

@2009

VILLAGE OF LOMBARD  
REQUEST FOR BOARD OF TRUSTEES ACTION  
For Inclusion on Board Agenda  
Bids and Proposals

TO : President and Village Board of Trustees

FROM : William T. Lichter, Village Manager

DATE : November 28, 2007  
Agenda Date: December 6, 2007

TITLE : Bid Opening For: Sidewalk Ice and Snow Removal

SUBMITTED BY: Keith J. Surges, Operations Superintendent *kgj/ae*

RESULTS:

Date Bids Were Published \_\_\_\_\_ Bidding Closed \_\_\_\_\_  
Total Number of Bids Received \_\_\_\_\_  
Total Number of Bidders Meeting Specifications \_\_\_\_\_  
Bid Security Required \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_  
Performance Bond Required \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_  
Were Any Bids Withdrawn \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_  
Explanation:  
Waiver of Bids Requested? \_\_\_\_\_ Yes XX \_\_\_\_\_ No \_\_\_\_\_  
If yes, explain:  
See Attached Memo  
Award Recommended to Lowest \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_  
Responsible Bidder? \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_  
If no, explain:

FISCAL IMPACT:

Engineer's estimate/budget estimate \$35,000  
Amount of Award \$35,000  
2715.756420 1155.756420 Project #5523  
2712.756420 Project #5523 7402.756420 Project #5523  
8110.756420 Project #5523

BACKGROUND/RECOMMENDATION:

See attached memo.

Has Recommended Bidder Worked for Village Previously \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, was quality of work acceptable \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_  
Was item bid in accordance with Public Act 85-1295? \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_  
Waiver of bids - Public Act 85-1295 does not apply \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

REVIEW (as needed):

Village Attorney XX \_\_\_\_\_  
Finance Director XX *James [Signature]*  
Village Manager XX *W.M. [Signature]*  
Date *11/28/07*  
Date *11/28/07*



To: William T. Lichter, Village Manager

Through: Dave Gorman, Acting Director of Public Works *DG*

From: Keith J. Surges, Operations Superintendent *KJS*

Date: November 28, 2007

RE: Waiver of Bids and Award of a Contract for Sidewalk Snow and Ice Removal  
FY2008

We have budgeted \$35,000 for the removal of ice and snow from various sidewalks throughout the Village. Requests for proposal were sent to four contractors who had expressed interest in the sidewalk snow and ice removal contract for FY2008. Two contractors were unable to submit a proposal due to this seasons work load. The results of the two that were submitted are:

Snow & Ice Superior Management Group	\$45.00/manhour using Salt Spreaders, and Shovels.
P.O. Box 2653 Vincentown, NJ 08088-2653	\$55.00/manhour using an Snow Blowers
NSI Landscaping & Snow Removal 150 E. 22 <sup>nd</sup> Street Lombard, Illinois 60148	\$62.50/manhour using Salt Spreaders, Snow Blowers and Shovels.

This price is an hourly rate per person including equipment. Both companies propose using a 6 person crew. The Village will supply all de-icing materials to the contractor. Their responsibility is to remove the snow and ice along with spreading the de-icing materials. I have contacted a few of their clients and received favorable comments on the workmanship of their employees.

I am requesting a waiver of bids and award of a contract to Snow & Ice Superior Management Group for an amount not to exceed \$35,000 for the removal of ice and snow from various sidewalks for the Village for the FY2008 winter season.

Please present this item to the Village Board for consideration at the December 6, 2007 meeting. Should any questions arise, feel free to contact me.



