

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : Scott Niehaus, Village Manager
DATE : January 13, 2020 Agenda Date January 23, 2020
TITLE : Waiver of Bids - Contract Extension Catch Basin Cleaning Project PWU-1934
SUBMITTED BY: Brian Jack, Utilities Superintendent

RESULTS:

Date Bids Were Published 1/10/19 Bidding Closed 2/1/19
Total Number of Bids Received 4
Total Number of Bidders Meeting Specifications
Bid Security Required Yes X No
Performance Bond Required Yes X No
Were Any Bids Withdrawn Yes X No
Explanation:
Waiver of Bids Requested? X Yes No
If yes, explain: Contract Extension
Award Recommended to Lowest X Yes No
Responsible Bidder?
If no, explain:

FISCAL IMPACT:

Engineer's estimate/budget estimate \$85,000
Amount of Award \$65,000 (Water/Sewer Capital Reserve Fund RM PROG 12 - 520.790.715.75350)

BACKGROUND/RECOMMENDATION:

Award a contract extension for the Catch Basin Cleaning Project PWU-1934 to United Septic, Inc. of Bristol, IL, in an amount not to exceed \$65,000.00 for FY 2020. Project is funded in the Water & Sewer Operations & Maintenance Fund and Water & Sewer Capital Reserve Fund.

Has Recommended Bidder Worked for Village Previously X Yes No
If yes, was quality of work acceptable X Yes No

REVIEW (as needed):

Village Attorney XX Date
Finance Director XX Date
Village Manager XX Date

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.

## MEMORANDUM



**To:** Scott Niehaus, Village Manager  
**From:** Brian Jack, Utilities Superintendent *BW*  
**Through:** Carl Goldsmith, Director of Public Works *g*  
**Date:** January 13, 2020  
**Subject:** Waiver of Bids - Contract Extension FY 2020  
Catch Basin Cleaning Project PWU-1934

### Background

On February 1, 2019, four bids were received for the Catch Basin Cleaning project. This project is designed to supplement the annual catch basin cleaning program performed by Village crews. The Village has a goal of cleaning one-third of the Village-owned catch basins each year. This program is one component of the Combined Sewer Overflow Operations & Maintenance Plan required by the IEPA Permit for the Lombard Combined Sewerage Treatment Plant to reduce sediment entering the treatment plant during rain storms. Bids were received from the following companies:

| Company   | Proposal Amount |
|---|-----------------|
| Visu-Sewer of Illinois, Bridgeview, IL          | \$124,000       |
| Apollo Trenchless Inc., Lombard, IL             | \$495,000       |
| Sheridan Plumbing & Sewer Inc. Bedford Park, IL | \$87,000        |
| United Septic, Inc., Bristol, IL                | \$65,000        |
| <b>Budget</b>                                   | <b>\$60,000</b> |

A contract was awarded to the lowest responsible bidder United Septic Inc. of Bristol, IL. They have performed satisfactory work for the FY 2019 contract and as well as in previous years for the Catch Basin Cleaning Projects.

United Septic Inc., agreed to provide the same services under the same terms, conditions, and unit costs for one additional year. Funding is provided in the Water/Sewer Capital Reserve Fund RM PROG 12 Catch Basin Cleaning. The budgeted amount for FY 2020 is \$85,000.

### **Recommendations:**

Please request the Board of Trustees to award a contract extension for the Catch Basin Cleaning Project to United Septic Inc., of Bristol, IL in an amount not to exceed \$65,000 for FY 2020 at their January 23, 2020 meeting.

