

**VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION**

For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : Scott Niehaus, Village Manager
DATE : December 6, 2019 Agenda Date: December 19, 2019
TITLE : Bid Waiver for: Specialty Landscaping and Bed Maintenance
SUBMITTED BY: Eric Hendrickson, Forestry & Urban Landscape Supervisor ^{EM}

RESULTS:

Date Bids Were Published N/A Bidding Closed N/A

Total Number of Bids Received N/A

Total Number of Bidders Meeting Specifications _____

Bid Security Required _____ Yes _____ No

Performance Bond Required _____ Yes _____ No

Were Any Bids Withdrawn _____ Yes _____ No

Explanation:

Waiver of Bids Requested? X Yes _____ No

If yes, explain:

See attached memo.

Award Recommended to Lowest _____ Yes _____ No

Responsible Bidder?

If no, explain: See attached memo.

FISCAL IMPACT:

Amount of Award	\$28,400.00	440.740.740.75770 TIF Downtown
	\$23,720.00	420.730.730.75770
	\$13,630.00	101.120.113.75610
	\$ 880.00	530.810.110.75770

BACKGROUND/RECOMMENDATION: See attached memo.

Has Recommended Bidder Worked for Village Previously X Yes _____ No

If yes, was quality of work acceptable X Yes _____ No

Was item bid in accordance with Public Act 85-1295? _____ Yes X No

Waiver of bids - Public Act 85-1295 does not apply X Yes

REVIEW (as needed):

Village Attorney XX _____ Date _____

Finance Director XX _____ Date _____

Village Manager XX _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.



To: Scott Niehaus, Village Manager

Through: Carl Goldsmith, Director of Public Works *g*

From: Eric Hendrickson, Urban Landscaping and Forestry Supervisor *EM*

Date: December 6, 2019

Subject: Specialty Landscaping and Annual Planting Bed Contract Renewal

The Village of Lombard opened bids for *Specialty Landscaping and Annual Planting Bed Maintenance* on February 2nd, 2018. The lowest responsible bidder was Beary Landscape Management. The original contract was from March 1, 2018 to December 31, 2018 with two optional one year extensions upon mutual agreement for January 1, 2019 through December 31, 2019 and January 1, 2020 through December 31, 2020.

The Village has contacted Beary Landscape Management and they have agreed to renew the contract for an additional year at the prices submitted in their bid dated February 2, 2018. The FY20 budget contains \$28,400 from the Downtown TIF, \$23,720 from MFT, \$13,630 from the general fund, and \$880 from the parking fund for this service.

Staff recommends extending the Specialty Landscaping and Annual Planting Bed contract with Beary Landscape Management for FY20 in the amount of \$66,630.00. This number is lower than the original bid due to some locations having been removed from the contract. Please present this item to the Board of Trustees at the December 19, 2019 meeting for their approval.

Att: Beary Landscape Management letter
Specialty Landscaping bid tab



Date: October 14, 2019

To: Eric Hendrickson
Village of Lombard
225 E. Wilson Ave
Lombard, IL 60148

Re: **Year 3 Option Contract Extension**
for "Specialty Landscaping and Annual Planting Bed Maintenance"

Beary Landscape Management wishes to extend the contract for "Specialty Landscaping and Annual Planting Bed Maintenance" for the 2020 calendar year at the pricing indicated in the Year Three Option portion of the bid in the amount of \$70,000 less 2018 adjustments for a total of \$68,830.

Please send any other necessary contract documentation for our signature.

Thank you and we look forward to continuing our relationship next season.

