


MEMORANDUM

TO: Board of Building Appeals (BOBA) Members

FROM: William J. Heniff, AICP, Director of Community Development 

MEETING DATE: December 5, 2018

SUBJECT: **Text Amendments to the Village Code of Ordinances, Chapter 150.141: Building Permit Fee Amendments**

As the Board of Building Appeals (BOBA) members are aware, the Village has been continuing a review of the existing building fee schedule set forth within Section 150.141 of Village Code. The culmination of this effort is the attached draft fee schedule which is intended to replace the existing schedule in its entirety.

STRUCTURE OF FEE SCHEDULE

Staff offers the following rationale and approach to the proposed amendments.

Ease of Use by Customers

The existing fee schedule is set forth in a cafeteria format in which the total building permit fee is determined by the many individual components of a project. While in theory this results in a graduated structure (i.e., a project with more elements would result in greater need for inspections and a corresponding higher cost), the result of this approach means that cost estimates are more difficult to determine. This is important for contractors bidding projects or residents seeking cost estimates. The new schedule ties the fee schedule to the cost of construction, unless noted otherwise. The simplified schedule will also provide a time savings to both staff to complete the review – this can be a labor intensive task for larger projects.

Simplification of Measurements

Some existing fee elements are based upon more complex formulas that have little bearing to the cost of the plan review or inspection activities. For example, the existing schedule utilizes a cubic feet measurement that makes the review more complex than it needs to be – replacing “cubic feet” and applying the cost of construction is much more appropriate.

Administrative Fee Elimination

The proposed amendments also eliminate the 10% “add-on” administrative fee, which has not been favorably viewed by permittees. Whether a permit has a value of \$16 or \$16,000, the actual cost to process a building permit is not exponentially increased, so the fee is being reallocated into the actual permit elements.

Flat Fees

Many commonly issued permits have corresponding formulas that really do not need to be formula based, particularly smaller residential projects. As an example, the existing shed permit is based upon an unnecessary formula (i.e., it does not cost the Village more to review and inspect a 100 square foot shed than a 140 square foot shed).

Methodology for Setting Fees

Once staff determined the structure, staff undertook a review of comparable set communities to determine whether the Village's proposed schedule is aligned. Staff is intending to align the proposed fee to be at the mid-point of other municipalities, as was done when the Community Development Department last undertook a review in 2014.

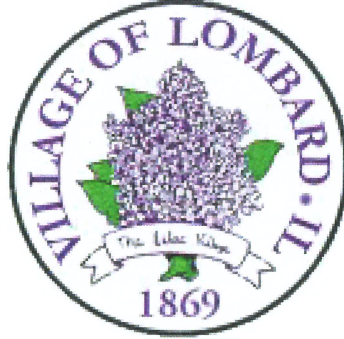
Staff also completed a review of several varying past issued permits and calculated the fees using the existing and the proposed schedules to ensure that the final fees are aligned and comparable.

CitizenServe Implementation

As part of the 2019 Budget process, the Village Board approved the purchase of the CitizenServe software program to assist in the permit submittal, review and issuance processes. Working with our software vendor, the new schedule will simplify the implementation of the program rollout and will also provide for the up-front fee component that would be applied to selected larger projects in 2019.

ACTION REQUESTED

Staff is placing this matter on the December 5, 2018 BOBA agenda for consideration. Staff recommends approval of the new building permit fee schedule. Should



VILLAGE OF LOMBARD

COMMUNITY DEVELOPMENT & FIRE DEPARTMENT PERMIT FEE SCHEDULE

**VILLAGE OF LOMBARD
255 E. Wilson Avenue
Lombard, IL 60148**

**Community Development Department
Building Division
Fire Prevention
630-620-5750
www.villageoflombard.org**

Updated: 11/29/18

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INTRODUCTION

This document is intended as an informational resource guide. For further information, refer to the Village of Lombard Municipal Code Title XV (Section 150). Questions regarding fees should be directed to the Community Development Department at (630) 620-5750.

The fee schedule listed on the following pages is broken out into categories for Residential and Commercial Permits. Other fees may be applicable as determined by the scope of work.

Disclaimer: This is an informational packet only. The Village of Lombard building codes and municipal ordinances as well as state statutes are the legal standards governing building and construction practices. It is not intended that this packet conflict or interfere with any ordinance or statute. If any discrepancies are identified between this resource guide and any legal document, the ordinance or statute governs.

