

## MEMORANDUM

**TO:** William T. Lichter, Village Manager

**FROM:** David A. Hulseberg, AICP, Director of Community Development

**DATE:** February 17, 2004

**SUBJECT: BOT 05-01: 501 W. Edgewood**

Attached please find the following items for Village Board consideration as part of the February 17, 2005 Village Board meeting:

1. An Ordinance granting approval of an annexation agreement for the subject property (the draft agreement is attached to the draft Ordinance).
2. An Ordinance granting approval of the annexation of the subject property.

The petitioner is requesting annexation of the subject property in order to facilitate the construction of a new two-lot single family subdivision. As the petitioner will meet all zoning requirements of the R1 Single Family Residence District, the Subdivision and Development Ordinance provides that this petition can be submitted directly to the Village Board for consideration.

The petitioner is requesting a waiver of the first reading for the February 17, 2005 Board of Trustees meeting due to time constraints associated with the project. Please find the written request attached.

If you have any further questions please contact me.