

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees

FROM : David A. Huliseberg, Village Manager

DATE : May 28, 2008
Agenda Date June 5, 2008

TITLE : Water/Sewer Supplies

SUBMITTED BY : Angela M. Podesta, Utilities Superintendent
AMP

RESULTS:

Date Bids Were Published May 9, 2008 Bidding Closed May 23, 2008
Total Number of Bids Received 4
Total Number of Bidders Meeting Specifications 2

Bid Security Required Yes No

Performance Bond Required Yes No

Were Any Bids Withdrawn Yes No

Explanation: Yes No

Waiver of Bids Requested? Yes No

If yes, explain:

Award Recommended to Lowest Yes No

Responsible Bidder? Yes No

If no, explain:

FISCAL IMPACT:

Engineer's estimate/budget estimate \$100,000.00
Amount of Award \$100,000.00 7730,733240 (\$40,000), 7750,733250 (\$20,000),
790,733240 (\$40,000) (790)

BACKGROUND/RECOMMENDATION:

See attached memo.

Has Recommended Bidder Worked for Village Previously Yes No
If yes, was quality of work acceptable Yes No
Was item bid in accordance with Public Act 85-1295? Yes No
Waiver of bids - Public Act 85-1295 does not apply Yes No

REVIEW (as needed):

Village Attorney XX
Finance Director XX
Village Manager XX
Date 5/23/08
Date 5/23/08

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.



MEMORANDUM

To: David A. Hulseberg, Village Manager
From: Angela M. Podesta, Utilities Superintendent *AMP*
Through: David P. Gorman, Acting Director of Public Works *DPG*
Date: May 28, 2008
Subject: Water & Sewer System Supplies Bid

On Friday, May 23, 2008, bids were opened for Water & Sewer System Supplies. Four companies responded to the bid: HD Waterworks Supply, Inc, Carol Stream; Ziebell Water Service Products, Elk Grove Village; Mid American Water, Aurora and Water Products Company, Aurora.

Proposals required Bidders to provide prices for supplies in thirteen categories. The total cost of the bid was evaluated based upon the total of all categories. Two companies, HD Waterworks Supply, Inc. and Ziebell Water Service Products, submitted prices on all of the required materials. Water Products Company did not submit bids on five categories and Mid American Water did not submit bids on six categories so they did not meet the specifications. The bid tabulation is attached. HD Waterworks Supply submitted the low bid but included a deviation that pricing for Category VI – Repair Sleeves/Water was contingent upon ordering a minimum of \$2000 per order which is counter to the Village's current purchasing practices. Ziebell Water Service Products submitted a bid of \$36,202.36 with no deviations, \$2,212.72 higher than the low bid of \$33,989.64.

Three years ago, minimum quantities for on-hand inventory were developed and purchasing practices were changed to buy items on an as-needed basis to maintain the minimum inventory thus providing flexibility to meet changing requirements. Prices are obtained for all of the items kept in stock but purchases are only made to maintain designated inventory levels. A quantity of one is used for each item for the sole purpose of obtaining a base bid price for comparing the bids. During the next two years, the Underground Utilities Division plans to replace 20-25 fire hydrants in various areas throughout town for improved fire flow and add valves to isolate watermains crossing between backyards. The difference in the cost of fire hydrants and accessories between HD Waterworks Supply and Ziebell Water Service Products bids warrants deviating from the supply inventory system for the current year. Therefore, the contract will be awarded for the entire budget of \$100,000 for the purchase of water/sewer system supplies throughout the year on an as-needed basis.

I am recommending HD Waterworks Supply, Inc., of Carol Stream, IL, be awarded a contract in an amount not to exceed \$100,000 for Water/Sewer System Supplies. Please submit this recommendation to the Board of Trustees for their approval at the June 5, 2008 meeting.

