

DISTRICTS #1&4

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

 X Resolution or Ordinance (Blue) _____ Waiver of First Requested
____ Recommendations of Boards, Commissions & Committees (Green)
____ Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: David Hulseberg, Village Manager

DATE: June 23, 2010 (COW) (B of T) **Date:**

TITLE: N. Main Street LAPP
Resident Engineering

SUBMITTED BY: David A. Dratnol, P.E., Village Engineer *Dratnol*

BACKGROUND/POLICY IMPLICATIONS:

Full time construction observation services.

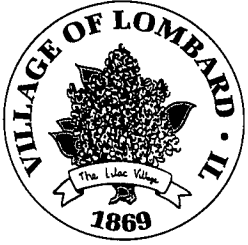
FISCAL IMPACT/FUNDING SOURCE:

Total Contract Amount: \$168,046.64
Funding Source: Capital Projects Fund
HTE Project Number: 0936
Account: 7110.809425
PW Project Number: ST-02-07

Review (as necessary):

Village Attorney X _____ Date _____
Finance Director X _____ Date _____
Village Manager X _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



To: David Hulseberg, Village Manager
Through: Carl Goldsmith, Director of Public Works *J*
From: David A. Dratnol, P.E., Village Engineer *DAD*
Date: June 23, 2010
Subject: N. Main Street LAPP
Resident Engineering

Attached please find a contract, resolution and fee schedule for resident engineering services for N. Main Street LAPP resurfacing project.

This selection was made from the current Resident Engineering Short List. The short list is comprised of six firms. The proposal was sent to five (5) firms. The design firm, Baxter and Woodman of Crystal Lake was not eligible under Public Works Policy. Four (4) firms responded to the request for proposal. Upon review, it was determined that Thomas Engineering Group LLC, is the most qualified firm to serve as resident engineer for this project.

Thomas Engineering Group, LLC satisfactorily performed Resident Engineering for the St. Charles Road Watermain Replacement project.

The scope and fee were negotiated with Thomas Engineering and agreed to by both parties. The not-to-exceed fee for resident engineering services is \$168,046.64.

Please present this agreement and resolution to the President and Board of Trustees for their review and approval at the next meeting. If approved, please return two original signed copies to Public Works-Engineering for further processing.

DAD/pfk

c: File: ST-02-07

RESOLUTION
R _____ 11

A RESOLUTION AUTHORIZING SIGNATURE OF
PRESIDENT AND CLERK ON AN AGREEMENT

WHEREAS, the Corporate Authorities of the Village of Lombard have received an Agreement between the Village of Lombard, and Thomas Engineering Group, LLC regarding the N. Main Street LAPP project as attached hereto and marked Exhibit "A"; and

WHEREAS, the Corporate Authorities deem it to be in the best interest of the Village of Lombard to approve such agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS as follows:

SECTION 1: That the Village President be and hereby is authorized to sign on behalf of the Village of Lombard said agreement as attached hereto.

SECTION 2: That the Village Clerk be and hereby is authorized to attest said agreement as attached hereto.

Adopted this ___ day of _____, 2010.

Ayes; _____

Nays: _____

Absent: _____

Approved this ___ day of _____, 2010.

William J. Mueller
Village President

ATTEST:

Brigitte O'Brien
Village Clerk



VILLAGE OF LOMBARD CONTRACT

CONTRACT DOCUMENT NUMBER ST-02-07

This agreement is made this ___ day of _____ 2010, between and shall be binding upon the VILLAGE of Lombard, an Illinois Municipal Corporation hereinafter referred to as the "VILLAGE" and Thomas Engineering Group, LLC hereinafter referred to as the "ENGINEER" and its successors.

Witnessed, that in consideration of the mutual promises of the parties delineated in the contract documents, the ENGINEER agrees to perform the services and the VILLAGE agrees to pay for the following services as set forth in the contract documents:

Resident Engineering services for N. Main Street LAPP Project

1. This contract shall embrace and include all of the applicable contract documents listed below as if attached hereto or repeated herein:
 - a. Request for Qualifications and Request for Proposal (January 25, 2010) consisting of the following:
 - i) Cover Sheet
 - ii) Table of Contents
 - iii) General Provisions
 - iv) Special Provisions
 - v) Request for Qualifications Resident Engineering Short-List
 - vi) Instructions Regarding the Consultant Evaluation Form
 - vii) Instructions Regarding the Statement of Qualifications Form
 - viii) Consultant Evaluation Form
 - ix) Statement of Qualifications Form
 - b. Request for Proposal Dated May 24, 2010
 - c. ENGINEER'S Proposal Dated June 07, 2010
 - d. ENGINEER'S Letter Dated June 14, 2010
 - e. Required Certificates and Signatures and Certificate of Insurance
2. The VILLAGE agrees to pay, and the ENGINEER agrees to accept as full payment for the services, which are the subject matter of this contract in accordance with the General Provisions.
3. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by William J. Mueller, Village President, and the ENGINEER have hereunto set their hands this ___ day of _____, 2010.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Thomas Engineering Group, LLC

Accepted this ___ day of _____, 2010.

Individual or Partnership _____ Corporation _____

By

Position/Title

By

Position/Title

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this ___ day of _____, 2010.

William J. Mueller, Village President

Attest:

Brigitte O'Brien, Village Clerk

VILLAGE OF LOMBARD ENGINEER'S CERTIFICATION

_____, having been first duly sworn depose and states as follows:
(Officer or Owner of Company)

_____, having submitted a proposal for:
(Name of Company)

N. Main Street LAPP to the Village of Lombard, hereby certifies that said ENGINEER:

1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
 - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the approve Revenue Act; or
 - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.
3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that

(Name of employee/driver or "all employee drivers")
is/are currently participating in a drug and alcohol testing program pursuant to the
aforementioned rules.

By: _____
Officer or Owner of Company named above

Subscribed and sworn to
before me this ____
day of _____, 2010.

Notary Public