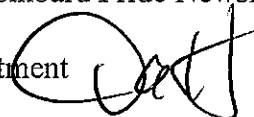


VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
BIDS AND PROPOSALS

TO: President and Village Board of Trustees
FROM: William T. Lichter, Village Manager
DATE: March 27, 2006 Agenda Date: April 06, 2006
TITLE: Bid Opening For: Printing of Lombard Pride Newsletter/2 Year Contract

SUBMITTED BY: Community Development Department



RESULTS:

Date Bids Were Published March 8, 2006 Date Bidding Closed March 24, 2006

Total Number of Bids Received 3

Total Number of Bidders Meeting Specifications

Bid Security Required..... Yes No

Performance Bond Required Yes No

Were Any Bids Withdrawn Yes No

Explanation:

Waiver of Bids Requested? Yes No

If yes, explain:

Award Recommended to Lowest Responsible Bidder Yes No

If no, explain: **Staff recommends rejecting all bids**

FISCAL IMPACT:

Engineer's estimate/budget estimate

Amount of Award

BACKGROUND/RECOMMENDATION:

Staff recommends rejecting the 3 bids received and rebidding the project using different paper stock to lower the cost.

Has Recommended Bidder Worked for Village Previously Yes No

 If yes, was quality of work acceptable Yes No

Was item bid in accordance with Public Act 85-1295? Yes No

Waiver of bids - Public Act 85-1295 does not apply Yes

REVIEW (as needed):

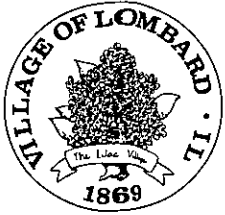
Village Attorney XX _____ Date _____

Finance Director XX _____ Date _____

Village Manager XX Richard J Flood _____ Date 03/28/06

acting

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 Noon, Wednesday, prior to the Board Agenda distribution.



March 24, 2006

TO: President and Board of Trustees

FROM: David Hulseberg, AICP
Director of Community Development

RE: Bid Opening For Lombard PRIDE

Three bids for the Lombard PRIDE were opened at 11 a.m. March 24, 2006. The following bids were received:

The Printing System	\$42,400.00
The Ink Well	\$48,350.44
Precise Printing, Network, Inc.	\$49,660.00

The bids are attached for your review.

Staff recommends rejecting the above bids and rebidding the project based on the following:

- a) Only three bids were received. This is a low number of bids to receive for this project.
- b) Paper costs. Several of the printers suggested that bids would be lower if the paper could be substituted for a different, similar stock.

Since this is a two-year contract, staff requests rejecting the above bids and rebidding the project on a different paper stock to lower the cost of printing the Lombard PRIDE.

Please place this item on the consent agenda for the April 6, 2006 Board of Trustees meeting. If you have any questions, please feel free to contact me. Thank you.

Attachments

DAH/jmk

**VILLAGE OF LOMBARD
 BID PROPOSAL**

Proposal for Contract Document Number (*NUMBER*). We hereby agree to furnish to the Village of Lombard (*PLACE ITEMS TO BE PURCHASED*) in accordance with provisions, instructions, and specifications of the Village of Lombard for the prices as follows:

(PLACE PROPOSAL OUTLINE HERE)

PRINTING FOR THE LOMBARD PRIDE NEWSLETTER

10 12 page issues at	\$3,400.00 =	\$34,000.00
2 16 page issues at	\$4,200.00 =	\$8,400.00
TOTAL FOR ALL ISSUES		<u>\$42,400.00</u>
Optional Insert Page		\$899.00

**VILLAGE OF LOMBARD
BID PROPOSAL**

Proposal for Contract Document Number (NUMBER). We hereby agree to furnish to the Village of Lombard (PLACE ITEMS TO BE PURCHASED) in accordance with provisions, instructions, and specifications of the Village of Lombard for the prices as follows:

(PLACE PROPOSAL OUTLINE HERE)

Document No: CD 0707 For Lombard Pride Newsletter

Print 10 issues with 12 pages

2 colors Black & PMS - 70lb Vellum

Convert to 8 1/2 x 11 Booklet, Deliver to P.O. & village Hall.

