

VILLAGE OF LOMBARD  
REQUEST FOR BOARD OF TRUSTEES ACTION  
For Inclusion on Board Agenda

\_\_\_\_\_ Resolution or Ordinance (Blue) \_\_\_\_\_ *Waiver of First Requested*  
\_\_\_\_\_ Recommendations of Boards, Commissions & Committees (Green)  
 X  Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott R. Niehaus, Village Manager

DATE: August 4, 2016 (B of T) Date: August 18, 2016

TITLE: Adidas Tent Sale at Yorktown Mall Special Event

SUBMITTED BY: Department of Community Development *NS*

BACKGROUND/POLICY IMPLICATIONS:

The Department of Community Development transmits for your consideration a request for a Temporary Special Event Permit for the Adidas Tent Sale to take place at Yorktown Shopping Center from August 24 thru August 28, 2016.

Staff recommends approval of this request.

Fiscal Impact/Funding Source:


Review (as necessary):  
Village Attorney X \_\_\_\_\_ Date \_\_\_\_\_  
Finance Director X \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager X \_\_\_\_\_ Date \_\_\_\_\_

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



## MEMORANDUM

**TO:** Scott R. Niehaus, Village Manager

**FROM:** William J. Heniff, AICP, Director of Community Development 

**DATE:** August 18, 2016

**SUBJECT:** **Adidas Tent Sale at Yorktown Mall Special Event**

Big Top Tents, LLC has submitted an application for a Temporary Special Event Permit for an Adidas Tent Sale to be located at 203 Yorktown Shopping Center in the parking lot along Highland Avenue. The event is proposed for five (5) days from August 24 thru August 28, 2016. According to Section 110.47 (D) of the Lombard Code of Ordinances, Temporary Special Event permits are valid only for three (3) days. An extension is therefore requested from the Village Board for this permit.

A location map is attached.

### **RECOMMENDATION**

Staff recommends that the Village Board grant an extension for the temporary event to run more than three days.

