

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

 X Resolution or Ordinance (Blue) _____ *Waiver of First Requested*
Recommendations of Boards, Commissions & Committees (Green)
Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: December 11, 2019 (B of T) Date: December 19, 2019

TITLE: Release of Executive Session Minutes

SUBMITTED BY: Janet Downer, Business Administrator/Deputy Village Clerk



BACKGROUND/POLICY IMPLICATIONS:

Public Act 88-378, effective January 1, 1982 requires that minutes of closed session meetings are to be recorded in written form and 5 ILCS 120/2.06 (d) states that "Each public body shall periodically, but not less than semi-annually, meet to review minutes of all closed meetings. At such meetings a determination shall be made, and reported in an open session that (1) the need for confidentiality still exists as to all or part of those minutes or (2) that the minutes or portions thereof no longer require confidential treatment and are available for public inspection.

Attached is a resolution authorizing the Village Clerk to make certain closed session meeting minutes available for public inspection -2019.

Please place this item on the December 19, 2019 Board of Trustees agenda.

Fiscal Impact/Funding Source:

Review (as necessary):

Village Attorney X _____ Date _____
Finance Director X _____ Date _____
Village Manager X _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



MEMORANDUM

TO: Village President and Board of Trustees

FROM: Janet Downer
Business Administrator/Deputy Village Clerk

DATE: December 19, 2019

SUBJECT: Review of Executive Session Minutes - 2019

A handwritten signature in black ink, appearing to be "J. Downer", is written over the "FROM:" line.

State Statute establishes that a review be conducted periodically, but not less than twice yearly, to determine if there is still a need for confidentiality, or that the minutes, or portions thereof, no longer require confidential treatment and are available for public inspection.

Three sets of 2019 Executive Session minutes were approved by the Village Board. The Board of Trustees will consider approval of the remainder of the 2019 Executive Session minutes (indicated on Exhibit A of the attached resolution by an asterisk) in 2020. The Village Board did not approve the release of any Executive Session minutes.

Please find attached a resolution authorizing the Village Clerk to make certain closed session meeting minutes available for public inspection - 2019.

Should you have any questions or concerns, please feel free to contact me.

cc: Scott Niehaus, Village Manager
Tom Bayer, Village Attorney

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE VILLAGE CLERK
TO MAKE CERTAIN CLOSED SESSION MEETING MINUTES
AVAILABLE FOR PUBLIC INSPECTION
2019**

WHEREAS, the President and Board of Trustees of the Village of Lombard have met from time to time in closed session for purposes authorized by the Illinois Open Meetings Act (the "Act"), a list of said closed session meeting dates being attached hereto as Exhibit "A" and made a part hereof; and

WHEREAS, as required by the Act, the Village Clerk has kept written minutes of all such executive sessions; and

WHEREAS, pursuant to 5 ILCS 120/2,06(c), the President and Board of Trustees have met in closed session to review closed session minutes; and

WHEREAS, the President and Board of Trustees have previously made available for public inspection certain closed session minutes, a list of said disclosed closed session minutes being attached hereto as Exhibit "B" and made a part hereof; and

WHEREAS, the President and Board of Trustees have determined that a need for confidentiality still exists as to the closed session minutes from the closed session meetings set forth on Exhibit "C", attached hereto and made a part hereof; and

WHEREAS, the President and Board of Trustees have further determined that the minutes of the closed session meetings listed on Exhibit "D", attached hereto and made a part hereof, no longer require confidential treatment and should be made available for public inspection;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DUPAGE COUNTY, ILLINOIS, as follows:

SECTION 1: The closed session minutes from those meetings set forth on Exhibit "D" attached hereto are hereby released.

SECTION 2: The Village Clerk is hereby authorized and directed to make the minutes from those meetings set forth on Exhibit "D" available for inspection and copying in accordance with the standing procedures of the Clerk's office.

Adopted this _____ day of _____, 2019.

Ayes: _____

Nays: _____

Absent: _____

Approved this _____ of _____, 2019.