Water/Sewer System Supplies
 PWU-0919
 Bid Tabulation

5/23/2008
 10:00 AM

Category	Mid American Water, Aurora, IL	Water Products, Aurora, IL	Ziebell Water Service Products, Elk Grove Village, IL	HD Waterworks Supply, Carol Stream, IL
I-Valves/Water	No Bid	\$6,337.00	\$5,722.00	\$5,007.90
II-Couplings/Water	No Bid	No Bid	\$550.90	\$450.90
III-End Couplings / Water	No Bid	No Bid	\$793.00	\$748.30
IV-Pipe/Water	\$105.63	No Bid	\$3,118.60	\$2,537.38
V-Castings/Water	No Bid	\$213.50	\$328.10	\$286.17
VI-Repair Sleeves/Water	No Bid	No Bid	\$7,039.90	\$7,476.06
VII-Brass Fittings / Water	No Bid	No Bid	\$2,032.25	\$1,856.89
VIII-Fittings/Sewer	\$1,713.50	\$1,954.12	\$2,525.45	\$1,776.88
IX-Couplings/Sewer	\$484.00	\$232.93	\$417.40	\$398.22
X-Pipe/Sewer	\$1,351.00	No Bid	\$1,391.46	\$1,078.00
XI-Fire Hydrant Extension/Repair Kits	\$829.00	\$1,102.86	\$891.00	\$781.70
XII-Fire Hydrants	\$4,878.00	\$6,727.00	\$6,275.00	\$5,639.81
XIII-Fire Hydrants Parts	\$7,605.02	\$7,511.74	\$5,117.30	\$5,951.43
Total Bid As Read	No Total	\$24,079.15	\$36,202.36	\$33,989.64
Total Bid As Corrected	\$16,966.15	\$24,079.15	\$36,202.36	\$33,989.64

No Bid on 6 Categories No Bid on 5 Categories
 Partial Bid on 1 Category

VILLAGE OF LOMBARD

CONTRACT DOCUMENT NUMBER PWU-0919

This agreement is made this 5th day of June, 2008, by and between, and shall be binding upon, the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and _____) hereinafter referred to as (the "Contractor").

Witnesseth That in consideration of the mutual promises of the parties delineated in the Contract Documents, the Contractor agrees to sell and the Village agrees to pay for the following described items as set forth in the Contract Documents:

Water/Sewer System Supplies in an amount not to exceed \$100,000

1. This Contract shall embrace and include all of the applicable Contract Documents listed below as if attached hereto or repeated herein:

a. Specification and Contract Document no. PWU-0919 for Water/Sewer System Supplies, consisting of the following:

i) Cover Sheet

ii) Table of Contents

iii) Invitation to Bid on Contract Document No. PWU-0919- Legal Notice

iv) General Terms, Conditions and Instructions

v) Specific Terms, Conditions and Instructions and Blue Prints

vi) Bid Proposal Form

vii) Plans and Specifications and Specification Deviation Form

b. The Contractor's Bid Proposal Dated May 22, 2008

c. Required Performance and Payment Bonds and Certificate of Insurance

2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the items which are the subject matter of this Contract the total sum of \$100,000 paid in accordance with the provisions of the Local Government Prompt Payment Act and the provisions of the Contract Documents.

3. Risk of loss, destruction or damage of or to goods under this Contract shall be on contractor until delivery of the goods to the Village and acceptance of the goods by the Village.

4. Contractor agrees to perform the terms of this Contract by May 31, 2009. Time is of the essence of this Contract.

5. Where the terms of this Contract conflict with the provisions of the Contract Documents, the Contract Documents shall be binding.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by William J. Mueller, Village President, and the Contractor have hereunto set their hands this 5th day of June, 2008.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this ___ day of _____, 20__.

Individual or Partnership _____ Corporation _____

By _____
Position/Title _____

By _____
Position/Title _____

Print Company Name _____

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 5th day of June, 2008.

William J. Mueller
Village President

Attest:

Brigitte O'Brien
Village Clerk