Toll Free 1-866-966-SNOW or 1-866-966-7669  
 Fax 1-866-940-SNOW or 1-866-940-7669

Visit our Web site at [www.supertormanagementgroup.com](http://www.supertormanagementgroup.com)

1/120/2007

Keith Surges  
 Village Of Lombard  
 255 E Wilson Ave  
 Lombard IL 60148-3931  
 Work: (603) 620-5756 Fax: (603) 629-2374 Home: Cell:  
 Email: [SurgesK@villageoflombard.org](mailto:SurgesK@villageoflombard.org)

Fee: Snow and Ice Management Proposal for Property Located at:  
 Village Of Lombard, 255 E Wilson Ave, Lombard, IL 60148-3931

**Snow and Ice Services Agreement Effective Upon Acceptance:**

Favement including parking and traffic areas will be snow plowed at below rates. Snow will not be plowed between using hand laborers with shovels, snow blowers and/or machinery as needed and will be charged at below rates. Pavement including walkways and steps will be snow pushed cars where the plow and truck cannot safely fit. This is to avoid damage to vehicles. If snow occurrence happens to fall during business hours, Superior will revisit the site after business hours and plow all areas as needed that were obstructed. Ice control materials will be applied by discretion of Superior for all surfaces as needed and over areas of packed snow or ice, which are difficult to remove, and/or a safety hazard exists during each storm and within 24 hours after each storm. Only after 24 hours of storm cessation for each occurrence, ice control will be applied on request only from customer. Dump trucks and tractors with bucket loaders can be provided for relocating and stacking snow as requested or needed by above company on a first come first serve basis as detailed below. Travel time to property will be charged at below rates. There will be no charge for travel time away from property. Services can be supplied for each snowfall occurrence and are payable according to the following rates.

**SNOW AND ICE SERVICES**

- Per half hour Laborer
- Per half hour Laborer with push shovel
- Per half hour Laborer with snow blower
- Per 100 lbs. CaCl applied to concrete (100 lb minimal charge)
- \* Snow Relocation and Stacking Services will be done as needed for snowfall accumulation greater than 6 inches.

We look forward to working together with you and continuing a mutually beneficial relationship between our companies. In the meantime, should you need or want any additional assistance please feel free to contact Mike Merkle at 1-866-966-7669 ext 114 or [Mike.Merkle@4simn.com](mailto:Mike.Merkle@4simn.com).

Sincerely,

Jon Tunis  
 COO/CEO  
 Email: [Jon@4simn.com](mailto:Jon@4simn.com)

Mike Merkle  
 Sales Director - U.S. Territory  
 Phone: 1-866-966-7669 ext 114  
 Fax: 1-866-940-7669  
 Email: [Mike.Merkle@4simn.com](mailto:Mike.Merkle@4simn.com)



**PRIORITIZED SIDEWALK SNOW AND ICE REMOVAL LOCATIONS**

**FY2008 Season Mileage: 3.33 Lineal miles (17,540 L.F.)**

29 locations

Under normal circumstances, the Public Works Department, Streets\Electrical\Forestry Supervisor or Operations Superintendent, will be responsible to oversee that all the following sidewalks are cleared off by the contractor:

Locations numbered 1 through 11 need to be cleared of snow and ice before the 5:30AM and 4:00 PM rush hours.

1. Commuter Station (McGuire Dr.) -- McGuire Dr. Commuter Parking Lot on the North Side of the Tracks from Main Street to Elizabeth, Both sides of McGuire Dr. from Main Street to Park Ave. (Brick Pavers) (Not The Platform By The Tracks). New sidewalk running from alley to St. Charles Road in front of 7-11 east of parking lot. Sidewalk from 7-11 north drive to south drive. Which includes Plaza Gazebo and area to the north of 7-11 along brick wall. (2400 LF)
2. Commuter Station (Parksides) -- North Side of Parksides from Elizabeth St. To 200' East of Main Street. (1200 LF)
3. Viaduct -- Main Street Viaduct Both East and West Side of Main Street. (240 LF)
4. DuPage Theater Vacant Lot - Sidewalks on the West and North side of the Property. (600 LF)
5. S/E corner of Parksides and Main Street Commuter Parking Lot (Brick Pavers) - (250 LF)
6. Maple St. Commuter & Library Parking Lot -- Park Avenue from Maple Street to Parksides East Side Only. (Brick Pavers) - (650 LF)
7. Maple St. Commuter Parking Lot - South side of Maple - (100 LF)
8. Historical Museum -- 23 W. Maple. (Brick Pavers). (100 LF)
9. North Park Municipal Parking Lot - Sidewalk on the East Side of Park Avenue. (280 LF)
10. Fire Station #1, Central Pumping Station, Commuter & Shopper Parking Lot -- St. Charles Road from Charlotte west to west end of Parking Lots. (Brick Pavers). (400 LF)
11. South Side of St. Charles Road -- Sidewalk from 90 feet east of Main Street to the Hammerschmidt Parking Lot at Garfield Street-- (Brick Pavers). (900 LF)