Keith T. Giagnorio
Village President

ATTEST:

Sharon Kuderna
Village Clerk

EXHIBIT A
EXECUTIVE SESSION MINUTES

1964

January 6, 1964
January 20, 1964
February 3, 1964
March 16, 1964
April 6, 1964
May 18, 1964
November 2, 1964

1965

March 15, 1965
May 17, 1965
September 7, 1965
October 18, 1965

1966

February 21, 1966
March 21, 1966
October 3, 1966
November 7, 1966

1967

January 3, 1967
January 16, 1967
April 10, 1967
July 3, 1967

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May 6, 1968
May 27, 1968
June 3, 1968
June 17, 1968
October 7, 1968
November 18, 1968

1969

January 6, 1969
January 20, 1969
February 3, 1969
March 7, 1969
March 24, 1969
April 4, 1969
April 21, 1969
May 19, 1969
May 26, 1969
June 16, 1969
June 23, 1969
August 4, 1969
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October 6, 1969
November 17, 1969
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May 18, 1970
June 1, 1970
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July 6, 1970
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August 3, 1970
October 19, 1970
December 7, 1970

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January 4, 1971
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July 6, 1971
August 2, 1971
August 16, 1971
September 20, 1971
October 4, 1971
October 25, 1971
November 15, 1971
December 6, 1971

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February 21, 1972
February 28, 1972
April 17, 1972
June 5, 1972
September 18, 1972
October 2, 1972
December 4, 1972
December 18, 1972

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February 5, 1973
March 5, 1973
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June 18, 1973
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October 18, 1973
November 1, 1973
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January 3, 1974
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August 8, 1974
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November 1, 2007

December 6, 2007

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January 3, 2008

February 7, 2008

February 21, 2008

April 3, 2008

April 17, 2008

April 26, 2008 (special meeting)

May 1, 2008

May 5, 2008

June 5, 2008

August 21, 2008

September 4, 2008

September 18, 2008

November 20, 2008

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February 18, 2010

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March 18, 2010

April 1, 2010

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April 7, 2011
April 21, 2011
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June 2, 2011
June 16, 2011
August 18, 2011
September 1, 2011 (special meeting)
September 1, 2011 (regular meeting)
September 15, 2011
November 17, 2011
December 27, 2011

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January 19, 2012
February 2, 2012
February 16, 2012
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March 28, 2012
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August 23, 2012
September 6, 2012
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October 18, 2012
November 1, 2012
November 15, 2012
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January 17, 2013
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May 16, 2013
May 22, 2013 (special meeting)
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August 15, 2013
September 5, 2013
September 19, 2013
October 3, 2013 (#1)
October 3, 2013 (#2)
October 17, 2013
October 29, 2013 (special meeting)
November 7, 2013
November 12, 2013 (special meeting)
November 13, 2013 (special meeting)
November 14, 2013 (special meeting)

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January 16, 2014
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May 15, 2014
August 21, 2014
October 2, 2014
October 16, 2014

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January 22, 2015
February 5, 2015
February 19, 2015
March 5, 2015
April 2, 2015
May 21, 2015
July 16, 2015
August 13, 2015
October 1, 2015
November 5, 2015
November 19, 2015
December 3, 2015
December 17, 2015

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January 21, 2016
February 18, 2016
March 17, 2016
April 21, 2016
May 5, 2016
May 19, 2016
June 16, 2016
July 21, 2016
December 1, 2016

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January 5, 2017
January 19, 2017
February 2, 2017
February 16, 2017
February 27, 2017 (special meeting)
March 2, 2017
March 16, 2017
April 6, 2017
April 20, 2017
April 27, 2017 (special meeting)
May 3, 2017 (special meeting)
May 4, 2017
May 18, 2017
June 15, 2017
July 20, 2017
November 2, 2017
December 7, 2017

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January 4, 2018
February 1, 2018
March 1, 2018
April 5, 2018
April 19, 2018
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June 21, 2018
October 4, 2018
November 1, 2018

2019

March 21, 2019
May 2, 2019
July 18, 2019
September 19, 2019*
November 7, 2019*
November 21, 2019*

*Written minutes not yet approved

EXHIBIT B
EXECUTIVE SESSION MINUTES PREVIOUSLY APPROVED FOR
DISCLOSURE

1964

January 6, 1964
January 20, 1964
February 3, 1964
March 16, 1964
April 6, 1964
May 18, 1964
November 2, 1964

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March 15, 1965
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October 4, 2001
November 1, 2001
November 15, 2001
December 6, 2001

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July 18, 2002
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June 19, 2003
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September 4, 2003
October 16, 2003
November 20, 2003

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March 18, 2004
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June 3, 2004
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August 19, 2004

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April 21, 2005
August 18, 2005
September 15, 2005
November 3, 2005

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November 16, 2006
December 7, 2006

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June 7, 2007
June 21, 2007
September 6, 2007
September 20, 2007
November 1, 2007