Print 2 issues with 16 pages, same as above

10 issues - 12 pages at 3817.14 @ = 38171.40

2 issues - 16 pages at 5089.52 @ = 10179.04

Total all issues

\$ 48,350.44

Optional insert page

630.20

VILLAGE OF LOMBARD
BID PROPOSAL

Proposal for Contract Document Number (NUMBER). We hereby agree to furnish to the Village of Lombard (PLACE ITEMS TO BE PURCHASED) in accordance with provisions, instructions, and specifications of the Village of Lombard for the prices as follows:

(PLACE PROPOSAL OUTLINE HERE)

21m per Issue

(10) 12 page Issues at $\frac{\text{Each Issue}}{\$ 4050.00} = \$ 40,500.00$

(2) 16 Page Issues at $\$ 4580.00 = \$ 9,160.00$

Total for all Issues \$ 49,660.00

Optional

Print 8 1/2 x 11 Insert Page - \$ 1225.00

VILLAGE OF LOMBARD
BID PROPOSAL

Proposal for Contract Document Number (NUMBER). We hereby agree to furnish to the Village of Lombard (PLACE ITEMS TO BE PURCHASED) in accordance with provisions, instructions, and specifications of the Village of Lombard for the prices as follows:

(PLACE PROPOSAL OUTLINE HERE)

21m per Issue

(10) 12 page Issues at $\frac{\text{Each Issue}}{\$ 4050.00} = \$ 40,500.00$

(2) 16 Page Issues at $\$ 4580.00 = \$ 9,160.00$

Total for all Issues

\$ 49,660.00

Optional

Print 8 1/2 x 11 Insert Page - \$ 1225.00

**VILLAGE OF LOMBARD
BID PROPOSAL (CONTINUED)**

Delivery of the item(s) will be within 10 day(s) following notification of bid award.

State length and terms of warranty(s): 2 year

Is your bid in compliance with specifications?: Yes No
If answer is no, list deviations on the provided "Specification Deviation" Form.

Signed on this 23rd day of MARCH, 2006.

If an individual or partnership, all individual names of each partner shall be signed:

By.....: _____

Print Name.....: _____

Position/Title.....: _____

By.....: _____

Print Name.....: _____

Position/Title.....: _____

Company Name.....: _____

Address line 1.....: _____

Address line 2.....: _____

Telephone.....: _____

If a corporation, an officer duly authorized should sign and attach corporate seal

PLACE CORPORATE SEAL HERE

By.....: Richard Frankly

Print Name.....: RICHARD FRANKLY

Position/Title.....: PRESIDENT

Company Name.....: PRECISE PRINTING NETWORK, INC

Address line 1.....: 1242 B. REMINGTON ROAD Schaumburg IL 60173

Telephone.....: 847-585-9500

No additional charges over the total net bid price will be made during the specified Bid/Contract period. The Village of Lombard is exempt from sales or federal tax; therefore, do not include in bid price.

All bid prices shall be shown as F.O.B. destination Lombard, Illinois, unless otherwise stated.

CONTRACTOR'S (BIDDER) CERTIFICATION
BID PROPOSAL

PRECISE PRINTING NETWORK, INC. (Name of Contractor/Bidder), having submitted a bid on a contract for
LOMBARD PRIDE NEWSLETTER (General description of item(s) bid on) to
the Village of Lombard, hereby certifies that said contractor/bidder is not barred from bidding on the
aforementioned contract as a result of a violation of either Section 33E-3 or 33 E-4 of Article 33E of
Chapter 38 of the Illinois Criminal Code or of any similar statute of another state or of a federal statute
containing the same or similar elements.

By: Richard Frank
Authorized Agent of Contractor/Bidder

Subscribed and sworn to before me this 24 day of March, 2006.

Tiffany Baker
Notary Public



The Village of Lombard reserves the right to reject any or all bids, to waive technicalities in bidding, or to choose any combination of bids which are deemed to be in the best interest of the Village of Lombard.

**VILLAGE OF LOMBARD
SPECIFICATION DEVIATION**

We deviated from the desired specifications of the Village of Lombard in the following areas. As best as can be ascertained, there are no other deviations from those listed below:

(IF ADDITIONAL SPACE IS REQUIRED, PLEASE USE THE BACK OF THIS PAGE)

N/A

Richard Franky
Signature of Bidder

3-23-06
Date

BIDDERS MUST PROPERLY FILL OUT THE FOLLOWING FORMS:

1. The Bid Proposal Form must be signed by an authorized agent. The seal, if applicable, must be affixed. The unit price(s), amount(s), delivery date(s), date of signature, warranty(s) and any other relevant information must be stated. The question concerning compliance with specifications must also be answered. ✓
2. The Contractor's Certification Form must be signed by an authorized agent. The date, notary ✓ public seal and any other relevant information must also be properly filled out.
3. The Specification Deviation Form must be signed and dated even if no deviations are taken. ✓
4. The Performance Reference Form located in the body of the general terms, conditions and instruction section must also be properly filled out. ✓

IF THESE FOUR FORMS ARE NOT PROPERLY FILLED OUT, THE BID MAY BE REJECTED.

The *successful* bidder will be required to agree to and sign the Village of Lombard contract and exhibits (contract execution certification, sexual harassment policy and Illinois Department of Revenue tax compliance certification) that follow this page. These documents need not be completed at the time the bid is submitted. They are provided at this time for the bidder's information.

