

MEMO TO : The Honorable President
and Board of Trustees

FROM : David A. Hulseberg
Village Manager

DATE : May 17, 2011

SUBJECT : Village Board Policy

Attached is a copy of the Communications Response Policy. The incorrect policy was inadvertently attached and passed at the May 5, 2011 Village Board meeting. We are asking for the Village Board to adopt this Policy.

If you have any questions, please feel free to contact me.

/cb

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