

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO: Scott Niehaus, Village Manager
FROM: Carl Goldsmith, Director of Public Works
DATE: April 24, 2024 Agenda Date: May 2, 2024
TITLE: HVAC Software upgrade and integrations proj-FM 2412
SUBMITTED BY: Scott Neetz, Facilities Supervisor

RESULTS:

Date Bids Were Published N/A Bidding Closed N/A
Total Number of Bids Received 1
Total Number of Bidders Meeting Specifications 1
Bid Security Required Yes X No
Performance Bond Required Yes X No
Were Any Bids Withdrawn Yes X No

Explanation:

Waiver of Bids Requested? X Yes _____ No
If yes, explain: Staff sought proposals from qualified vendors per the attached memorandum.
Award Recommended to Lowest Yes X No
Responsible Bidder?
If no, explain: sole source purchase of Carrier products from Carrier representative

FISCAL IMPACT:

Amount of Award: \$83,960.00
Funding Source: 430.710.720.75420
Funding Source: *Fm 2412*

BACKGROUND/RECOMMENDATION:

Waive the competitive bidding requirements and authorize the Village Manager to execute a proposal from Integrated Building Automations to replace and integrate new Carrier Software and operating components in the Public Works Admin and Village Hall building in the amount of \$83,960.00

Has Recommended Bidder Worked for Village Previously _____ Yes X No
If yes, was quality of work acceptable _____ Yes _____ No
Was item bid in accordance with Public Act 85-1295? _____ Yes X No
Waiver of bids - Public Act 85-1295 does not apply X Yes _____ No

REVIEW (as needed):

Village Attorney XX _____ Date _____
Finance Director XX _____ Date _____
Village Manager XX *[Signature]* Date *4/24/24*

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.