

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees

FROM : Scott Neihaus, Village Manager

DATE : April 12, 2016 Agenda Date April 21, 2016

TITLE : Waiver of Bids - Huffcutt Concrete, Inc
 North Broadway Interim Pump Station Control Building

SUBMITTED BY: Brian M. Jack, Utilities Superintendent 

RESULTS:

Date Bids Were Published _____ Bidding Closed _____

Total Number of Bids Received _____

Total Number of Bidders Meeting Specifications _____

Bid Security Required _____ Yes _____ No

Performance Bond Required _____ Yes _____ No

Were Any Bids Withdrawn _____ Yes _____ No

Explanation:

Waiver of Bids Requested? _____ X _____ Yes _____ No

If yes, explain: Purchase is directly from manufacturer.

Award Recommended to Lowest _____ Yes _____ No

Responsible Bidder?

If no, explain:

FISCAL IMPACT:

Engineer's estimate/budget estimate \$37,375.00 Amount of Award \$32,500.00
 Water & Sewer Capital Reserve Fund: 520.790.715.75420 Proj: SS 15 01 Construction

BACKGROUND/RECOMMENDATION:

Waive bids and award a contract to Huffcutt Concrete, Inc for the purchase, construction and delivery of the new prefabricated pump station control building for the North Broadway Interim Pump Station in an amount not to exceed \$32,500.00.

Has Recommended Bidder Worked for Village Previously X Yes _____ No

If yes, was quality of work acceptable X Yes _____ No

Was item bid in accordance with Public Act 85-1295? _____ Yes X No

Waiver of bids - Public Act 85-1295 does not apply X Yes

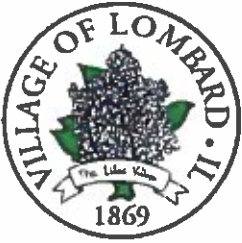
REVIEW (as needed):

Village Attorney XX _____ Date _____

Finance Director XX _____ Date _____

Village Manager XX _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.



MEMORANDUM

To: Scott Niehaus, Village Manager
From: Brian M. Jack, Utilities Superintendent *B. Jack*
Through: Carl S. Goldsmith, Director of Public Works *C. Goldsmith*
Date: April 12, 2016
Subject: **Waiver of Bids - Huffcutt Concrete, Inc.
North Broad Interim Pump Station Control Building**

Background

The North Broadway Interim Pump Station will have a 12ft by 17ft prefabricated concrete building erected next to the existing wet well. The outside will be constructed to match the existing façade to the surrounding area homes. This building was needed due to the proximity to the Illinois Prairie Path in which it will reduce the risk of possible vandalism and protect the pumping equipment and controls which will be housed inside. Several other sites throughout the Village also have similar control buildings such as Yorktown Lift Station and the new Route 53 Storm water station. North Broadway Interim Pump Station is a new storm water pumping station that is one of the last components of a sewer separation project and will aid in eliminating storm water from the combined sewer system and mitigate the potential for basement backups in a heavy rain event.

Huffcutt Concrete, Inc. has submitted a quote for the purchase, construction and delivery of the new prefabricated pump station control building for the North Broadway Interim Pump Station in an amount not to exceed \$32,500.00. By purchasing the control panel outright, the Village is saving approximately 15% (or \$4,875.00) and avoiding contractor markup. Scheduling and coordination of the delivery will be handled by the Village's consultant for the project.

Funds for the control panel are budgeted in the Water & Sewer Capital Reserve Fund: 520.790.715.75420 Proj: SS 15 01 Construction.

Recommendation

Please request the Board of Trustees to waive bids and award a contract in an amount not to exceed \$32,500.00 purchase, construction and delivery of the new prefabricated pump station control building for the North Broadway Interim Pump Station to Huffcutt Concrete, Inc. of Chippewa Falls, Wisconsin at their April 21st, 2016 meeting.

Please execute signature on the attached contract and return two copies to the Water Treatment and Wastewater Pumping Division for further processing.

VILLAGE OF LOMBARD

Contract for Purchase of a Prefabricated Pump Station Control Building for The North Broadway Interim Pump Station

This agreement is made this 21st day of April, 2016, by and between, and shall be binding upon, the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and (Huffcutt Concrete, Inc., of Chippewa Falls, WI) hereinafter referred to as (the "Contractor").