A. RESIDENTIAL FLAT FEES

Air Conditioning Unit	\$75.00
Basement Interior or Exterior Drain Tile/Water Proofing	\$95.00
Chimney Repair	\$75.00
Decks	\$95.00
Driveway/Approach (Residential)	\$75.00
Electric (Minimum – If Just Doing A Panel Change Or Other Minor Work)	\$75.00
Electric Service Upgrade – 100 AMP	\$156.00
Electric Service Upgrade – 200 AMP	\$171.00
Fence	\$30.00
Fill & Grade (Up to 7,500 Sq. Ft.)	\$30.00
Furnace Replacement	\$75.00
Garage - Detached (Driveways & Wrecking Not Included /Attached Garages Will Require A Full Review)	
Two Car	\$205.00
Three Car	\$233.00
Four Cars and Up	\$287.00
Garage Floor Replacement	\$75.00
Generator	\$181.00
Irrigation/Lawn	\$95.00
Overhead Sewer Connection	\$95.00
Overhead Sewer Connection (If New Electric Being Added For Pump)	\$150.00
Patio (Any Size)	\$75.00
Radon	\$95.00
Roof	\$75.00
Sanitary Sewer – New or Repair	\$95.00
Storm Sewer – New or Repair	\$95.00
Shed	\$95.00
Solar Panels	\$142.00
Stairs/Steps/Stoop	\$75.00
Swimming Pool – Above Ground (Without New Electric)	\$75.00
Swimming Pool – Above Ground (With New Electric)	\$170.00
Swimming Pool – Above Ground with Heater	\$210.00
Swimming Pool – In Ground	\$460.00
Swimming Pool – In Ground with Heater	\$520.00
Water Heater	\$75.00
Water Service – New or Repair	\$95.00
Window	\$75.00
Wrecking Permit – Garages & Accessory Buildings Over 200 Sq. Ft.	\$107.00
Wrecking Permit – House	\$236.00

IF YOUR PROJECT IS NOT LISTED IN THE RESIDENTIAL FLAT FEES, PLEASE USE THE ALTERATION, REPAIR OR REMODELING SECTION OR REFER TO THE NEW CONSTRUCTION OR ADDITION SECTION.

B. RESIDENTIAL SINGLE FAMILY/TWO FAMILY DWELLING ALTERATIONS, REPAIRS AND REMODELING PERMIT FEES (For New Construction and Additions See Section C.)

1. ALTERATIONS, REPAIRS AND REMODELING

Permit fees shall be based on the plan review fees, total construction cost of the project and individual cost/valuation of the electrical, plumbing and mechanical portions of the project.

2. PLAN REVIEW FEES

Estimated total cost of the project.

\$50 to \$5,000	\$34.00
\$5,001 to \$25,000	\$49.00
\$25,001 to \$50,000	\$89.00
\$50,001 to \$75,000	\$111.00
\$75,001 to \$100,000	\$134.00
\$100,001 to \$200,000	\$222.00
\$200,001 to \$300,000	\$411.00
\$300,001 to \$500,000	\$490.00
\$500,001 and up	\$490.00 plus \$2.90/\$1,000 or portion thereof

Re-Review Fees/Revised Plans: After the initial plan review has been completed with a total construction cost of \$150,000 or more, a fee shall be charged for the re-review of revised or corrected building/architectural/engineering plans, which shall be the greater of: \$90.00 per hour of re-view time, or the actual cost billed to the Village by a third party for the plan re-review (From Ordinance 7552).

3. TOTAL CONSTRUCTION COST – INCLUDES ALL COSTS OF PROJECT

\$0 to \$1,000	\$95.00
\$1,001 to \$2,500	\$113.00
\$2,501 to \$5,000	\$132.00
\$5,001 and up	\$132.00 plus \$6.15/\$1,000 in excess of \$5,001

4. ELECTRICAL, PLUMBING AND/OR MECHANICAL

These fees shall apply to all alterations, repair and remodeling of electrical, plumbing, and mechanical systems requiring a permit. Fees are calculated based on the value/cost of work, including material and labor at prevailing wage rates. **Each** type will need to be broken out separately.

\$1 to \$1,000	\$95.00
\$1,001 to \$5,000	\$190.00
\$5,001 to \$10,000	\$285.00
\$10,001 to \$20,000	\$380.00
\$20,001 to \$30,000	\$475.00
\$30,001 to \$40,000	\$570.00
\$40,001 to \$50,000	\$665.00
\$50,001 and up	\$665.00 plus \$5.65/\$1,000 in excess of \$50,001

C. RESIDENTIAL SINGLE FAMILY/TWO FAMILY DWELLING – NEW CONSTRUCTION AND ADDITIONS PERMIT FEES (For Alterations, Repairs and Remodeling See Section B.)