**Catch Basin Cleaning  
PWU-1934  
Bid Tabulation**

1/25/2019  
10:00 AM

| Item               | Quantity             | Unit | Visu-Sewer of Illinois |              | Apollo Trenchless, Inc |              | Sheridan Plumbing & Sewer, Inc |             | United Septic, Inc. |             | Average Unit Prices |              |
|--------------------|----------------------|------|------------------------|--------------|------------------------|--------------|--------------------------------|-------------|---------------------|-------------|---------------------|--------------|
|                    |                      |      | Unit Price             | Total        | Unit Price             | Total        | Unit Price                     | Total       | Unit Price          | Total       | Unit Price          | Total        |
| Clean Catch Basins | 1000                 | EA   | \$124.00               | \$124,000.00 | \$495.00               | \$495,000.00 | \$87.00                        | \$87,000.00 | \$65.00             | \$65,000.00 | \$192.75            | \$192,750.00 |
| <b>Total Bid</b>   | <b>As Read:</b>      |      | \$124.00               | \$124,000.00 | \$495.00               | \$495,000.00 | \$87.00                        | \$87,000.00 | \$65.00             | \$65,000.00 | \$192.75            | \$192,750.00 |
|                    | <b>As Corrected:</b> |      |                        |              |                        |              |                                |             |                     |             |                     |              |

*United Septic, Inc.*

*1327 West Beecher Rd.*

*Bristol, IL 60512*

*Phone 630-553-7807*

*Fax 630-553-3305*

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*Jan 13, 2020*

*Village of Lombard*

*Attn: Brian Jack*

United Septic is agreeable to extend FY 2019 Catch Basin Cleaning Contract for an additional year under the same terms & conditions as stated in the contract bid.

We would be willing to start in March, 2020, weather permitting.

Thanks so much.

Denise Wilcox

# VILLAGE OF LOMBARD

## CONTRACT DOCUMENT NUMBER PWU-1934 FY2020 Contract Extension

This agreement is made this 23<sup>rd</sup> day of January 2020 by and between, and shall be binding upon, the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and ( United Septic, Inc., of Bristol, IL ) hereinafter referred to as (the "Contractor").

Witnesseth That in consideration of the mutual promises of the parties delineated in the Contract Documents, the Contractor agrees to perform the services and the Village agrees to pay for the following services as set forth in the Contract Documents:

Catch Basin Cleaning in an amount not to exceed \$65,000 to clean 1,000 catch basins

1. This Contract shall embrace and include all of the applicable Contract Documents listed below as if attached hereto or repeated herein:
  - a. Specification and Contract Document no.PWU-1934 for Catch Basin Cleaning Project, consisting of the following:
    - i) Cover Sheet
    - ii) Table of Contents
    - iii) Invitation to Bid on Contract Document No. PWU-1934 - Legal Notice
    - iv) General Terms, Conditions and Instructions
    - v) Specific Terms, Conditions and Instructions
    - vi) Bid Proposal Form
    - vii) Plans and Specifications and Specification Deviation Form
  - b. The Contractor's Bid Proposal Dated February 1, 2019
  - c. Required Certificate of Insurance
2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the services which are the subject matter of this Contract the total sum of \$65,000 paid in accordance with the provisions of the Local Government Prompt Payment Act and the provisions of the Contract Documents.
3. Contractor shall not delegate the duties involved in the performance of the services which are the subject matter of this Contract without the written approval of the Village.

4. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.
5. Where the terms of this Contract conflict with the provisions of the Contract Documents, the Contract Documents shall be binding.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by Keith T. Giagnorio, Village President, and the Contractor have hereunto set their hands this 23<sup>rd</sup> day of January, 2020.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this \_\_\_ day of \_\_\_\_\_, 2020.

Individual or Partnership \_\_\_\_\_ Corporation \_\_\_\_\_

\_\_\_\_\_  
By Position/Title

\_\_\_\_\_  
By Position/Title

\_\_\_\_\_  
Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 23<sup>rd</sup> day of January 2020.

\_\_\_\_\_  
Keith T. Giagnorio  
Village President

Attest:

\_\_\_\_\_  
Sharon Kuderna  
Village Clerk

**VILLAGE OF LOMBARD**  
**CONTRACTOR'S CERTIFICATION**

\_\_\_\_\_, having been first duly sworn depose and states as follows:  
(Officer or Owner of Company)

\_\_\_\_\_, having submitted a proposal for:  
(Name of Company)

Catch Basin Cleaning to the Village of Lombard, hereby certifies that said Contractor:

1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
  - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate revenue Act; or
  - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.

3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that \_\_\_\_\_

(Name of employee/driver or "all employee drivers")

is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.

By: \_\_\_\_\_  
Authorized Agent of Contractor

Subscribed and sworn to  
before me this \_\_\_\_\_  
day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Notary Public