

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
**For Inclusion on Board Agenda**  
**BIDS AND PROPOSALS**

TO: President and Village Board of Trustees  
FROM: Scott Niehaus, Village Manager  
DATE: November 9, 2017 Agenda Date: November 16, 2017  
TITLE: AccessOne Contract

SUBMITTED BY: Tim Sexton, Director of Finance

**RESULTS:**

Date Bids Were Published: ..... Date Bidding Closed:

Total Number of Bids Received.....

Total Number of Bidders Meeting Specifications ....

Bid Security Required .....  Yes  No

Performance Bond Required .....  Yes  No

Were Any Bids Withdrawn .....  Yes  No

Explanation:

Waiver of Bids Requested? .....  Yes  No

If yes, explain:

Award Recommended to Lowest Responsible Bidder  Yes  No

If no, explain: See attached memo.

**FISCAL IMPACT:** Approximately \$10,000 per year for the three year contract, including all applicable taxes and fees. Total cost of contract for three year contract is approximately \$30,000 Annual savings estimated at \$4,200 per year, or \$12,600 for the three year contract compared to our current provider. Account #101.120.510.73630

**BACKGROUND/RECOMMENDATION:** Staff recommends the Village Board of Trustees award a three year contract to AccessOne to provide the Village with telephone connection services.

Has Recommended Bidder Worked for Village Previously  Yes  No

If yes, was quality of work acceptable  Yes  No

Was item bid in accordance with Public Act 85-1295?  Yes  No

Waiver of bids - Public Act 85-1295 does not apply  Yes

**REVIEW** (as needed):

Village Attorney XX \_\_\_\_\_ Date \_\_\_\_\_

Finance Director XX Timothy Sexton Date 11/7/17

Village Manager XX \_\_\_\_\_ Date \_\_\_\_\_

**NOTE:** All materials must be submitted to and approved by the Village Manager's Office by 12:00 Noon, Wednesday, prior to the Board Agenda distribution.



To: Tim Sexton  
Director of Finance

From: John Doser  
I.T. Staff

Date: November 8, 2017

Subject: Telephone Communications Contract

The current three year telephone services contract the Village of Lombard has with CallOne will end at the end of 2017. IT Staff contacted three different vendors and asked for quotes to supply telephone connection services to the desk phones at the Village of Lombard.

Vendor	PRI Cost Monthly
Comcast	967
AccessOne	551.20
CallOne (New)	975
Current Cost	900

All of the above costs include 3 PRI lines. The PRI lines provide the ability for the Village to place or receive 71 concurrent telephone calls. The cost above does not include the monthly State and Federal taxes and fees. The taxes and fees would be similar for all vendors.

The total monthly cost of the AccessOne proposal with current taxes and fees included is \$803.20 monthly.

AccessOne provided the lowest quote and provides the same features that CallOne does, which includes conference calling. AccessOne also gives us 1k minutes a month free outbound long distance calling on each PRI line. The free long distance would be an additional \$100.00 a month savings. Total savings compared to our current provider are estimated at \$4,200 per year, or \$12,600.

Staff is requesting authorization to award a contract to AccessOne for a three year telephone communication service contract.

Date: 11/6/2017

Company Name: Village of Lombard  
 Customer Contact:  
 Customer Email:  
 Customer Phone:

Quote ID: 20171009-00013130  
 Sales Rep: Unassigned  
 Sales Email:  
 Sales Phone:

Service Address	Term	Speed	Product	QTY	Unit Rate	MRC	NRC	
235 E WILSON AVE LOMBARD, IL, 60148 LBRDILLM	36 MTH	1.5	LD Packs: Promo 1,000 Long Distance	3	\$0.00	\$0.00	\$0.00	
			Promo: Caller ID w/Name and Number	3	\$0.00	\$0.00	\$0.00	
			PRI	3	\$180.00	\$540.00	\$1,500.00	
			Waived Install Charges	1	\$0.00	\$0.00	\$-1,500.00	
			DIDs per block of 10	56	\$0.20	\$11.20	\$0.00	
			Local Minutes Included: 50,000					
			Local Usage				\$0.015 /Minute	
Long Distance Usage Outbound Only				\$0.025 /Minute				
Long Distance Usage Toll Free				\$0.025 /Minute				
					<b>Total</b>	<b>\$551.20</b>	<b>\$0.00</b>	

International Call Blocking? Yes

**Notes**

- Listed rates apply to Metered or Overage above the specified minutes that are included.
- The estimated charge for Demarc extensions within 300 feet is \$300. Certain job site variables may result in additional charges. Further details on Demarc extension charges can be found at the Access One Service Guide at <http://www.accessoneinc.com/content/service-guide>
- Equipment pricing listed (sales or rental) does not include any applicable taxes or shipping charges

Acceptance by Customer	Acceptance by Access One
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Signature \_\_\_\_\_  
 Printed Name \_\_\_\_\_  
 Title \_\_\_\_\_  
 Date \_\_\_\_\_

Signature \_\_\_\_\_  
 Printed Name \_\_\_\_\_  
 Title \_\_\_\_\_  
 Date \_\_\_\_\_