1. NEW CONSTRUCTION AND ADDITIONS

Permit fees shall be based on the plan review fees, total construction cost of the project and individual cost/valuation of the electrical, plumbing and mechanical portions of the project.

2. PLAN REVIEW FEES

Estimated total cost of the project.

\$50 to \$5,000	\$34.00
\$5,001 to \$25,000	\$49.00
\$25,001 to \$50,000	\$89.00
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\$2,501 to \$5,000	\$132.00
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\$30,001 to \$40,000	\$570.00
\$40,001 to \$50,000	\$665.00
\$50,001 and up	\$665.00 plus \$5.65/\$1,000 in excess of \$50,001

5. MISCELLANEOUS FEES

Certificate of Occupancy	\$75.00
Conditional Certificate of Occupancy	\$100.00
Right-Away Restoration Cash Bond	\$1,000.00
Miscellaneous Construction Bond	\$200.00
Inspection Fees – Additional or Re-Inspections	\$65.00

6. UNMETERED WATER FEES – NEW CONSTRUCTION

Frame	\$71.00
Veneer	\$83.00
Solid Masonry	\$119.00

7. WATER METERS – Complete Assembly with Installation – See §51.10 (c)

¾” Size – New	\$280.70
1” Size – New	\$332.12
1 ½” Size – New	\$816.99
2” Size – New	\$965.49

8. SEWER AND WATER CONNECTION FEE – See §50.100

Water Connection Fee (New Homes/Annexation Only)	\$1,350.00
Sewer Connection Fee (New Homes/Annexation Only)	\$2,100.00
Glenbard Wastewater Authority (New Homes Only) – Fee Subject To Change Based Upon Actual Wastewater Treatment Authorities	\$978.00

9. ELEVATORS, WHEELCHAIR LIFT AND STAIR CHAIR LIFT – SINGLE FAMILY/TWO FAMILY DWELLING

Passenger Per Floor	\$149.00
Plan Review	\$304.00
Inspection – Semi-Annual	\$144.00
Wheelchair Lift/Chair Lift	\$112.00
Plan Review	\$112.00
Annual Inspection Fees	\$92.00

D. FIRE PROTECTION – SINGLE FAMILY/TWO FAMILY DWELLING

1. SPRINKLER SYSTEMS

Sprinkler systems designed to NFPA 13 or NFPA 13R, are subject to the sprinkler fee schedule for multi-family dwellings.

NFPA 13D Systems installed in single family detached dwellings: \$165.00

Exception: No fees will be assessed for plan review of the systems to be installed which are not required by Village of Lombard Ordinance.

E. COMMERCIAL FLAT FEES

Boiler Replacement	\$98.00
Cell Tower/Antenna/Radio	\$98.00
Commercial Roof	\$198.00
Construction Trailer with Electric	\$166.00
Cubicle Electric	\$98.00
Demolition (Interior Only)	\$98.00
Fence	\$30.00
Fence with Electric Gate	\$105.00
Garage – Commercial/Industrial/Multi-Family (Driveways & Wrecking Not Included)	
Two Car	\$277.00
Three Car	\$307.00
Four Cars and Up	\$342.00
Grease Trap – Replacement (Includes One Inspection)	\$98.00
Irrigation	\$98.00
Low Voltage (Card Readers)	\$98.00
Replacement Roof – Top Unit (Each)	\$98.00
Sanitary Sewer – Repair	\$98.00
Signs –Attention Getting Devices, Banners, Temporary Signs and Inflatable Devices	\$30.00
Signs – Face Change Only (No Electric)	\$30.00
Storm Sewer – Repair	\$98.00
Swimming Pool – In Ground (see F3)	
Water Heater (Each)	\$73.00
Water Service – Repair	\$98.00

F. COMMERCIAL, INDUSTRIAL AND MULTI-FAMILY STRUCTURES, ALTERATIONS, REPAIRS AND REMODELING PERMIT FEES

1. ALTERATIONS, REPAIRS AND REMODELING

Permit fees shall be based on the plan review fees, total construction cost of the project and individual cost/valuation of the electrical, plumbing and mechanical portions of the project.

2. PLAN REVIEW FEES

Examination of all Plans by Construction Valuation.

