

VILLAGE OF LOMBARD  
REQUEST FOR BOARD OF TRUSTEES ACTION  
For Inclusion on Board Agenda  
Bids and Proposals

TO : President and Village Board of Trustees  
FROM : Scott Niehaus, Village Manager  
DATE : February 12, 2014 Agenda Date February 20, 2014  
TITLE : Water & Sewer System Supplies Bid  
SUBMITTED BY: Brian M. Jack, Utilities Superintendent *bmj*

**RESULTS:**

Date Bids Were Published 1/22/14 Bidding Closed 2/7/14  
Total Number of Bids Received 5  
Total Number of Bidders Meeting Specifications 2  
Bid Security Required \_\_\_\_\_ Yes X No  
Performance Bond Required \_\_\_\_\_ Yes X No  
Were Any Bids Withdrawn \_\_\_\_\_ Yes X No  
Explanation:  
Waiver of Bids Requested? \_\_\_\_\_ Yes X No  
If yes, explain:  
Award Recommended to Lowest X Yes \_\_\_\_\_ No

Responsible Bidder?  
If no, explain: Lowest bid was incomplete and included a deviation that was unacceptable to the Village

**FISCAL IMPACT:**

Engineer's estimate/budget estimate \$61,000.00  
Amount of Award \$61,000.00

**BACKGROUND/RECOMMENDATION:**

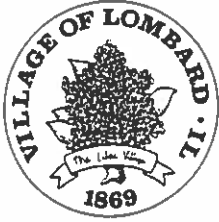
Award a contract in the full budget amount of \$61,000.00 HD Supply of Carol Stream, IL for the purchase of water and sewer supplies on an as needed basis.

Has Recommended Bidder Worked for Village Previously X Yes \_\_\_\_\_ No  
If yes, was quality of work acceptable X Yes \_\_\_\_\_ No  
Was item bid in accordance with Public Act 85-1295? X Yes \_\_\_\_\_ No  
Waiver of bids - Public Act 85-1295 does not apply \_\_\_\_\_ Yes

**REVIEW (as needed):**

Village Attorney XX \_\_\_\_\_ Date \_\_\_\_\_  
Finance Director XX \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager XX \_\_\_\_\_ Date \_\_\_\_\_

**NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.**



## MEMORANDUM

**To:** Scott Niehaus, Village Manager  
**Through:** Carl S. Goldsmith, Director of Public Works  
**From:** Brian M. Jack, Utilities Superintendent *for*  
**Date:** February 12, 2014  
**Subject:** **Water/Sewer Supplies Bid**

### **Background**

The Public Works Department identified minimum quantities for water and sewer system supplies to be kept on-hand. Public Works also practices buying items on an as-needed basis to maintain flexibility to meet changing requirements. Prices are obtained for all of the items kept in stock but purchases are only made to maintain designated inventory levels. A quantity of one is used for each item for the sole purpose of obtaining a base bid price for comparing the bids. Proposals required Bidders to provide prices for supplies in fourteen categories for FY2014. The total cost of the bid was evaluated based upon the total of all categories.

On Friday, February 7, 2014 bids were opened for Water & Sewer System Supplies. The Notice to Bidders was sent to five (5) vendors. All five (5) companies picked up and returned the bid:

- HD Supply of Carol Stream, IL submitted a complete bid of \$44,365.73 with no deviations
- Ziebell Water Service Products of Elk Grove Village submitted a bid of \$49,406.99 with no deviations
- Underground Pipe and Valve of Plainfield, IL submitted a bid of \$25,751.50 with a deviation of no bid for Categories XI, XII, and XIII
- Mid-American Water of Aurora, IL submitted a bid of \$25,387.66 with a deviation of no bid for Categories I, II, III, V, VI, and VII
- Water Products Company of Aurora, IL submitted a bid of \$48,843.00 with a deviation of no bid for Category III

Underground Pipe and Valve, Mid-American Water, and Water Products Company all submitted bids with deviations to the bid document, therefore are disqualified. The bid tabulation is attached with the recommendation of awarding the contract to HD Supply of Carol Stream, IL as the lowest qualified bidder for the entire budgeted amount of \$61,000 for FY2014 for the purchase of water/sewer system supplies throughout the year on an as-needed basis.

### **Recommendation**

I am recommending the Board of Trustees award a contract in an amount not to exceed \$61,000 for FY2014 for Water/Sewer System Supplies to HD Supply of Carol Stream, IL. Please submit this recommendation to the Board of Trustees for their approval at the February 20, 2014 meeting.

