

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION

For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : David A. Hulseberg, Village Manager
DATE : April 27, 2010 Agenda Date: May 6, 2010
TITLE : Bid Results "Annual HVAC Maintenance Contract"
SUBMITTED BY: Keith J. Surges, Operations Superintendent *KJS*

RESULTS:

Date Bids Were Published 3/31/10 Bidding Closed 4/14/10

Total Number of Bids Received 2

Total Number of Bidders Meeting Specifications 2

Bid Security Required Yes No

Performance Bond Required Yes No

Were Any Bids Withdrawn Yes No

If yes, explain:

Waiver of Bids Requested? Yes No

If yes, explain:

Award Recommended to Lowest Yes No

Responsible Bidder?

If no, explain:

FISCAL IMPACT:

Engineer's Estimate/Budget Estimate 37,900

Amount of Award 78,660 2113.756340 - \$9,000, 2713.756340 - \$5,800, 2313.756340 - \$8,600,
1213.756340 - \$12,000, 7720.756340 - \$2,500

BACKGROUND/RECOMMENDATION:

This was bid as a two (2) year contract. The contract amount totals the full amount of \$78,660 we will be paying \$38,940 out of the FY2011 budget and then pay \$39,720 for FY2012. This contract is a full maintenance contract on all of the Village buildings Village Hall, Public Works, both Fire Stations, Police Station and Water Production buildings.

Has Recommended Bidder Worked for Village Previously Yes No
If yes, was quality of work acceptable Yes No
Was item bid in accordance with Public Act 85-1295? Yes No
Waiver of bids - Public Act 85-1295 does not apply Yes

REVIEW (as needed):

Village Attorney XX _____ Date _____
Finance Director XX _____ Date _____
Village Manager XX _____ Date _____



To: David A. Hulseberg, Village Manager
 Through: Carl Goldsmith, Director of Public Works *CG by DRS*
 From: Keith J. Surges, Operations Superintendent *KJS*
 Date: April 27, 2010
 Subject: Results of the "Annual HVAC Maintenance Contract"

On Monday, April 14, 2010, bids were opened for the Annual HVAC Maintenance Contract. Bid specifications were sent to or picked up by four (4) contractors, resulting in two (2) bidders responding who met Village specifications. The bid results are as follows:

| <u>Supplier</u> | Year #1 Pricing | Year #2 Pricing |
|---|---|---|
| Oak Brook Mechanical 961 S. Rt. 83 Elmhurst, Illinois 60126 | Village Hall \$ 11,530 | Village Hall \$ 11,760 |
| | Police Facility \$ 12,980 | Police Facility \$ 13,240 |
| | Public Works \$ 7,210 | Public Works \$ 7,355 |
| | Water Production \$ 1,445 | Water Production \$ 1,475 |
| | Fire Station #1 \$ 2,525 | Fire Station #1 \$ 2,575 |
| | Fire Station #2 \$ 3,250 | Fire Station #2 \$ 3,315 |
| | <u>Year #1 Contract Cost \$ 38,940</u> | <u>Year #2 Contract Cost \$ 39,720</u> |

Total two (2) Year Contract Cost \$ 78,660

| | | |
|--|---|---|
| KCW Environmental Conditioning, Inc. 849 N. Main Street Glen Ellyn, Illinois 60137 | Village Hall \$ 14,372 | Village Hall \$ 15,072 |
| | Police Facility \$ 5,832 | Police Facility \$ 5,992 |
| | Public Works \$ 9,768 | Public Works \$ 10,296 |
| | Water Production \$ 2,420 | Water Production \$ 2,648 |
| | Fire Station #1 \$ 5,456 | Fire Station #1 \$ 5,716 |
| | Fire Station #2 \$ 4,988 | Fire Station #2 \$ 5,248 |
| | <u>Year #1 Contract Cost \$ 42,836</u> | <u>Year #2 Contract Cost \$ 44,972</u> |

Total two (2) Year Contract Cost \$ 87,808

The bids for Annual HVAC Maintenance came in over the budgeted amount of \$37,900 for FY2011. The Public Works Department is recommending that Oak Brook Mechanical be awarded a contract for the Annual HVAC Maintenance Contract in an amount not to exceed \$78,660 for the two (2) year contract. Although the contract reflects the total amount over a two year period, \$38,940 will be paid from FY 2011 and \$39,720 will be paid from FY 2012.

This project was bid in accordance with the Illinois Public Act #85-1295.

Please place this item on the May 6, 2010, agenda for consideration by the Village Board.