\$50 to \$5,000	\$43.00
\$5,001 to \$25,000	\$65.00
\$25,001 to \$50,000	\$113.00
\$50,001 to \$75,000	\$130.00
\$75,001 to \$100,000	\$173.00
\$100,001 to \$200,000	\$276.00
\$200,001 to \$300,000	\$524.00
\$300,001 to \$500,000	\$626.00
\$500,001 and up	\$626.00 plus \$4.30/\$1,000 or portion thereof

Re-Review Fees/Revised Plans: After the initial plan review has been completed with a total construction cost of \$150,000 or more, a fee shall be charged for the re-review of revised or corrected building/architectural/engineering plans which shall be the greater of: \$90.00 per hour of re-view time, or the actual cost billed to the Village by a third party for the plan re-review (From Ordinance 7552).

3. TOTAL CONSTRUCTION COST – INCLUDES ALL COSTS OF PROJECT

\$0 to \$1,000	\$105.00
\$1,001 to \$2,500	\$131.00
\$2,501 to \$5,000	\$154.00
\$5,001 and up	\$154.00 plus \$7.90/\$1,000 in excess of \$5,001

4. ELECTRICAL, PLUMBING AND/OR MECHANICAL

These fees apply to all new multiple-family dwellings, commercial, office, institutional, and all other types of buildings, alterations, additions and remodeling of electrical, plumbing, and mechanical systems requiring a permit. Fees are calculated based on the value/cost of work, including material and labor at prevailing rates. Each type will need to be broken out separately.

\$1 to \$1,000	\$108.00
\$1,001 to \$5,000	\$216.00
\$5,001 to \$10,000	\$324.00
\$10,001 to \$20,000	\$432.00
\$20,001 to \$30,000	\$540.00
\$30,001 to \$40,000	\$648.00
\$40,001 to \$50,000	\$756.00
\$50,001 and up	\$756.00 plus \$7.30/\$1,000 in excess of \$50,001

G. NEW CONSTRUCTION COMMERCIAL, INDUSTRIAL, MULTI-FAMILY STRUCTURES AND ADDITIONS PERMIT FEES

1. NEW CONSTRUCTION PERMITS FEES

Permit fees shall be based on the plan review fees, total construction cost of the project and individual cost/valuation of the electrical, plumbing and mechanical portions of the project.

2. PLAN REVIEW FEES

Examination of all Plans by Construction Valuation.

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Re-Review Fees/Revised Plans: After the initial plan review has been completed with a total construction cost of \$150,000 or more, a fee shall be charged for the re-review of revised or corrected building/architectural/engineering plans, which shall be the greater of: \$90.00 per hour of re-view time, or the actual cost billed to the Village by a third party for the plan re-review (From Ordinance 7552).

3. TOTAL CONSTRUCTION COST – INCLUDES ALL COSTS OF PROJECT

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\$1,001 to \$2,500	\$131.00
\$2,501 to \$5,000	\$154.00
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These fees apply to all new multiple-family dwellings, commercial, office, institutional, and all other types of buildings, alterations, additions and remodeling of electrical, plumbing, and mechanical systems requiring a permit. Fees are calculated based on the value/cost of work, including material and labor at prevailing rates. **Each** type will need to be broken out separately.

\$1 to \$5,000	\$108.00
\$1,001 to \$5,000	\$216.00
\$5,001 to \$10,000	\$324.00
\$10,001 to \$20,000	\$432.00
\$20,001 to \$30,000	\$540.00
\$30,001 to \$40,000	\$648.00
\$40,001 to \$50,000	\$756.00
\$50,001 and up	\$756.00 plus \$7.30/\$1,000 in excess of \$50,001

5. MISCELLANEOUS FEES

Certificate of Occupancy	\$100.00
Conditional Certificate of Occupancy	\$125.00
Inspection Fees – Additional or Re-Inspections	\$80.00
Erosion Construction Bond	\$200.00
Right-Away Restoration Cash Bond – Small & Medium Developments	\$2,000.00

Large and major developments shall follow the required completion guarantee requirements per Village code Article VI, Agreements, Assurances, and Acceptances and is based on the 115% of the Engineer’s Opinion of Probable Cost.