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January 3, 2008
February 7, 2008
April 17, 2008
May 1, 2008
May 5, 2008
September 4, 2008
September 18, 2008
November 20, 2008
December 4, 2008
December 18, 2008

2009

January 6, 2009
February 5, 2009
February 19, 2009
March 5, 2009
March 19, 2009
April 16, 2009
June 4, 2009
June 18, 2009
October 1, 2009
November 19, 2009 (partial)

May 3, 2017 (special meeting)
June 15, 2017

2010

January 7, 2010
March 18, 2010
May 20, 2010
September 2, 2010

2011

April 7, 2011
April 21, 2011

2012

January 19, 2012
December 20, 2012

2013

January 17, 2013
February 7, 2013
April 4, 2013
May 2, 2013
May 16, 2013
June 20, 2013
August 15, 2013
September 5, 2013 (partial)
September 19, 2013
October 3, 2013 (#1)
October 17, 2013
October 29, 2013 (special meeting)
November 7, 2013
November 21, 2013 (partial)
December 19, 2013

2014

February 20, 2014
March 6, 2014
October 16, 2014

2015

January 22, 2015
February 19, 2015
March 5, 2015
October 1, 2015
November 5, 2015
November 19, 2015
December 17, 2015

2017

January 5, 2017
January 19, 2017
February 16, 2017
February 27, 2017 (special meeting)
March 2, 2017
March 16, 2017
April 6, 2017
April 27, 2017 (special meeting)

EXHIBIT C
EXECUTIVE SESSION MINUTES TO REMAIN CONFIDENTIAL

2003

March 6, 2003
April 17, 2003
June 5, 2003

2004

January 15, 2004
September 2, 2004
September 16, 2004
October 7, 2004
November 4, 2004
November 18, 2004

2005

May 5, 2005
July 21, 2005
October 6, 2005

2006

April 6, 2006
May 18, 2006
June 1, 2006

2007

April 5, 2007
August 9, 2007
December 6, 2007

2008

February 21, 2008
April 3, 2008
April 26, 2008 (special meeting)
June 5, 2008
August 21, 2008

2009

May 7, 2009
May 21, 2009
August 20, 2009
November 19, 2009 (partial)

2010

January 21, 2010
February 4, 2010
February 18, 2010
March 4, 2010
April 1, 2010
May 6, 2010
June 3, 2010
June 17, 2010

August 19, 2010
September 16, 2010
October 7, 2010
November 18, 2010

2011

January 6, 2011
January 20, 2011
February 3, 2011
February 17, 2011
March 23, 2011
May 5, 2011
June 2, 2011
June 16, 2011
August 18, 2011
September 1, 2011 (special meeting)
September 1, 2011 (regular meeting)
September 15, 2011
November 17, 2011
December 27, 2011

2012

February 2, 2012
February 16, 2012
March 1, 2012
March 15, 2012
March 28, 2012
April 19, 2012
May 17, 2012
June 7, 2012
June 21, 2012
August 23, 2012
September 6, 2012
October 2, 2012
October 18, 2012
November 1, 2012
November 15, 2012

2013

March 21, 2013
May 22, 2013 (special meeting)
June 6, 2013
September 5, 2013 (partial)
October 3, 2013 (#2)
November 12, 2013 (special meeting)
November 13, 2013 (special meeting)
November 14, 2013 (special meeting)
November 21, 2013 (partial)

2014

January 16, 2014
March 20, 2014
April 3, 2014
May 15, 2014
August 21, 2014
October 2, 2014

*Written minutes not yet approved

2015

February 5, 2015
April 2, 2015
May 21, 2015
July 16, 2015
August 13, 2015
December 3, 2015

2016

January 21, 2016
February 18, 2016
March 17, 2016
April 21, 2016
May 5, 2016
May 19, 2016
June 16, 2016
July 21, 2016
December 1, 2016

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February 2, 2017
April 20, 2017
May 4, 2017
May 18, 2017
July 20, 2017
November 2, 2017
December 7, 2017

2018

January 4, 2018
February 1, 2018
March 1, 2018
April 5, 2018
April 19, 2018
May 17, 2018
June 21, 2018
October 4, 2018
November 1, 2018

2019

March 21, 2019
May 2, 2019
July 18, 2019
September 19, 2019*
November 7, 2019*
November 21, 2019*

EXHIBIT D
EXECUTIVE SESSION MINUTES NOT PREVIOUSLY APPROVED
FOR DISCLOSURE
BUT NOW APPROVED FOR DISCLOSURE
AS OF DECEMBER 19, 2019

NONE