VILLAGE OF LOMBARD

(Sample Contract for Construction Projects)

CONTRACT DOCUMENT NUMBER _____

This agreement is made this ____ day of _____, 20__
between and shall be binding upon the Village of Lombard, an Illinois municipal Corporation hereinafter
referred to as (the "Village") and (_____) hereinafter to as (the "Contractor") and its
successors.

Witnessed, that in consideration of the mutual promises of the parties delineated in the contract
documents, the Contractor agrees to perform the services and the Village agrees to pay for the following
services as set forth in the contract documents:

(The description, quantities and proposal prices are stated here)

1. This contract shall embrace and include all of the applicable contract documents listed below as if
attached hereto or repeated herein:
 - a. Specification and contract document no. _____
for _____, consisting of the following:
 - i) Cover Sheet
 - ii) Table of Contents
 - iii) Invitation to Bid on Contract Document
No. _____ - Legal Notice
 - iv) General Terms, Conditions and Instructions
 - v) Specific Terms, Conditions and Instructions and Blue Prints
 - vi) Bid Proposal Form
 - vii) Plans and Specifications and Specification Deviation Form
 - b. The Contractor's Bid Proposal Dated _____
 - c. Required Performance and Payment Bonds and Certificate of Insurance

2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the items, and installation of the same, which are the subject matter of this contract the total sum of \$_____ paid in accordance with the provisions of the Local Government Prompt Payment Act.
3. The Contractor represents and warrants that it will comply will all applicable Federal, State and local laws concerning prevailing wage rates and all Federal, State and local laws concerning equal employment opportunities.
4. The Contractor shall commence work under this Contract upon written Notice to Proceed from the Village and shall complete work on this project within _____ calendar days from the date of the Notice to Proceed. Time is of the essence of this Contract and Contractor agrees to achieve completion within the contract time by all proper and appropriate means including working overtime without additional compensation.
5. Bonds required to guarantee performance and payment for labor and material for this work shall be in a form acceptable to the Village and shall provide that they shall not terminate on completion of the work, but shall be reduced to ten percent (10%) of the contract sum upon the date of final payment by the Village for a period of one (1) year to cover a warranty and maintenance period which Contractor agrees shall apply to all material and workmanship for one (1) year from the date of issuance of the final payment by the Village.
6. Pursuant to the provisions of Section 5 of the Mechanics' Lien Act of Illinois, prior to making any payment on this contract the Village demands that the Contractor furnish a written statement of the names of all parties furnishing labor and/or materials under this Contract and the amounts due or to become due on each. This statement must be made under oath or be verified by affidavit. Final payment shall not be issued by the Village nor shall any retained percentage become due until releases and waivers of lien have been supplied as the Village designates.
7. In executing this Contract, Contractor agrees that it has examined the site of the work and the conditions existing therein, has examined the Contract Documents and taken and compared field measurements and conditions with those Documents.
8. This Contract represents the entire Agreement between the parties and may not be modified without the written approval of both parties.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by William J. Mueller, Village President, and the Contractor have hereunto set their hands this __ day of _____, 20__.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this __ day of _____, 20__.

Individual or Partnership _____ Corporation _____

Exhibit "A"

CONTRACTOR'S CERTIFICATION:

Contract Execution

_____, (Name of Contractor) having submitted a bid on a contract (Name of Contractor) for _____ (General description of item(s) bid on) to the Village of Lombard, hereby certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a violation of either Section 33E-3 or 33E-4 of Article 33E of the Illinois Criminal Code or of any similar statute of another state or of a federal statute containing the same or similar elements.

By: _____
Authorized Agent of Contractor

Subscribed and sworn to
before me this _____
day of _____, 2006.

Notary Public

Exhibit "B"

CONTRACTOR'S CERTIFICATION:

Sexual Harassment Policy

_____, having submitted a bid/proposal for
_____, to the Village of Lombard, hereby certifies that said contractor has
a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).

By: _____
Authorized Agent of Contractor

Subscribed and sworn to
before me this _____
day of _____, 2006.

Notary Public

Exhibit "C"

CONTRACTOR'S CERTIFICATION:

Illinois Department of Revenue - Tax Compliance

_____, having submitted a bid/proposal for
_____, to the Village of Lombard, hereby certifies that said contractor is
not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:

- a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate Revenue Act; or
- b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.

By: _____
Authorized Agent of Contractor

Subscribed and sworn to
before me this _____
day of _____, 2006.

Notary Public

Exhibit "D"

CERTIFICATION OF CONTRACTOR c174E
FHA Rules, 49 CFR 382

_____ hereby certifies that it is in full compliance with the
[Company Name]
Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR
382 et.seq., and that _____
[name of employee/driver or "all employee drivers"]
is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.