6. PARKING LOTS

Commercial and Industrial

1 to 5,000 Sq. Ft.	\$139.00
5,001 to 10,000 Sq. Ft.	\$208.00
10,001 to 15,000 Sq. Ft.	\$268.00
15,001 Sq. Ft. and up	\$393.00
	plus \$0.04/per Sq. Ft. in excess of 15,001 Sq. Ft.
Mill/Overlay Only	\$200.00

7. SIGNS

Attention Getting Devices, Banners, Temporary Signs and Inflatable Devices	\$30.00
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Attention Getting Devices, Banners, Temporary Signs and Inflatable Devices permit fees shall not be applicable to any governmental unit or to any charitable organization as defined in “An Act to Regulate Solicitation and Collection of Funds for Charitable Purposes, Providing for Violations Thereof and Making an Appropriation Therefore”, 225 ILCS 460/1.

All Other Signs	
Per Sq. Ft. of Face	\$2.15 per Sq. Ft. or \$75.00 Minimum
Electrical Service (Per Sign)	\$108.00

8. WRECKING PERMITS

Commercial/Multi-Family or Industrial Building

0 to 5,000 Sq. Ft.	\$393.00
5,001 to 10,000 Sq. Ft.	\$524.00
10,001 and up	\$524.00
	plus \$5.00/per 1,000 Sq. Ft. or portion thereof
Cash Restoration Bond	\$2,000.00

9. STREET OPENINGS – Per Public Works Department

10. WATER METERS – Complete Assembly with Installation – See §51.10 (c)

Additional fees may be required for compound meters as required by the Lombard Public Works Department.

New – ¾” Size	\$280.70
New – 1” Size	\$332.12
New – 1 ½” Size	\$816.99
New – 2” Size	\$965.49

11. SEWER AND WATER CONNECTION FEES

Sewer Connection Fee – See §50.100 (d)

Water Connection Fee – See §50.100 (c) and the following charges (From Ordinance 6848).

Size of Domestic Line	
1” in Diameter	\$630.00
1.5” in Diameter	\$1,130.00
2” in Diameter	\$2,000.00
3” in Diameter	\$3,560.00
4” in Diameter	\$6,330.00
6” in Diameter	\$11,260.00
Size of Fire Suppression Line	
4” in Diameter	\$4,250.00
6” in Diameter	\$8,500.00
8” in Diameter	\$17,000.00

12. ELEVATORS, ESCALATORS AND DUMBWAITERS COMMERCIAL, INDUSTRIAL AND MULTI-FAMILY

Passenger, Escalator, Dumbwaiter, Dock Lift Per Floor	\$178.00
Plan Review	\$304.00
Inspection – Semi-Annual	\$161.00
Wheelchair Lift/Chair Lift	\$131.00
Plan Review	\$131.00
Annual Inspection Fees	\$101.00
Temp. Construction Towers	\$230.00
Pit Ladders, Door Repairs, Valves, Cylinders	\$165.00
Cab Modernization	\$306.00

13. TANKS FOR FLAMMABLE LIQUID OR CONBUSTIBLE LIQUIDS COMMERCIAL, INDUSTRIAL AND MULTI-FAMILY

Installation	
1,000 Gal. Capacity or Less	\$458.00
Each 100 Gals. or fraction thereof over 1,000 Gals.	\$458.00 plus \$10.00/100 Gals.
Removal of Tanks	
All Sizes	\$328.00
Remote Dispensing Device	
Each Hose or Nozzle	\$149.00

H. FIRE PROTECTION – COMMERCIAL, INDUSTRIAL AND MULTI-FAMILY

1. NEW SPRINKLER SYSTEMS

Include standpipes and fire pump as part of system.

NFPA 13 or NFPA 13R, are subject to the sprinkler fee schedule for single family and multi-family dwellings.

Number of Sprinklers:

1 – 20	\$338.00
21 – 100	\$738.00
101 – 200	\$940.00
201 – 300	\$1,155.00
301 – 500	\$1,588.00
Over 500	\$1,588.00
Plus \$3.00 per Sprinkler	

2. EXISTING SPRINKLER SYSTEMS

Includes relocating sprinklers for building alterations, tenant build-outs and so forth. Note: All systems subject to design changes, upgrades to pipe sizes and so forth are subject to the fee schedule for new systems, regardless of size.

Number of Sprinklers:

1 – 20	\$165.00
21 – 100	\$230.00
101 – 200	\$940.00
201 – 300	\$1,155.00
301 – 500	\$1,588.00

Exceptions: For reviews of changes to existing systems involving over 100 sprinklers, the fees may be reduced by up to 50% where the base buildings sprinkler system was reviewed under this fee schedule.

3. STANDPIPE SYSTEMS

Initial standpipe without fire pump:	\$295.00
Initial standpipe with fire pump:	\$433.00
Each additional standpipe as part of the same standpipe system/review add:	\$165.00

Note: Standpipes as part of a sprinkler system plan review are not subject to these fees.

