

VILLAGE OF LOMBARD  
REQUEST FOR BOARD OF TRUSTEES ACTION  
For Inclusion on Board Agenda

\_\_\_\_\_ Resolution or Ordinance (Blue) \_\_\_\_\_ *Waiver of First Requested*  
\_\_\_\_\_ Recommendations of Boards, Commissions & Committees (Green)  
  X   Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: William T. Lichter, Village Manager

DATE: May 26, 2005 (B of T) Date: June 2, 2005

TITLE: 322 W. Maple - Sacred Heart Parish German Fest

SUBMITTED BY: Department of Community Development *DeH*

BACKGROUND/POLICY IMPLICATIONS:

The Department of Community Development transmits for your consideration a request approving an extension of a Temporary Special Event Permit for German Fest for the period from July 28 through July 31 and for use of public rights-of way-and public property for purpose of directional signage to the Fest subject to the approval of the Village Manager. (DISTRICT #1)

Staff recommends approval of this request.

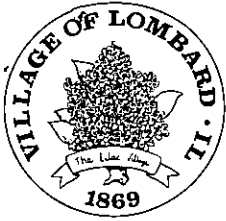
Please place this item on the June 2, 2005 Board of Trustees agenda.

Fiscal Impact/Funding Source:

Review (as necessary):

Village Attorney X \_\_\_\_\_ Date \_\_\_\_\_  
Finance Director X \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager X *W. T. Lichter* \_\_\_\_\_ Date 5/27/05

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



## MEMORANDUM

**TO:** William T. Lichter, Village Manager

**FROM:** David A. Hulseberg, AICP, Director of Community Development *DAH*

**DATE:** May 26, 2005

**SUBJECT:** 322 W. Maple – Sacred Heart German Fest

### BACKGROUND

Sacred Heart will be hosting German Fest which will take place from July 28 through July 31, 2005. According to Section 110.47 of the Lombard Code of Ordinances, Temporary Special Event permits are valid only for three days. Pursuant to the request of Trustee Tross, an extension is therefore requested from the Village Board for this event as well as for use of public rights-of way-and public property for purpose of directional signage to the Fest subject to the approval of the Village Manager.

### RECOMMENDATION

Staff recommends that the Village Board grant an extension to Sacred Heart German Fest so that they may hold their event as described above as well as use the public rights-of-way and public property for purposes of directional signage.