[Company Name]

By: _____

Its: _____

SUBSCRIBED AND SWORN TO
before me this day
of _____, 2006.

NOTARY PUBLIC

ADDITIONAL INSURED ENDORSEMENT

Name of Insurer:
Named Insured:
Policy Number:
Policy Period:
Endors. Effective Date:

This endorsement modifies coverage provided under the following:

Commercial General Liability
Coverage Part

Name of Individuals or Organization:

WHO IS AN INSURED section of the policy/coverage document is amended to include as an insured, the individuals or organization shown above, but only with respect to liability "arising out of your work".

For purposes of this endorsement, "arising out of your work" shall mean:

1. Liability the Additional Insured may incur resulting from the actions of a contractor it hires.
2. Liability the Additional Insured may incur for negligence in the supervision of the Named Insured Contractors work.
3. Liability the Additional Insured may incur for failure to maintain safe worksite conditions.
4. Liability the Additional Insured may incur due to joint negligence of the Named Insured Contractor and the Additional Insured.

VILLAGE OF LOMBARD
BID PROPOSAL

Proposal for Contract Document Number (*NUMBER*). We hereby agree to furnish to the Village of Lombard (*PLACE ITEMS TO BE PURCHASED*) in accordance with provisions, instructions, and specifications of the Village of Lombard for the prices as follows:

(*PLACE PROPOSAL OUTLINE HERE*)

Document No: CD 0707 for Lombard Pride Newsletter

Print 10 issues with 12 pages

2 colors Black & PMS - 70^{lb} Vellum

Convert to 8 1/2 x 11 Booklet, Deliver to P.O. & Village Hall.

Print 2 issues with 16 pages, same as above

10 issues - 12 pages at 3817.14 @ = 38171.40

2 issues - 16 pages at 5089.52 @ = 10,179.04

Total all issues

\$ 48,350.44

Optional insert page

630.20

**VILLAGE OF LOMBARD
BID PROPOSAL (CONTINUED)**

Delivery of the item(s) will be within 3-4 day(s) following notification of bid award.

State length and terms of warranty(s): NONE

Is your bid in compliance with specifications?: Yes No
If answer is no, list deviations on the provided "Specification Deviation" Form.

Signed on this 23 day of March, 2006.

If an individual or partnership, all individual names of each partner shall be signed:

By.....: _____

Print Name.....: _____

Position/Title.....: _____

By.....: _____

Print Name.....: _____

Position/Title.....: _____

Company Name.....: _____

Address line 1.....: _____

Address line 2.....: _____

Telephone.....: _____

If a corporation, an officer duly authorized should sign and attach corporate seal

PLACE CORPORATE SEAL HERE

By.....: 
Print Name.....: CAROL MORGAN

Position/Title.....: President / CEO

Company Name.....: MORMOR INC. - DBA. The Ink Well

Address line 1.....: 119 E Roosevelt Rd, Lombard, IL
60148

Telephone.....: 630 268 0050

No additional charges over the total net bid price will be made during the specified Bid/Contract period. The Village of Lombard is exempt from sales or federal tax; therefore, do not include in bid price.

All bid prices shall be shown as F.O.B. destination Lombard, Illinois, unless otherwise stated.

**CONTRACTOR'S (BIDDER) CERTIFICATION
BID PROPOSAL**

The Ink Well (Name of Contractor/Bidder), having submitted a bid on a contract for Lombard Pride Newsletter (General description of item(s) bid on) to the Village of Lombard, hereby certifies that said contractor/bidder is not barred from bidding on the aforementioned contract as a result of a violation of either Section 33E-3 or 33 E-4 of Article 33E of Chapter 38 of the Illinois Criminal Code or of any similar statute of another state or of a federal statute containing the same or similar elements.

By: [Signature]
Authorized Agent of Contractor/Bidder

Subscribed and sworn to before me this 23rd day of March, 2006.

Michelle M. Kulikowski
Notary Public



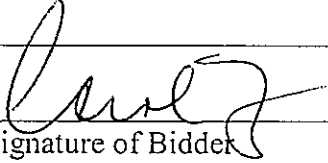
The Village of Lombard reserves the right to reject any or all bids, to waive technicalities in bidding, or to choose any combination of bids which are deemed to be in the best interest of the Village of Lombard.