4. FIRE PUMPS

Fire Pump:	\$295.00
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Note: For pumps being installed to upgrade and/or enhance the design of an existing sprinkler or standpipe system, additional fees may apply for the review of the new design of the system being enhanced by pump.

5. SUPPRESSION SYSTEMS – CHEMICAL

Chemical suppression system for cooking surfaces/hoods:	\$230.00/Hood
Wet or dry chemical suppression system for special hazards:	\$505.00/System
“Clean agent” gaseous systems: Based on volume of protected space per system.	
1 – 5,000 Cu. Ft.	\$505.00
5,001 – 10,000 Cu. Ft.	\$719.00
Over 10,000 Cu. Ft.	\$893.00

6. SUPPRESSION SYSTEMS – CARON DIOXIDE

Carbon Dioxide Systems: Based on pounds of suppression agent.	
1 – 100	\$505.00
101 – 300	\$719.00
301 – 500	\$869.00
501 – 750	\$1,012.00
751 – 1,000	\$1,155.00
Over 1,000 Pounds	\$1,189.00

7. FIRE ALARM SYSTEMS

New fire alarm systems base review fee (includes panel replacement):	\$295.00
Add for detection device, notification appliance, etc., tied to system:	\$6.00/Device
Existing fire alarm system base review fee (Include Relocating Existing Devices):	\$165.00
Add for detection device, notification appliance, etc., tied to system:	\$6.00/Device

8. SPECIAL CONSULTATION

For any fire protection concerns in which the Village of Lombard Community Development Director, Fire Chief or Fire Marshal determine that additional technical resources or technical assistance is required from sources outside of the Village of Lombard staff, the Village’s cost of additional consultant services are paid for at the billed rate as charged to the Village by the consultant. Examples where such fees may apply are as follows: Plan review of smoke control systems; Life Safety plan review for covered malls or other similar type structures; plan review of projects where performance based design is used to comply with codes.

I. SPECIAL INSTRUCTIONS

1. PLAN REVIEW FEE APPLICATION DEPOSIT

All major developments, as defined by existing Village Code, shall be subject to a \$10,000 deposit to cover initial building permit plan and/or engineering plan review at the time of application, with the applicant being required to pay for additional building permit review and/or engineering plan costs incurred by the Village above and beyond said \$10,000 deposit, through the review process. In the event that the costs incurred by the Village exceed \$10,000 the Village reserves the right to require the right to require the applicant to provide an additional deposit to cover the anticipated additional costs to complete the review.

2. TRAFFIC IMPACT ADVISORY SERVICES

In addition to other fees established by this ordinance, all applications for building permits that have a substantial traffic impact as determined by the Inter-Departmental Review Committee shall be accompanied by a deposit of \$1,000.00 to be used for traffic impact analysis services. If the Village's cost for such services exceeds the deposit, the applicant shall reimburse the additional costs incurred by the Village. If such costs are less than the deposit, the Village shall return the difference to the applicant. The total cost incurred by the applicant for such services shall not exceed \$10,000.00. Until such time that the Village has received final payment of all traffic advisory services fees, no permits for the use of development of land shall be issued. Plan review fees shall be paid if plan review has been completed. This would apply even if the permit applicant withdraws the permit, or does not pick up the permit.

3. OVERTIME INSPECTION FEES

Inspections conducted before 7:30 a.m. or after 5:00 p.m. on weekdays and at any time on weekends and holidays, when available, shall be billed at a rate of \$100.00 per hour per inspector with a minimum of (1) hour charged to the permittee beginning at the scheduled starting time, including no-shows. Said inspection fee shall be in addition to any requisite fees referenced within this subsection or as set forth within Section 16.01 of the Village Code, whichever is greater, and shall be paid prior to issuance of any certificated of occupancy or approval of final inspections. The aforementioned fee shall not apply for permitted projects being undertaken by the owner/occupant of a single family residence. Availability of inspection staff to perform inspection activities outside of regular business hours is subject to the discretion of the Director of Community Development, who may offer such services, subject to staffing level, costs and inspector availability. For inspections associated with a Special/Temporary Event application, the aforementioned billing rate can be waived, per Section 110.45 of the Village code, subject to prior approval by the Village Manager or his/her designee.

4. PLAN REVIEW FEES

If the estimated total cost of the project is not clear or agreed upon, the current R. W. Means Manual is to be used.