

060261  
DISTRICT ALL


VILLAGE OF LOMBARD  
REQUEST FOR BOARD OF TRUSTEES ACTION  
For Inclusion on Board Agenda  
Bids and Proposals

TO : President and Village Board of Trustees

FROM : William T. Lichter, Village Manager

DATE : May 9, 2006 Agenda Date: May 18, 2006

TITLE : Bid Waiver For: Tree & Stump Removal

SUBMITTED BY: Steve Kremeske, Forestry/Electrical & Streets Supervisor 

RESULTS:

Date Bids Were Published \_\_\_\_\_ Bidding Closed \_\_\_\_\_  
Total Number of Bids Received \_\_\_\_\_  
Total Number of Bidders Meeting Specifications \_\_\_\_\_

Bid Security Required \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

Performance Bond Required \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

Were Any Bids Withdrawn \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

Explanation: \_\_\_\_\_

Waiver of Bids Requested? \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, explain: See Attached Memo.

Award Recommended to Lowest \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

Responsible Bidder? \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

If no, explain: \_\_\_\_\_

FISCAL IMPACT:

Engineer's estimate/budget estimate \$25,000.00  
Amount of Award \$25,000.00 2712.755700

BACKGROUND/RECOMMENDATION:

See attached memo.

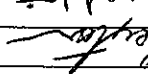
Has Recommended Bidder Worked for Village Previously \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, was quality of work acceptable \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

Was item bid in accordance with Public Act 85-1295? \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

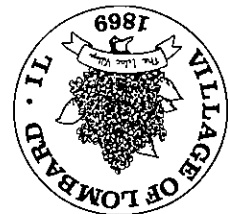
Waiver of bids - Public Act 85-1295 does not apply \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

REVIEW (as needed):


Village Attorney XX \_\_\_\_\_ Date 5/10/06  
Finance Director XX  Date 5/10/06  
Village Manager XX W.D. V. Lichte Date 5/10/06


Active

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.



To: William T. Lichter, Village Manager

From: Steve Kremke, Forestry/Electrical & Streets Supervisor 

Through: Wesley Anderson, Director of Public Works 

Date: May 9, 2006

RE: Tree & Stump Removal Contract for FY2007

On June 2, 2005, the Village Board approved a contract with *Ciosek Tree Service* of Lombard for Tree & Stump Removal. In the bid documents was a provision to extend the contracts for one additional year. Attached is a letter from *Ciosek* dated February 7, 2006 indicating their willingness to provide the same service this year at the same cost of last year's contract.

To exercise the renewal option, the Village Attorney has stated that this item must be approved by a motion of the Village Board. There is no need to sign a new contract. If approved by the Board, staff would send confirming letters with signature space for *Ciosek* to accept extension of the contract. They have provided good service during the past year. I am recommending renewal of the contracts for one additional year under the same terms, conditions and prices stated in the renewal letter for the next fiscal year. Please note that when the extension is approved by the Board, Public Works will contract all tree and stump removal with *Ciosek Tree Service* in an amount not to exceed \$25,000.00. I am also requesting a waiver of bids.

Please place this item on the May 18, 2006 agenda for consideration by the Village Board.

If you have any questions, please call me.

**CLOSEK TREE SERVICE, INC.**  
21W430 Park Avenue, Lombard, Illinois 60148  
(630) 832-8109

February 7, 2006

Steve Kremske  
Lombard Public Works Dept.  
255 E. Wilson  
Lombard, IL 60148

Dear Steve:

On behalf of Closek Tree Service, we would like to thank you for the opportunity to do your village tree removals for the year 2005. We would like to offer an extension of our services for the tree removals for 2006 by offering the same contract prices as 2005. They are as follows:


**TREE REMOVAL**  
11 to 24 inches in diameter  
at DBH of 4.5'  
\$325.00 per tree

**TREE REMOVAL**  
25 to 32 inches in diameter  
at DBH of 4.5'  
\$525.00 per tree

**TREE REMOVAL**  
over 32 inches in diameter  
at DBH of 4.5'  
\$725.00 per tree

**TREE STUMP REMOVAL ONLY**  
(From trees removed by village crews)  
Stump diameter inches in diameter at grade \$ 3.00 per inch

We would appreciate it if you would consider this proposal and advise us of your decision. As always, we enjoy working for the Village of Lombard and hope to continue to do so in the future.

Sincerely,  
  
Dave Closek  
Closek Tree Service, Inc.