



To: Scott R. Niehaus, Village Manager

Through: Carl S. Goldsmith, Director of Public Works *g*

From: John L. Mannino, Fleet Supervisor *JLM*

Date: March 25, 2020

Subject: Joint Purchasing of Fuel

Staff is able to secure better fuel pricing by joint purchasing fuel through the DuPage County joint purchase fuel contract. Joint purchasing has proven to be a reliable way of supplying the Village with fuel at the lowest cost.

Since the cost of a load of fuel may exceed the Village's statutory purchase limit as specified in the purchasing manual (\$25,000) staff needs to establish approval from the board to continue to buy fuel using a joint purchase contract. These joint purchase contracts establish a fixed delivery fee and are renewed or re-bid annually. The specifications used in the preparation of the sealed bids are based on the OPIS (Oil Price Information Service) prices, which are the benchmark prices used by the world to buy and sell U.S. gasoline, diesel, ethanol, bio-diesel, LP-gas, jet fuel, crude, propane and kerosene.

The lowest bid price for joint fuel purchasing (DuPage County bid #19-011-DOT) was Gas Depot of Morton Grove, IL. The price for gasoline is the low rack average daily OPIS price plus (0.0090) per gallon for delivery. The price for diesel is the low rack average daily OPIS price plus (0.0145) per gallon for delivery. It is therefore the recommendation of staff that fuel be purchased from Gas Depot in accordance with the DuPage County joint purchase contract for the length of the contract starting April 1, 2020 and ending March 31, 2021.

I recommend the B.O.T. waive bid and award a contract to Gas Depot of Morton Grove, IL to supply gasoline and diesel fuel to the Village of Lombard as specified in the DuPage County joint purchase fuel contract. Please submit this item to the Village Board for their consideration at the April 2, 2020 meeting.



AMENDMENT FOR CONTRACT RENEWAL

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Gas Depot, Inc, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #19-011-DOT which became effective 04/01/19 and which expires 03/31/20. The contract is subject to a FIRST option to renew for a twelve (12) month period.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

The contract renewal shall be effective on the date of last signature, and shall terminate on 3/31/21.

Gas Depot, Inc,

THE COUNTY OF DUPAGE

Signature on file

SIGNATURE *[Handwritten Signature]*

SIGNATURE

NICK TANGLIS
PRINTED NAME

Deborah Ash
PRINTED NAME

CEO
PRINTED TITLE

Buyer II
PRINTED TITLE

2/17/2020
DATE

DATE

Attachment: Gas Depot - Renewal (FM-P-0079-20 : FM Gas Depot Inc)



**DUPAGE COUNTY
FINANCE - PROCUREMENT
BID # 19-011-DOT
Gasoline and Fuel Purchase**

GROUP ONE
DOT and Public Works

Type	UOM	QTY	Petroleum Traders		Gas Depot		Mansfield Oil Co.		AI Warren Oil Co.	
			Markup	Extended Markup	Markup	Extended Markup	Markup	Extended Markup	Markup	Extended Markup
Gas Midgrade	gallons	440,000	-0.0158	-6952.00	0.0080	3960.00	0.0318	13992.00	0.04	17600.00
Diesel	gallons	192,000	0.0541	9784.20	0.0145	2349.00	0.0188	3045.60	0.04	6480.00
Grand Total				\$1,812.20		\$8,309.00		\$17,037.60		\$24,080.00

GROUP TWO
Facilities Management

Type	UOM	QTY	Petroleum Traders		Gas Depot		Mansfield Oil Co.		AI Warren Oil Co.	
			Markup	Extended Markup	Markup	Extended Markup	Markup	Extended Markup	Markup	Extended Markup
Diesel	gallons	30,000	0.0636	1908.00	0.0145	435.00	0.0351	1053.00	0.05	1500.00
Siphon	each	4	\$600.00	\$3,600.00	\$550.00	\$2,200.00	\$560.00	\$2,240.00	\$800.00	\$3,200.00
Grand Total				\$5,508.00		\$2,635.00		\$3,283.00		\$4,700.00

GROUP THREE
DuPage County Entities

Type	UOM	QTY	Petroleum Traders		Gas Depot		Mansfield Oil Co.		AI Warren Oil Co.	
			Markup	Extended Markup	Markup	Extended Markup	Markup	Extended Markup	Markup	Extended Markup
Gas Midgrade	gallons	80,000	-0.01	-1056.00	0.0090	720.00	0.0374	2992.00	0.05	4000.00
Diesel	gallons	50,000	0.0579	2895.00	0.0145	725.00	0.0276	1390.00	0.05	2500.00
Grand Total				\$1,839.00		\$1,445.00		\$4,382.00		\$6,500.00

NOTES

Quantities are canvassing amounts only. On the day of fuel order, the County will pay the published OPIS price with the applied markup.

Invitations Sent	73
Total Bid Responses Received	4
Bid Opening Attended by	JM,DT