**VILLAGE OF LOMBARD
SPECIFICATION DEVIATION**

We deviated from the desired specifications of the Village of Lombard in the following areas. As best as can be ascertained, there are no other deviations from those listed below:

(IF ADDITIONAL SPACE IS REQUIRED, PLEASE USE THE BACK OF THIS PAGE)

None


Signature of Bidder

3/23/06
Date

BIDDERS MUST PROPERLY FILL OUT THE FOLLOWING FORMS:

1. The Bid Proposal Form must be signed by an authorized agent. The seal, if applicable, must be affixed. The unit price(s), amount(s), delivery date(s), date of signature, warranty(s) and any other relevant information must be stated. The question concerning compliance with specifications must also be answered.
2. The Contractor's Certification Form must be signed by an authorized agent. The date, notary public seal and any other relevant information must also be properly filled out.
3. The Specification Deviation Form must be signed and dated even if no deviations are taken.
4. The Performance Reference Form located in the body of the general terms, conditions and instruction section must also be properly filled out.

IF THESE FOUR FORMS ARE NOT PROPERLY FILLED OUT, THE BID MAY BE REJECTED.

The *successful* bidder will be required to agree to and sign the Village of Lombard contract and exhibits (contract execution certification, sexual harassment policy and Illinois Department of Revenue tax compliance certification) that follow this page. These documents need not be completed at the time the bid is submitted. They are provided at this time for the bidder's information.

VILLAGE OF LOMBARD

(Sample Contract for Construction Projects)

CONTRACT DOCUMENT NUMBER CD0707

This agreement is made this 23 day of March, 2006
between and shall be binding upon the Village of Lombard, an Illinois municipal Corporation hereinafter
referred to as (the "Village") and (The Ink Well) hereinafter to as (the "Contractor") and its
successors.

Witnessed, that in consideration of the mutual promises of the parties delineated in the contract
documents, the Contractor agrees to perform the services and the Village agrees to pay for the following
services as set forth in the contract documents:

(The description, quantities and proposal prices are stated here)

1. This contract shall embrace and include all of the applicable contract documents listed below as if attached hereto or repeated herein:
 - a. Specification and contract document no. CD0707
for Printing, consisting of the following:
 - i) Cover Sheet
 - ii) Table of Contents
 - iii) Invitation to Bid on Contract Document
No. CD0707 - Legal Notice
 - iv) General Terms, Conditions and Instructions
 - v) Specific Terms, Conditions and Instructions and Blue Prints
 - vi) Bid Proposal Form
 - vii) Plans and Specifications and Specification Deviation Form
 - b. The Contractor's Bid Proposal Dated 3-23-06
 - c. Required Performance and Payment Bonds and Certificate of Insurance

2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the items, and installation of the same, which are the subject matter of this contract the total sum of \$ 483,504.44 paid in accordance with the provisions of the Local Government Prompt Payment Act.
3. The Contractor represents and warrants that it will comply will all applicable Federal, State and local laws concerning prevailing wage rates and all Federal, State and local laws concerning equal employment opportunities.
4. The Contractor shall commence work under this Contract upon written Notice to Proceed from the Village and shall complete work on this project within 34 calendar days from the date of the Notice to Proceed. Time is of the essence of this Contract and Contractor agrees to achieve completion within the contract time by all proper and appropriate means including working overtime without additional compensation.
5. Bonds required to guarantee performance and payment for labor and material for this work shall be in a form acceptable to the Village and shall provide that they shall not terminate on completion of the work, but shall be reduced to ten percent (10%) of the contract sum upon the date of final payment by the Village for a period of one (1) year to cover a warranty and maintenance period which Contractor agrees shall apply to all material and workmanship for one (1) year from the date of issuance of the final payment by the Village.
6. Pursuant to the provisions of Section 5 of the Mechanics' Lien Act of Illinois, prior to making any payment on this contract the Village demands that the Contractor furnish a written statement of the names of all parties furnishing labor and/or materials under this Contract and the amounts due or to become due on each. This statement must be made under oath or be verified by affidavit. Final payment shall not be issued by the Village nor shall any retained percentage become due until releases and waivers of lien have been supplied as the Village designates.
7. In executing this Contract, Contractor agrees that it has examined the site of the work and the conditions existing therein, has examined the Contract Documents and taken and compared field measurements and conditions with those Documents.
8. This Contract represents the entire Agreement between the parties and may not be modified without the written approval of both parties.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by William J. Mueller, Village President, and the Contractor have hereunto set their hands this day of , 20 .

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this 23 day of March, 2006

Individual or Partnership Corporation X

By [Signature] Position/Title
By President CEO Position/Title

The Ink Well
Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this ___ day of _____, 20_.

William J. Mueller
Village President

Attest:

Brigitte O'Brien
Village Clerk

Approved for issuance:

Rhonda Heabel Date
Management Analyst

Approved contents of contractual documents:

Thomas P. Bayer Date
Village Attorney

Exhibit "A"

CONTRACTOR'S CERTIFICATION:

Contract Execution

The Ink Well, (Name of Contractor) having submitted a bid on a contract (Name of Contractor) for CD 0707 Printing (General description of item(s) bid on) to the Village of Lombard, hereby certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a violation of either Section 33E-3 or 33E-4 of Article 33E of the Illinois Criminal Code or of any similar statute of another state or of a federal statute containing the same or similar elements.