Locations numbered 12 through 18 need to be cleared of snow and ice before the 7:00AM and 2:30 PM.

12. Echo Pond School Route -- Main Street and Wilson Avenue around Echo Pond. (760 LF)

13. Glenbard East H.S. School Route -- Main Drive from Central to Pond. (800 LF)

14. Glenbard East H.S. School Route off of Central West of Elizabeth - Sidewalk running from Central Avenue to Glenbard East football field. (150 LF)

15. Preferred School Route to Parkview School -- Sidewalk between Windsor and Elizabeth including the area over the Great Western Trail. (370 LF)

16. Preferred School Route to Parkview School -- St. Charles Road North side from West Road to Glenview. (750 LF)

17. School & Commuter Route -- Both sides of the Illinois Prairie Path at Lincoln crossing. (150 LF)

18. Finley & Pinebrook School Crossing Signal - Both sides of Finley just south of Pinebrook Drive sidewalks to traffic signal crossing. (125 LF)

Locations numbered 19 through 29 need to be cleared of snow and ice at the completion of the Snow Storm.

19. Prairie Path Crossings -- Both sides of street at Main Street, Grace Street and at Westmore/Meyers Including the Paved Areas By Drinking Fountains, Benches, Trash Cans and Planters. (600 LF)

20. Village Hall Complex - East side of Hammerschmidt from Wilson south to Central, South side of Wilson from Hammerschmidt east to Stewart, West side of Stewart from Wilson south to Central and North side of Central from Stewart west to Hammerschmidt. (3050 LF)

21. Historic Peck House -- Grace Street and Parkside (300 LF)

22. Eastgate Shopping Center -- West Side of Westmore Avenue Between Jackson and Lombard Circle. (990 LF)

23. Great Western Trail Crossings -- at Westmore/Meyers, Grace Street and Main Street Including the Paved Areas by Drinking Fountains, Benches, Trash Cans and Planters at Main Street and Westmore/Meyers. (600 LF)

24. Shopping Route -- Sidewalk between Park Road and Main Street (approx. 410 S. Main St.)(150 LF)
25. St. Charles Road (East) -- South side of St. Charles Road from Highland to the Great Western Trail and from Seamless Gutters to Great Western Trail. (300 LF)
26. St. Charles Road (East) -- South side of St. Charles Road from Nofsinger's Auto Repair west to Lombard Hobby Shop. (300 LF)
27. St. Charles Road (East) -- North side of St. Charles Road from Great Western Trail Crossing east to Mathie's Landscaping. (300 LF)
28. G. 2715 St. Charles Road & Grace Street Railroad Crossing -- West side of Grace Street from Parkside to St. Charles Road and East side of Grace Street from North East corner of St. Charles Road to Master Mechanics Building on the north side of the tracks (500 LF)
29. G. 2715 Northwest corner of St. Charles Road & Grace Street -- On Grace Street from St. Charles Road north Approximately 150 feet to the South side of the Illinois Prairie Path Crossing and West on St. Charles Road approximately 75 feet to vacant lot (225 LF)
- It will be the responsibility of the supervisor on call to contact the sidewalk contractor in order to have the sidewalks cleared for morning and evening rush hours 7-days a week during all off hours (nights, week ends and holidays). The Operations Superintendent will contact the contractor during work hours for evening rush hour.