Sincerely,

Sandra Koslowski
Landscape Account Manager, RLA, CLP
skoslowski@bearylandscaping.com
mobile (708) 932-0448

Bid Opening Tabulation Form 2018 Specialty Landscape and Annual Planting Bed Maintenance

DATE:	2-Feb-18	NAME & ADDRESS OF BIDDER	Eternally Green Lawn Care 749 Springer Dr Lombard, IL 60148	Year Two Option	Year Three Option
TIME:	9:30AM				
DOCUMENT # PWO 18-17		EXCEPTIONS			
NAME:Specialty Landscape and Annual Planting Bed Maintenance		No Addendum #2 acknowledgement			
NO	ITEM	QTY	UNIT PRICE	TOTAL	UNIT PRICE
1	Specialty Landscape Maint Year 1			\$108,837.00	
2	Annual Trash Pickup Year 1			\$6,000.00	
1	Specialty Landscape Maint Year 2 option				\$108,837.00
2	Annual Trash Pickup Year 2 option				\$6,000.00
1	Specialty Landscape Maint Year 3 option				\$108,837.00
2	Annual Trash Pickup Year 3 option				\$6,000.00
GRAND TOTAL				\$114,837.00	\$114,837.00

DATE:	2-Feb-18	NAME & ADDRESS OF BIDDER	CityScape Garden & Design, LLC W Lake St Chicago, IL 60612	Year Two Option	Year Three Option
TIME:	9:30AM				
DOCUMENT # PWO 18-17		EXCEPTIONS			
NAME:Specialty Landscape and Annual Planting Bed Maintenance					
NO	ITEM	QTY	UNIT PRICE	TOTAL	UNIT PRICE
1	Specialty Landscape Maint Year 1			\$75,869.39	
2	Annual Trash Pickup Year 1			\$12,000.00	
1	Specialty Landscape Maint Year 2 option				\$77,386.78
2	Annual Trash Pickup Year 2 option				\$12,240.00
1	Specialty Landscape Maint Year 3 option				\$78,934.57
2	Annual Trash Pickup Year 3 option				\$12,484.80
GRAND TOTAL				\$87,869.39	\$89,626.78
					\$91,419.37

Bid Opening Tabulation Form 2018 Specialty Landscape and Annual Planting Bed Maintenance

DATE:		2-Feb-18		Beary Landscape Management		4627				
TIME:		9:30AM		Elm Avenue Brookfield, IL						
DOCUMENT #		PWO 18-17		60513				Year Two Option (2019)		
DOCUMENT		NAME & ADDRESS OF BIDDER						Year Three Option (2020)		
NAME:Specialty Landscape and Annual Planting Bed Maintenance		EXCEPTIONS								
NO	ITEM	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL
1	Specialty Landscape Maint Year 1			\$58,000.00						
2	Annual Trash Pickup Year 1			\$12,000.00	2019		\$56,830.00			
1	Specialty Landscape Maint Year 2 option						\$58,000.00	2020		\$54,630.00
2	Annual Trash Pickup Year 2 option						\$12,000.00			
1	Specialty Landscape Maint Year 3 option									\$58,000.00
2	Annual Trash Pickup Year 3 option									\$12,000.00
GRAND TOTAL				\$70,000.00			\$70,000.00			\$70,000.00

DATE:		2-Feb-18		Green Horizon Landscaping						
TIME:		9:30AM		960 N Lombard Avenue Lombard, IL 60148				Year Two Option		
DOCUMENT #		PWO 18-17						Year Three Option		
DOCUMENT		NAME & ADDRESS OF BIDDER								
NAME:Specialty Landscape and Annual Planting Bed Maintenance		EXCEPTIONS								
NO	ITEM	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL
1	Specialty Landscape Maint Year 1			\$64,575.00						
2	Annual Trash Pickup Year 1			\$10,200.00						
1	Specialty Landscape Maint Year 2 option						\$64,575.00			
2	Annual Trash Pickup Year 2 option						\$10,200.00			
1	Specialty Landscape Maint Year 3 option									\$66,603.00
2	Annual Trash Pickup Year 3 option									\$10,400.00
1										
GRAND TOTAL				\$74,775.00			\$74,775.00			\$77,003.00