


VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO: President and Village Board of Trustees
FROM: Scott Niehaus, Village Manager
DATE: September 7, 2022 Agenda Date: September 15, 2022
TITLE: Emergency Purchase - Six (6) Ford Police Interceptor
SUBMITTED BY: Carl Goldsmith, Director of Public Works 

RESULTS:

Date Bids Were Published: N/A Bidding Closed: N/A

Total Number of Bids Received: N/A

Total Number of Bidders Meeting Specifications: _____

Bid Security Required: _____ Yes _____ No

Performance Bond Required: _____ Yes _____ No

Were Any Bids Withdrawn: _____ Yes _____ No

Explanation:

Waiver of Bids Requested? X Yes _____ No

If yes, explain:

Due to limited production and availability, the Village Manager authorized the purchase of six (6) Ford Police Interceptors from Sutton Ford under the Village of Lombard's Emergency Purchasing Policy. This matter is being presented to the Village Board for ratification of the Emergency Purchase of the vehicles. See attached memo.

Award Recommended to Lowest _____ Yes _____ No

Responsible Bidder?

If no, explain:

FISCAL IMPACT:

Amount of Award \$232,338.00 Fleet Reserve Fund

BACKGROUND/RECOMMENDATION:

See attached memo.

Has Recommended Bidder Worked for Village Previously _____ Yes X No

If yes, was quality of work acceptable _____ Yes _____ No

Was item bid in accordance with Public Act 85-1295? _____ Yes X No

Waiver of bids - Public Act 85-1295 does not apply X Yes

REVIEW (as needed):

Village Attorney XX _____ Date _____

Finance Director XX _____ Date _____

Village Manager XX _____ Date _____


NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.



September 6, 2022

TO: Village President and Board of Trustees

THROUGH: Scott, Niehaus, Village Manager

FROM: Carl Goldsmith, Director of Public Works 

SUBJECT: Emergency Vehicle Purchase

Due to the current market conditions for vehicle production, the Village has been unable to purchase squad cars. The Village sought to ensure availability of squad cars for the 2023 budget when the Village Board authorized the purchase of six (6) Ford Interceptors in March 2022. Unfortunately, due to production delays and a lack of inventory, the Village anticipates that this order will not be fulfilled. Village staff has identified a source for police vehicles; however, these vehicles are not available on a procurement program and are not equipped with Ford's *Ready for the Road Package*. The impact is an increase in set-up costs of approximately \$4,500 per vehicle to get the vehicles comparable to the Ford package.

Below is a timeline of the Village's attempt to purchase the FY23 Utility Interceptor, as well as the status of the order and the options that are available to the Village for the purchase of new squad cars.

- The purchase of 6 Utility Interceptors was approved by the Village Board on March 17, 2022 and an order was placed through Currie Motors for six (6) vehicles at a cost of \$37,681 each total amount of \$226,086
- As of August 31, 2022, Ford has not assigned VIN numbers to our 6 vehicles on order or scheduled a build date for them
- According to Currie Motors, Ford has announced that they were planning to keep production going on the 2022 Utility Interceptors until the first week in November
- If the Village's order doesn't get built in that production run, the order will be canceled and we would need to place a new order for 2023 model year vehicles (provided the window is still open once we receive word our order has been canceled)
- Ford has opened up the order window for 2023 Utility Interceptors
- Ford is not offering government incentives on the 2023 Utility Interceptors
- Ford is offering a limited amount of production for the 2023 model year Utility Interceptors, when those spots are filled it will cut off the order window
- There is not a contract for the 2023 model year through the Suburban Purchasing Cooperative and Currie Motors said they will not be taking orders on the 2023 Utility Interceptors

- National Auto Fleet Group has quoted a 2023 Utility Interceptor built to our specifications at \$49,563
- Bob Ridings Ford in accepting orders for 2023 Utility Interceptors, built to our specifications at \$47,708
- Sutton Ford has ten 2022 black Utility Interceptors arriving mid-October. These squads are in production with a production slot and vin.
 - Sutton Ford has quoted us \$232,338 for the six vehicles. These vehicles are missing equipment we normally build them with (\$4,514 in options). We can source some of this equipment through Fleet Safety Supply for approximately \$2,650 per vehicle and install the equipment during the new vehicle setup. These vehicles would cost \$41,373 per vehicle and be close to our specification, but not identical
 - Equipment that cannot be replicated on the units if bought from Sutton Ford
 - Pre-collision assist
 - Blind spot monitoring
 - Reverse sensing
 - Rearview camera monitor relocated to rearview mirror from center stack
 - OBD-II split connector

Below is a table that summarizes the options available to the Village.

