

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
For Inclusion on Board Agenda

    X     Resolution or Ordinance (Blue)        X     Waiver of First Requested  
           Recommendations of Boards, Commissions & Committees (Green)  
           Other Business (Pink)

**TO:** PRESIDENT AND BOARD OF TRUSTEES

**FROM:** Scott Niehaus, Village Manager

**DATE:** April 26, 2015 (COW)    (B of T) **Date:** May 7, 2015

**TITLE:** Establishing Two Short-Term Parking Spaces Associated with Cruise Nights

**SUBMITTED BY:** William J. Heniff, AICP Community Development Director 

**BACKGROUND/POLICY IMPLICATIONS:**

As part of the annual review of Cruise Nights activities, a suggestion was made to establish short term parking spaces for business customers that are patronizing downtown business establishments.

The attached ordinance establishes two fifteen (15) parking spaces along West St. Charles Road (generally in front of 20 and 134 West St. Charles Road). This ordinance would functionally preclude Cruise Night vehicles from parking in these spaces and would make the spaces available to customers patronizing downtown businesses for a sort-term period. The regulation would be in effect from June 1 to September 1 annually.

As final plans are being proposed for the 2015 Cruise Nights Season, staff recommends a waiver of first reading of the ordinance. (DISTRICT #1)

**FISCAL IMPACT/FUNDING SOURCE:**

Time and Materials

Review (as necessary):

Village Attorney     X     \_\_\_\_\_ Date \_\_\_\_\_  
Finance Director     X     \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager     X     \_\_\_\_\_ Date \_\_\_\_\_

**NOTE:** All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



## MEMORANDUM

**TO:** Scott Niehaus, Village Manager

**FROM:** William J. Heniff, AICP, Director of Community Development *WH*

**DATE:** May 7, 2015

**SUBJECT:** **Cruise Nights Parking Provisions for the 2015 Season**

After the completion of the 2014 Cruise Nights Season, staff met with Lombard Town Centre and Cruise Night organizers to discuss the successes and areas for improvement that should be explored for the 2015 season. Through this ongoing dialogue, two significant changes are proposed to be implemented for this year. They are:

### **Parking Start Times for Cruise Nights Parking**

Historically, Cruise Nights parking was designated for the 5:00 p.m. to 10:00 p.m. on Saturdays during the summer. Outside of these periods, the designated parking provisions, as signed and set forth by the Village Board in the Traffic Code, apply. For most spaces within the downtown area, customer parking is limited to a two-hour period Monday through Saturday from 8:00 a.m. to 6:00 p.m. A raised concern pertains to the arrival of Cruise Night vintage vehicles and their impact upon existing downtown businesses. With a 5:00 p.m. start, vehicles could arrive as early as 3:01 p.m. and legally park. However, per some businesses, this early arrival can negatively impact their operations.

To address this matter, the Village will adhere to the underlying parking restrictions, which will functionally push back the start of Cruise Nights parking by one-hour. This change does not require a formal Board approval. A full communications plan, currently underway, will be implemented to inform all off this change.

### **Short-Term (15 minute) Parking Spaces**

A second item that was raised pertained to businesses that have customers arriving through the Cruise Nights event seeking to pick up previously placed orders or making very quick store purchases. Through this dialogue, a suggestion was made to formally establish short term parking spaces.

The attached ordinance establishes two fifteen (15) parking spaces along West St. Charles Road, generally in front of 20 and 134 West St. Charles Road (i.e., 20 West Liquors and Brick's, although it can be for any short-term business activities in the downtown). This ordinance would preclude any vehicle from parking in these spaces for longer than 15 minutes and would make those spaces available to customers patronizing any downtown business, from June 1 to September 1. The spaces are located adjacent to fire parking no parking areas, which provides an additional safety level if access was needed by the Fire Department.

With adoption of a formal Ordinance amendment to the traffic code, permanent signs can be created and placed at the designated locations. Violators could be prosecuted by writing tickets, if warranted. However, as with the hours change noted above, the intent is to communicate the short-term parking change to the affected businesses and Cruise Nights attendees.

**ACTION REQUESTED**

Please place this item on the May 7, 2015 Village Board meeting for consideration and approval of an Ordinance amending the Traffic code to provide for short-term parking spaces in downtown Lombard and associated with Cruise nights activities. Staff recommends a waiver of first reading of the ordinance.

**ORDINANCE NO. \_\_\_\_\_**

(Cruse Nights Short-Term Parking)

**WHEREAS**, the President and Board of Trustees of the Village of Lombard have heretofore passed and approved Ordinance 1186, An Ordinance Regulating Traffic in the Village of Lombard (hereinafter the Lombard Traffic Code); and

**WHEREAS**, the President and Board of Trustees of the Village of Lombard find that the Lombard Traffic Code has been amended from time to time; and

**WHEREAS**, the Village Board finds that amending the on-street parking regulations at selected locations during Lombard Cruise Nights activities during the summer months is in the best interest of the downtown.

**NOW, THEREFORE**, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

Section 1: That Schedule X of the Lombard Traffic Code (Ordinance 1186) entitled PARKING TIME LIMITED ON CERTAIN STREETS is amended to establish a new subsection (T) as set forth below:

(T) In accordance with Section 10-13-10, and when signs are erected giving notice thereof, no person shall park a vehicle for a period of time exceeding 15 minutes, from 4:00 p.m. to 10:00 p.m., on Saturdays from June 1 to September 1, at any of the following locations:

Name of Street	From	To
St. Charles Road	11 <sup>th</sup> parking stall east of North Lincoln Avenue	
St. Charles Road	5 <sup>th</sup> parking stall east of North Park Avenue	

Section 2: That this Ordinance shall be in full force and effect from and after its passage, approval, publication in pamphlet form and the posting of appropriate signs as provided by law.

Passed on first read this \_\_\_\_ day of \_\_\_\_\_, 2015.

First reading waived by action of the Board of Trustees this \_\_\_\_ day of \_\_\_\_\_, 2015.

Passed on second read this \_\_\_\_ day of \_\_\_\_\_, 2015.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Approved this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Keith T. Giagnorio  
Village President

Attest:

\_\_\_\_\_  
Sharon Kuderna  
Village Clerk

Published by me in pamphlet form this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Sharon Kuderna, Village Clerk