana 46304
Company Main: 630.455.4500 Fax: 630.455.4040
www.TriaArchitecture.com

INIT.

Carl Goldsmith, Director of Public Works
Proposal for Professional Services – Additional Services
Fleet Services Additions and Renovations
255 E Wilson Ave, Lombard, IL 60148
June 10, 2024
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FEE SCHEDULE

BASE BID PROPOSAL: Architectural Design services as described above for a **Lump Sum Fee of \$50,380.70.**

2024 HOURLY RATES

Principal Architect	\$225.00
Associate Architect	\$190.00
Architectural Associate	\$180.00
Senior Staff Architect / Senior Interior Designer	\$170.00
Staff Architect II / Interior Designer II	\$160.00
Architectural Staff II	\$160.00
Staff Architect I / Interior Designer I	\$150.00
Senior Architectural Staff	\$150.00
Architectural Staff	\$140.00
Graphic Designer	\$135.00
Architectural Intern / Interiors Intern	\$130.00
Administrative Assistant	\$110.00

Approved by (Sign / Print):

Title:

Date:

Sincerely,



TRIA ARCHITECTURE, INC.
Ronald E McGrath, AIA, LEED AP
Principal Architect

REM/jp

File Name: MRK.PRP.061024.LombardFleetServices-AS.docx

TRIA ARCHITECTURE

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