By: [Signature]
Authorized Agent of Contractor

Subscribed and sworn to
before me this 23rd
day of March, 2006.

Michelle M. Kulikowski
Notary Public



Exhibit "B"

CONTRACTOR'S CERTIFICATION:

Sexual Harassment Policy

The Ink Well, having submitted a bid/proposal for
CD 0707, to the Village of Lombard, hereby certifies that said contractor has
a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).

By: [Signature]
Authorized Agent of Contractor

Subscribed and sworn to
before me this 23rd
day of March, 2006.



Michelle M. Kulikowski
Notary Public

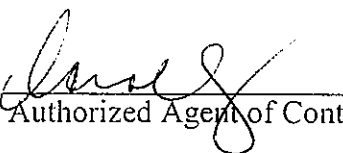
Exhibit "C"

CONTRACTOR'S CERTIFICATION:

Illinois Department of Revenue - Tax Compliance

The Inkwell, having submitted a bid/proposal for
CD 0707, to the Village of Lombard, hereby certifies that said contractor is
not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:

- a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate Revenue Act; or
- b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.

By: 
Authorized Agent of Contractor

Subscribed and sworn to
before me this 23rd
day of March, 2006.



Michelle M. Kulikowski
Notary Public

Exhibit "D"

CERTIFICATION OF CONTRACTOR c174E
FHA Rules, 49 CFR 382

The Ink Well hereby certifies that it is in full compliance with the
[Company Name]
Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR
382 et.seq., and that Carol, Paul + Jacob Morgan
[name of employee/driver or "all employee drivers"]
is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.

The Ink Well
[Company Name]
By: Carol J
Its: President

SUBSCRIBED AND SWORN TO
before me this day 23rd
of March, 2006.



Michelle M. Kulikowski
NOTARY PUBLIC

ADDITIONAL INSURED ENDORSEMENT

Name of Insurer: *Sentry Ins*
Named Insured: *The Inkwell*
Policy Number: *24-43907-06*
Policy Period: *10-31-05 TO 10-31-06*
Endors. Effective Date:

This endorsement modifies coverage provided under the following:

Commercial General Liability
Coverage Part

Name of Individuals or Organization:

WHO IS AN INSURED section of the policy/coverage document is amended to include as an insured, the individuals or organization shown above, but only with respect to liability "arising out of your work".

For purposes of this endorsement, "arising out of your work" shall mean:

1. Liability the Additional Insured may incur resulting from the actions of a contractor it hires.
2. Liability the Additional Insured may incur for negligence in the supervision of the Named Insured Contractors work.
3. Liability the Additional Insured may incur for failure to maintain safe worksite conditions.
4. Liability the Additional Insured may incur due to joint negligence of the Named Insured Contractor and the Additional Insured.

VILLAGE OF LOMBARD
BID PROPOSAL

Proposal for Contract Document Number (NUMBER). We hereby agree to furnish to the Village of Lombard (PLACE ITEMS TO BE PURCHASED) in accordance with provisions, instructions, and specifications of the Village of Lombard for the prices as follows:

(PLACE PROPOSAL OUTLINE HERE)

PRINTING FOR THE LOMBARD PRIDE NEWSLETTER

10 12 page issues at	\$3,400.00 =	\$34,000.00
2 16 page issues at	\$4,200.00 =	\$8,400.00
TOTAL FOR ALL ISSUES		<u>\$42,400.00</u>
Optional Insert Page		\$899.00

**VILLAGE OF LOMBARD
BID PROPOSAL (CONTINUED)**

Delivery of the item(s) will be within 14 day(s) following notification of bid award.

State length and terms of warranty(s): _____

Is your bid in compliance with specifications?: Yes No
If answer is no, list deviations on the provided "Specification Deviation" Form.

Signed on this 23rd day of March, 2006.

If an individual or partnership, all individual names of each partner shall be signed:

By.....: _____

Print Name.....: _____

Position/Title.....: _____

By.....: _____

Print Name.....: _____

Position/Title.....: _____

Company Name.....: _____

Address line 1.....: _____

Address line 2.....: _____

Telephone.....: _____

If a corporation, an officer duly authorized should sign and attach corporate seal

PLACE CORPORATE SEAL HERE

By.....: 
Print Name.....: KEVIN A. FAEM

Position/Title.....: President

Company Name.....: The Printing System

Address line 1.....: 10 N. Westinghouse Rd Ste 400 Schaumburg, IL

Telephone.....: (847)466-1051 60173

No additional charges over the total net bid price will be made during the specified Bid/Contract period. The Village of Lombard is exempt from sales or federal tax; therefore, do not include in bid price.

