



MEMORANDUM

To: Village President and Board of Trustees

From: Timothy Sexton, Director of Finance

Date: November 29, 2011

Subject: Recommended Change for Cell Phone Provider

The Finance staff had reviewed various options for cell phone providers in order to reduce costs and receive better service. The current cellular coverage with Sprint/Nextel has consistently declined over the last several years. Various staff members tested several new phones from the cellular providers. It became clearly evident that the Verizon coverage was significantly better in the areas tested in Lombard.

The Nextel phones currently being used by Village staff are at least two years old and need to be replaced. The estimated cost for a Verizon flip phone is \$30-\$50 and a smart phone is approximately \$200. The total replacement cost based on the current inventory of Village cell phones is roughly \$9,000.

The Village's monthly cell phone bill averages approximately \$4200 per month. The Village will save an estimated \$300 to \$400 per month by switching to Verizon and their services will better fit our needs. Attached is a detailed spreadsheet of proposed Verizon Wireless monthly charges.

The Finance Committee voted unanimously at their meeting on November 28, 2011 to recommend that the Village Board authorize the Village Manager to execute a three (3) year contract with Verizon Wireless.