

VILLAGE OF LOMBARD  
REQUEST FOR BOARD OF TRUSTEES ACTION  
For Inclusion on Board Agenda

\_\_\_\_\_ Resolution or Ordinance (Blue) \_\_\_\_\_ *Waiver of First Requested*  
\_\_\_\_\_ Recommendations of Boards, Commissions & Committees (Green)  
  X   Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: October 7, 2019 (COW) (B of T) October 17, 2019

TITLE: Motion to Waive Bids and Approve an Agreement from GovTempsUSA LLC in an Amount not to Exceed \$60,000, for the Provision of Accounting Assistance

SUBMITTED BY: Timothy Sexton, Director of Finance

**FISCAL IMPACT:**

Amount of Award Not to Exceed: \$60,000.

**BACKGROUND/POLICY IMPLICATIONS:**

Attached please find information regarding an Employee Leasing Agreement with GovTempsUSA, LLC for the provision of accounting assistance thru April 17, 2020 with an option to extend through October 31, 2020. The regular full-time accountant position recently became vacant and staff would prefer to fill with a temporary accountant until next Spring after the annual audit is completed.

The hourly rate of \$44.80 for the temporary accountant is comparable to a Village employed full-time accountant's minimum hourly rate with full benefits of \$43.28. The request for \$60,000 would pay for, if needed, the temporary accountant to work until June 10, 2020.

**RECOMMENDATION:**

Staff recommends the Village Board of Trustees approve the attached Employee Leasing Agreement with GovTempsUSA, LLC.

Review (as necessary):

Village Attorney X \_\_\_\_\_ Date \_\_\_\_\_  
Finance Director X Timothy Sexton \_\_\_\_\_ Date 10/8/19  
Village Manager X Scott Niehaus \_\_\_\_\_ Date 10/8/19

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.