Witnesseth That in consideration of the mutual promises of the parties delineated in the Contract Documents, the Contractor agrees to sell and the Village agrees to pay for the following described items as set forth in the Contract Documents:

Prefabricated Pump Station Control Building - One (1) Prefabricated Pump Station Control Building for the North Broadway Interim Pump Station in an amount not to exceed \$32,500.00

1. This Contract shall embrace and include all of the applicable Contract Documents listed below as if attached hereto or repeated herein:
 - a. The Contractor's Quotation Dated March 3, 2016
 - b. Required Certificate of Insurance, Indemnification, Venue, Other Contractor Responsibilities
2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the items which are the subject matter of this Contract the total sum of \$32,500.00 paid in accordance with the provisions of the Local Government Prompt Payment Act and the provisions of the Contract Documents.
3. Risk of loss, destruction or damage of or to goods under this Contract shall be on contractor until delivery of the goods to the Village and acceptance of the goods by the Village.
4. The Contractor agrees to perform the terms of this Contract according to the following schedule set forth in their quotation after the Notice to Proceed has been delivered. Time is of the essence of this Contract.
5. Where the terms of this Contract conflict with the provisions of the Contract Documents, the Contract Documents shall be binding.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by Village President, and the Contractor have hereunto set their hands this 21st day of April, 2016.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this __ day of _____, 2016.

Individual or Partnership _____ Corporation _____

By Position/Title

By Position/Title

Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 21st day of April, 2016.

Keith T. Giagnorio
Village President

Attest:

Sharon Kuderna
Village Clerk

**VILLAGE OF LOMBARD
CONTRACTOR'S CERTIFICATION**

_____, having been first duly sworn, depose and states as follows.
(Officer or Owner of Company)

I am the _____ for _____
(Title) (Name of Company)

(the "Contractor"), which has submitted a quote for a Prefabricated Pump Station Control Building for the North Broadway Interim Pump Station to the Village of Lombard and, having personal knowledge of the matters certified to herein, and being authorized by the Contractor to make the certifications set forth herein, hereby certifies that said Contractor:

1. has a written sexual harassment policy in place, in full compliance with 775 ILCS 5/2-105(A) (4);
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
 - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate revenue Act; or
 - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement;
3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382, and that

(Name of employee/driver or "all employee drivers")

is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules; and

4. is not barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3 or 33E-4 of Article 33E of the Illinois Criminal Code of 1961.

By: _____
Authorized Agent of Contractor

Subscribed and sworn to
before me this _____
day of _____, 2016
Notary Public

Huffcutt Concrete, Inc.
 4154 123rd St
 Chippewa Falls, WI 54729
 PHONE 715-723-7446 FAX 715-723-7111

Quotation

Quote Number:
7405

Quote Date:
Mar 31, 2016

Page:
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Quoted to:

Good Thru:

Quote

4/30/16

Job:

LOMBARD IL.

Quantity	Description	Unit Price	Extension
1.00	UTILITY BUILDING 12' X 17' OD 10' HIGH ID SHED ROOF	26,550.00	26,550.00
1.00	DELIVERY	2,950.00	2,950.00
1.00	CHICAGO OR ILLINOIS ENGINEERING IF NEEDED	3,000.00	3,000.00
	NOTES; - FLOOR 6" THICK - WALLS 8" THICK, 4" STRUCTURAL CONCRETE, 2" FOAM INSULATION, 2" SURFACE CONCRETE, EXTERIOR FORM LINER, INTERIOR TROWEL SURFACE - ROOF 8" THICK, 4" STRUCTURAL CONCRETE, 2" FOAM INSULATION, 2" SURFACE CONCRETE, NO FOAM LINER, 3" OVERHANG ON ALL SIDES - 1 3'0" X 6'8" STEEL ENTRY DOOR, LOCK, CLOSURE, SWEEP - BUILDING PAINTED - ROUGH OPENINGS FOR ALL VENTS, WINDOWS, ETC. YOU ARE RESPONSIBLE FOR; - CRANE AND CREW ON SITE TO SET THE BUILDING, WT. 75,550 LBS. - APPROVAL OF ALL DRAWINGS - PROVIDING CLEAR ACCESS TO THE SITE FOR OUR SEMI - ALL MECHANICALS - ALL SITE PREP - ALL PERMITS NO BID OR PERFORMANCE BOND INCLUDED IN QUOTE. IF EITHER IS REQUIRED PLEASE ADD TO QUOTE.		
		Subtotal	32,500.00
		Sales Tax	
		Total	32,500.00