Water/Sewer System Supplies

2/7/2014

PWU-14-19

10:00 AM

Bid Tabulation

Category	Ziebell Water Service Products, Elk Grove Village, IL	HD Waterworks Supply, Carol Stream, IL	Underground Pipe & Valve, Plainfield, IL	Mid American Water, Aurora, IL	Water Products Company, Aurora, IL
<b>FY2014</b>					
I-Valves/Water	\$8,321.80	\$6,730.00	\$7,391.90	no bid	\$8,034.00
II-Couplings/Water	\$602.40	\$591.00	\$500.80	no bid	\$908.00
III-End Couplings / Water	\$988.85	\$1,086.00	\$790.70	no bid	no bid
IV-Pipe/Water	\$2,749.00	\$2,483.00	\$2,507.00	\$2,901.20	\$2,634.40
V-Castings/Water	\$869.14	\$872.00	\$571.30	no bid	\$405.50
VI-Repair Sleeves/Water	\$7,425.50	\$6,841.00	\$5,659.00	no bid	\$8,453.00
VII-Brass Fittings / Water	\$2,925.80	\$2,869.35	\$2,638.85	no bid	\$2,665.15
VIII-Fittings/Sewer	\$2,310.60	\$1,594.00	\$1,595.15	\$1,618.50	\$2,622.00
IX-Couplings/Sewer	\$507.35	\$340.00	\$403.25	\$655.50	\$509.00
X-Pipe/Sewer	\$1,965.40	\$1,636.38	\$1,221.10	\$1,369.26	\$1,127.76
XI-Fire Hydrant Extension/Repair Kits	\$1,154.00	\$1,152.00	no bid	\$984.00	\$1,325.00
XII-Fire Hydrants	\$8,975.00	\$7,798.00	no bid	\$7,205.00	\$8,130.00
XIII-Fire Hydrants Parts	\$7,998.65	\$7,959.00	no bid	\$7,362.20	\$9,442.69
XIV-Fittings / Water	\$2,613.50	\$2,414.00	\$2,472.45	\$3,292.00	\$2,586.50
<b>FY 2014 Total</b>	<b>\$49,406.99</b>	<b>\$44,366.73</b>	<b>\$25,751.50</b>	<b>\$25,387.66</b>	<b>\$48,843.00</b>

Qualified Bid =

Non-Qualified Bid =

Awarded Bid =

# VILLAGE OF LOMBARD

## CONTRACT DOCUMENT NUMBER PWU-14-19

This agreement is made this 20<sup>th</sup> day of February, 2014, by and between, and shall be binding upon, the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and HD Supply of Carol Stream, IL hereinafter referred to as (the "Contractor").

Witnesseth That in consideration of the mutual promises of the parties delineated in the Contract Documents, the Contractor agrees to sell and the Village agrees to pay for the following described items as set forth in the Contract Documents:

Water & Sewer System Supplies such as Pipe, Brass and PVC Fittings, Valves, Fire Hydrants, Repair Sleeves, Castings, to be purchased on an as needed basis, in the amount not to exceed:  
FY 2014 - \$61,000

1. This Contract shall embrace and include all of the applicable Contract Documents listed below as if attached hereto or repeated herein:
  - a. Specification and Contract Document no. PWU-14-19 for FY 2014 Water/Sewer System Supplies, consisting of the following:
    - i) Cover Sheet
    - ii) Table of Contents
    - iii) Invitation to Bid on Contract Document No. PWU-14-19 - Legal Notice
    - iv) General Terms, Conditions and Instructions
    - v) Specific Terms, Conditions and Instructions and Blue Prints
    - vi) Bid Proposal Form
    - vii) Plans and Specifications and Specification Deviation Form
  - b. The Contractor's Bid Proposal Dated February 7, 2014
  - c. Required Certificate of Insurance
2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the items which are the subject matter of this Contract in an amount not to exceed \$61, 000 FY 2014 paid in accordance with the provisions of the Local Government Prompt Payment Act and the provisions of the Contract Documents.

- 3. Risk of loss, destruction or damage of or to goods under this Contract shall be on contractor until delivery of the goods to the Village and acceptance of the goods by the Village.
- 4. Contractor agrees to perform the terms of this Contract by December 31, 2014. Time is of the essence of this Contract.
- 5. Where the terms of this Contract conflict with the provisions of the Contract Documents, the Contract Documents shall be binding.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by Village President, and the Contractor have hereunto set their hands this 20<sup>th</sup> day of February, 2014.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this \_\_\_ day of \_\_\_\_\_, 20\_\_.

Individual or Partnership \_\_\_\_\_ Corporation \_\_\_\_\_

\_\_\_\_\_  
By Position/Title

\_\_\_\_\_  
By Position/Title

\_\_\_\_\_  
Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 20<sup>th</sup> day of February, 2014.

\_\_\_\_\_  
Village President

Attest:

\_\_\_\_\_  
Sharon Kuderna  
Village Clerk

**VILLAGE OF LOMBARD**  
**CONTRACTOR'S CERTIFICATION**

\_\_\_\_\_, having been first duly sworn depose and states as follows:  
(Officer or Owner of Company)

\_\_\_\_\_, having submitted a proposal for:  
(Name of Company)

FY2014 Water / Sewer System Supplies to the Village of Lombard, hereby certifies that said CONTRACTOR:

1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
  - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the approve Revenue Act; or
  - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.
3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that \_\_\_\_\_  
(Name of employee/driver or "all employee drivers")  
is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.

By: \_\_\_\_\_  
Authorized Agent of CONTRACTOR

Subscribed and sworn to  
before me this \_\_\_\_\_  
day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Notary Public