All bid prices shall be shown as F.O.B. destination Lombard, Illinois, unless otherwise stated.

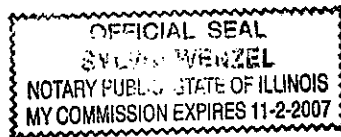
**CONTRACTOR'S (BIDDER) CERTIFICATION
BID PROPOSAL**

The Printing Shop (Name of Contractor/Bidder), having submitted a bid on a contract for
Lombard's Pride Newsletter (General description of item(s) bid on) to
the Village of Lombard, hereby certifies that said contractor/bidder is not barred from bidding on the
aforementioned contract as a result of a violation of either Section 33E-3 or 33 E-4 of Article 33E of
Chapter 38 of the Illinois Criminal Code or of any similar statute of another state or of a federal statute
containing the same or similar elements.

By: [Signature]
Authorized Agent of Contractor/Bidder

Subscribed and sworn to before me this 23rd day of March, 2006.

[Signature]
Notary Public



The Village of Lombard reserves the right to reject any or all bids, to waive technicalities in bidding, or to choose any combination of bids which are deemed to be in the best interest of the Village of Lombard.

BIDDERS MUST PROPERLY FILL OUT THE FOLLOWING FORMS:

1. The Bid Proposal Form must be signed by an authorized agent. The seal, if applicable, must be affixed. The unit price(s), amount(s), delivery date(s), date of signature, warranty(s) and any other relevant information must be stated. The question concerning compliance with specifications must also be answered.
2. The Contractor's Certification Form must be signed by an authorized agent. The date, notary public seal and any other relevant information must also be properly filled out.
3. The Specification Deviation Form must be signed and dated even if no deviations are taken.
4. The Performance Reference Form located in the body of the general terms, conditions and instruction section must also be properly filled out.

IF THESE FOUR FORMS ARE NOT PROPERLY FILLED OUT, THE BID MAY BE REJECTED.

The *successful* bidder will be required to agree to and sign the Village of Lombard contract and exhibits (contract execution certification, sexual harassment policy and Illinois Department of Revenue tax compliance certification) that follow this page. These documents need not be completed at the time the bid is submitted. They are provided at this time for the bidder's information.

VILLAGE OF LOMBARD

(Sample Contract for Construction Projects)

CONTRACT DOCUMENT NUMBER _____

This agreement is made this ____ day of _____, 20__
between and shall be binding upon the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and (_____) hereinafter to as (the "Contractor") and its successors.

Witnessed, that in consideration of the mutual promises of the parties delineated in the contract documents, the Contractor agrees to perform the services and the Village agrees to pay for the following services as set forth in the contract documents:

(The description, quantities and proposal prices are stated here)

1. This contract shall embrace and include all of the applicable contract documents listed below as if attached hereto or repeated herein:
 - a. Specification and contract document no. _____
for _____, consisting of the following:
 - i) Cover Sheet
 - ii) Table of Contents
 - iii) Invitation to Bid on Contract Document
No. _____ - Legal Notice
 - iv) General Terms, Conditions and Instructions
 - v) Specific Terms, Conditions and Instructions and Blue Prints
 - vi) Bid Proposal Form
 - vii) Plans and Specifications and Specification Deviation Form
 - b. The Contractor's Bid Proposal Dated _____
 - c. Required Performance and Payment Bonds and Certificate of Insurance

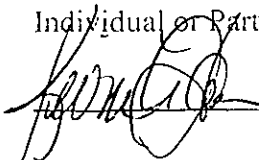
2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the items, and installation of the same, which are the subject matter of this contract the total sum of \$_____paid in accordance with the provisions of the Local Government Prompt Payment Act.
3. The Contractor represents and warrants that it will comply will all applicable Federal, State and local laws concerning prevailing wage rates and all Federal, State and local laws concerning equal employment opportunities.
4. The Contractor shall commence work under this Contract upon written Notice to Proceed from the Village and shall complete work on this project within ____ calendar days from the date of the Notice to Proceed. Time is of the essence of this Contract and Contractor agrees to achieve completion within the contract time by all proper and appropriate means including working overtime without additional compensation.
5. Bonds required to guarantee performance and payment for labor and material for this work shall be in a form acceptable to the Village and shall provide that they shall not terminate on completion of the work, but shall be reduced to ten percent (10%) of the contract sum upon the date of final payment by the Village for a period of one (1) year to cover a warranty and maintenance period which Contractor agrees shall apply to all material and workmanship for one (1) year from the date of issuance of the final payment by the Village.
6. Pursuant to the provisions of Section 5 of the Mechanics' Lien Act of Illinois, prior to making any payment on this contract the Village demands that the Contractor furnish a written statement of the names of all parties furnishing labor and/or materials under this Contract and the amounts due or to become due on each. This statement must be made under oath or be verified by affidavit. Final payment shall not be issued by the Village nor shall any retained percentage become due until releases and waivers of lien have been supplied as the Village designates.
7. In executing this Contract, Contractor agrees that it has examined the site of the work and the conditions existing therein, has examined the Contract Documents and taken and compared field measurements and conditions with those Documents.
8. This Contract represents the entire Agreement between the parties and may not be modified without the written approval of both parties.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by William J. Mueller, Village President, and the Contractor have hereunto set their hands this __day of _____, 20__.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this 23rd day of March, 2006