Dealer	Unit Cost	# of Units	Additional Equipment Cost/Vehicle	Total Unit Cost	Difference from Original Purchase Price
Currie Motors	\$37,681.00	6		\$226,086.00	
NAFG	\$49,563.00	6		\$297,378.00	\$71,292.00
Ridings Ford	\$47,708.00	6		\$286,248.00	\$60,162.00
Sutton Ford	\$38,723.00	6	\$2,650.00	\$248,238.00	\$22,152.00

Due to the limited supply of vehicles and the need to replace vehicles that are nearing their useful life, staff is requesting authorization to purchase these vehicles under the Village's Emergency Purchases Policy. The policy is contained in the Village of Lombard Purchasing Manual and states the following:

“D. Emergency Purchases Policy

Emergencies are defined as events that could not have been foreseen where immediate action is necessary to safeguard the public's health and safety. In the event of an emergency affecting the public health and safety, the Village Manager or his/her designee may authorize a vendor to perform work necessary to resolve such emergency without formal bid solicitation. Documentation of the emergency

and the need for immediate action shall be presented to the Village Board in a reasonable period of time following resolution of the crisis.

An emergency purchase order can be issued authorizing a vendor to perform any and all work necessary only if the public health and safety could be affected. If the purchase exceeds \$25,000, documentation shall be presented to the Village Manager prior to such authorization. The following procedures shall be followed in the event an emergency purchase order is needed:

The Department Head requesting the emergency purchase order shall contact the Assistant Finance Director or his/her designee in order to have the purchase order issued. The Assistant Finance Director or his/her designee will then issue a purchase order to the vendor. Using the purchase order NOTES option, the department shall explain the need for the emergency purchase order and reference the purchase order number that was issued to the vendor.”

The purchase of these vehicles meets the policy directive and will allow for the timely and least expensive option to replace the aging vehicles. The Finance Department has provided a purchase order and the vehicles have been authorized for purchase by the Village Manager under the Emergency Purchases Policy. Under the Emergency Purchase Policy, the Village Manager has the authority to make the purchase and provide ample notice to the Village Board of Trustees of the purchase.

This item will be placed upon the Village Board agenda for ratification at the September 15, 2022 meeting. Please feel free to contact me with any questions.



COMMERCIAL & FLEET

SUTTON FORD
21315 CENTRAL AVE
MATTESON IL 60443

INVOICE

Wednesday, September 7, 2022
DATE

PURCHASER'S NAME

VILLAGE OF LOMBARD

STREET ADDRESS

255 E Wilson Avenue

CITY

LOMBARD

STATE

IL

ZIP

60148

BUS PHONE

PLEASE ENTER MY ORDER FOR THE FOLLOWING

NEW [x]

USED []

SUV []

TRUCK [x]

CARD []

Table with columns: YEAR, MAKE, MODEL, BODY TYPE, COLOR, TRIM, STOCK NO., VIN NO., MILES, SALES REP, CASH PRICE, TRADE-IN CREDITS, SUBTOTAL, ORDERING FIN, ELECTRONIC FILING FEE, END USER FIN, DOCUMENTATION FEE, SALES TYPE, ILLINOIS SALES TAX, GPC DISCOUNT, COUNTY TAX- COOK, GPC REF #, CITY OF CHICAGO TAX, 56A/CPA DISCOUNT, COOK COUNTY WHEEL TAX, 56M DISCOUNT, LICENSE, TRANSFER, TITLE, RETAIL REBATE #, EXTENDED SERVICE CONTRACT, TOTAL PRICE, CASH DOWN PAYMENT, REBATE, TOTAL DOWN PAYMENT, UNPAID CASH BALANCE DUE ON DELIVERY.

Purchaser agrees that this Order includes all of terms and conditions on both the face and reverse side hereof, that this Order cancels and supersedes any price agreement and as of the date hereof comprises the complete and exclusive statement of the terms of the agreement relating to the subject matters covered hereby THIS ORDER IS NOT A BINDING CONTRACT. DEALER SHALL NOT BE OBLIGATED TO SELL UNTIL APPROVAL OF THE TERMS HEREOF IS GIVEN BY A BANK OR FINANCE COMPANY WILLING TO PURCHASE A RETAIL INSTALLMENT CONTRACT BETWEEN THE PARTIES HERETO BASED ON SUCH TERMS. ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN DEALER ARE THEIRS. NOT DEALER'S, AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES. UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF, DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE: (A) ON ALL GOODS AND SERVICES SOLD BY DEALERS; AND (B) ON ALL USED VEHICLES WHICH ARE HEREBY SOLD "AS IS-NOT EXPRESSLY WARRANTED OR GUARANTEED."

ACCEPTED BY: [Signature]
PURCHASER'S SIGNATURE

ACCEPTED BY: [Signature]
DEALER OR HIS AUTHORIZED REPRESENTATIVE