

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
**For Inclusion on Board Agenda**  
**Bids and Proposals**

TO : President and Village Board of Trustees

FROM : Scott Niehaus, Village Manager

DATE : June 4, 2015 Agenda Date: June 18, 2015

TITLE : Change Order #1, Bulk Salt Purchase for Road Salt 2014-2015

SUBMITTED BY: Tom Ellis, Operations Superintendent, Public Works *TE*

**RESULTS:**Date Bids Were Published N/A Bidding Closed N/ATotal Number of Bids Received N/A

Total Number of Bidders Meeting Specifications \_\_\_\_\_

Bid Security Required \_\_\_\_\_ Yes \_\_\_\_\_ No

Performance Bond Required \_\_\_\_\_ Yes \_\_\_\_\_ No

Were Any Bids Withdrawn \_\_\_\_\_ Yes \_\_\_\_\_ No

## Explanation:

Waiver of Bids Requested? \_\_\_\_\_ X Yes \_\_\_\_\_ No

If yes, explain: Illinois State Joint Purchase Program

See attached memo.

Award Recommended to Lowest \_\_\_\_\_ Yes \_\_\_\_\_ No

Responsible Bidder?

If no, explain:

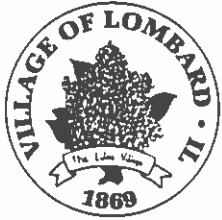
See attached memo.

**FISCAL IMPACT:**Amount of Award Original \$124,056.00 acct. 420.730.730.73310-MFTRecommend \$145,306.00 (21,250.00)**BACKGROUND/RECOMMENDATION:**

See attached memo.

Has Recommended Bidder Worked for Village Previously X Yes \_\_\_\_\_ NoIf yes, was quality of work acceptable X Yes \_\_\_\_\_ NoWas item bid in accordance with Public Act 85-1295? \_\_\_\_\_ Yes X NoWaiver of bids - Public Act 85-1295 does not apply X Yes**REVIEW** (as needed):Village Attorney XX \_\_\_\_\_ Date \_\_\_\_\_Finance Director XX \_\_\_\_\_ Date \_\_\_\_\_Village Manager XX \_\_\_\_\_ Date \_\_\_\_\_

**NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.**



## Memorandum

To: Scott Niehaus, Village Manager

Through: Carl Goldsmith, Director of Public Works *cg*

From: Tom Ellis, Operations Superintendent *TE*

Date: June 4, 2015

Subject: 2015-2016 Winter Season Road Salt Purchase

On April 3, 2014 the Village Board approved the extension of the Illinois Joint purchase contract with Morton Salt Inc. for bulk road salt. The contract extension locked salt prices at last year's rate of \$51.69 per ton. The contract extension was approved for 2000 tons of salt with the option for 2400 tons.

The Village currently has approximately 4800 tons of salt in storage at the Keith J. Surges Center salt dome. An estimated 2600 tons of salt has been used to treat the roadways this season.

The Village has been offered 400 tons in addition to the 2400 tons of salt at current contract pricing for the 2014-2015 season. Salt prices for the 2015-2016 year have reached \$70.44 per ton, an \$18.75 increase per ton. The purchase of the additional 400 tons of salt would be an \$8,000 savings under the current contract pricing.

The purchase of off-season salt will fill the salt dome and afford the Village the option to not participate in higher-price salt purchases for two years given normal winter conditions.

Staff is requesting the approval of a change order in the amount of \$21,250.00. Salt purchases will be paid for by the MFT fund 420.730.730.73310

Please place this item on the June 18, 2015 Board agenda.

# VILLAGE OF LOMBARD CHANGE ORDER

PROJECT NAME: 2014-2015 Bulk Salt Purchase PROJECT NO.: \_\_\_\_\_

LOCATION: 1139 N Garfield St CHANGE ORDER: #1

CONTRACTOR: Morton Salt Company DATE: 4-Jun-15

DESCRIPTION OF CHANGE ORDER: additional 400 tons at current contract pricing of \$51.69 per ton

ORIGINAL CONTRACT AMOUNT: [1] \$124,056.00

TOTAL OF PREVIOUS AUTHORIZED CHANGE ORDERS: [2] \$0.00

CURRENT CONTRACT AMOUNT: ([1]+[2]) [3] \$124,056.00

PROPOSED CHANGE ORDER: (PENDING APPROVAL) [4] \$21,250.00

PROPOSED REVISED CONTRACT AMOUNT: (PENDING APPROVAL) ([3]-[4]) [5] \$145,306.00

NET OF ALL CHANGE ORDERS: (PENDING APPROVAL) ([2]+) \$21,250.00

TIME EXTENSION OR REDUCTION: NONE

TOTAL CONTRACT TIME: (PENDING APPROVAL) \_\_\_\_\_

BUDGET ESTIMATE: \$0.00

ENGINEER'S ESTIMATE: \$0.00

**RECOMMENDED FOR ACCEPTANCE :**

 6.4.15 Approved By: \_\_\_\_\_  
 Operation Superintendent Date Director of Finance Date

\_\_\_\_\_  
 Approved By: \_\_\_\_\_  
 (<\$10K or 25%) Village Manager Date

N/A  
 Contractor Date Approved By: \_\_\_\_\_  
 (>\$10K or 25%) Village President Date

\_\_\_\_\_  
 Director of Public Works Date Attest: \_\_\_\_\_  
 Village Clerk Date

\_\_\_\_\_  
 Assistant Finance Director Date

**It is understood that as part of this change order that the Contractor agrees that all bonds, permits, insurance and guarantees are hereby extended to incorporate this Change Order.**