Individual or Partnership _____ Corporation

 _____
President

By _____ Position/Title

By _____ Position/Title

Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this ___ day of _____, 20__.

William J. Mueller
Village President

Attest:

Brigitte O'Brien
Village Clerk

Approved for issuance:

Rhonda Heabel
Management Analyst

Date

Approved contents of contractual documents:

Thomas P. Bayer
Village Attorney

Date

Exhibit "A"

CONTRACTOR'S CERTIFICATION:

Contract Execution

Printing System (Name of Contractor) having submitted a bid on a contract (Name of Contractor) for Printing Lombard Parade (General description of item(s) bid on) to the Village of Lombard, hereby certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a violation of either Section 33E-3 or 33E-4 of Article 33E of the Illinois Criminal Code or of any similar statute of another state or of a federal statute containing the same or similar elements.

By: [Signature]
Authorized Agent of Contractor

Subscribed and sworn to before me this 23rd day of March, 2006.

[Signature]
Notary Public

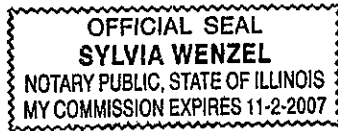


Exhibit "B"

CONTRACTOR'S CERTIFICATION:

Sexual Harassment Policy

The Painting System, having submitted a bid/proposal for
Painting Lombard's Parade, to the Village of Lombard, hereby certifies that said contractor has
a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).

By: [Signature]
Authorized Agent of Contractor

Subscribed and sworn to
before me this 23rd
day of March, 2006.

[Signature]
Notary Public

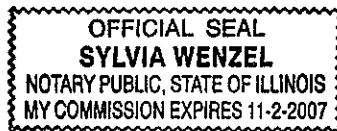


Exhibit "C"

CONTRACTOR'S CERTIFICATION:

Illinois Department of Revenue - Tax Compliance

The Printing System, having submitted a bid/proposal for
Printing of Lombard Ride, to the Village of Lombard, hereby certifies that said contractor is
not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:

- a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate Revenue Act; or
- b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.

By: [Signature]
Authorized Agent of Contractor

Subscribed and sworn to
before me this 23rd
day of March, 2006.

[Signature]
Notary Public

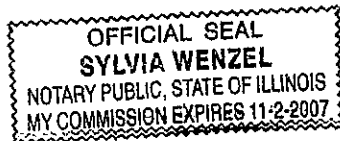


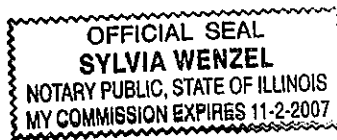
Exhibit "D"

CERTIFICATION OF CONTRACTOR c174E
FHA Rules, 49 CFR 382

The Printing System hereby certifies that it is in full compliance with the
[Company Name]
Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR
382 et.seq., and that _____
[name of employee/driver or "all employee drivers"]
is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.

The Printing System
[Company Name]
By: [Signature]
Its: President

SUBSCRIBED AND SWORN TO
before me this day 23rd
of March, 2006.



[Signature]
NOTARY PUBLIC

ADDITIONAL INSURED ENDORSEMENT

Name of Insurer:
Named Insured:
Policy Number:
Policy Period:
Endors. Effective Date:

This endorsement modifies coverage provided under the following:

Commercial General Liability
Coverage Part

Name of Individuals or Organization:

WHO IS AN INSURED section of the policy/coverage document is amended to include as an insured, the individuals or organization shown above, but only with respect to liability "arising out of your work".

For purposes of this endorsement, "arising out of your work" shall mean:

1. Liability the Additional Insured may incur resulting from the actions of a contractor it hires.
2. Liability the Additional Insured may incur for negligence in the supervision of the Named Insured Contractors work.
3. Liability the Additional Insured may incur for failure to maintain safe worksite conditions.
4. Liability the Additional Insured may incur due to joint negligence of the Named Insured Contractor and the Additional Insured.