



# Village of Lombard

Village Hall  
255 East Wilson Ave.  
Lombard, IL 60148  
villageoflombard.org

## Minutes

### Lombard Historic Preservation Commission

*Rita Schneider, President*  
*Tom Feters, Eileen Mueller, Brigitte O'Brien,*  
*Lyn Myers, Pat Poskocil, Marcy Novak,*  
*Jennifer Henaghan, Stephanie Zabela,*  
*Bob Wardzala and Lynn O'Donnell*  
*Leslie Sulla Ex-Officio Member - Leslie Sulla*  
*Village Liaison - Sharon Kuderna*  
*Village Liaison - Tami Urish*

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Tuesday, April 17, 2018

7:30 PM

Lombard Village Hall - Community Room

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### Call to Order and Pledge of Allegiance

*Chairperson Schneider called the meeting to order at 7:35 p.m.*

*Chairperson Schneider led the Pledge of Allegiance.*

### Roll Call

**Present** 11 - Rita Schneider, Tom Feters, Eileen Mueller, Brigitte O'Brien, Jennifer Henaghan, Lyn Myers, Patricia Poskocil, Marcy Novak, Stephanie Zabela, Bob Wardzala, and Lynn O'Donnell

*Also Present: Sharon Kuderna, Village Clerk, Village Liaison; Tami Urish, Planner I, Staff Liaison and Thomas Masterson, applicant for 134 W. St Charles Road.*

### Approval of Minutes

On a motion by Commissioner Poskocil, and seconded by Commissioner Mueller, the minutes of the January 9, 2018 were approved with noted corrections. The motion passed by a unanimous vote.

### Public Hearings

*There were no members of the public present.*

### Chairman's Report

*Chairperson Schneider thanked Commissioner Myers for her work on the 2018 NAPC (National Alliance of Preservation Commissions) Preservation Excellence Awards for the Illinois Prairie Path signs. She also thanked Commissioners Zabela, Henaghan and Myers for preparing the CLG grant application for a National Register application of Lilacia Park.*

## Reports

### A. Local Landmarks - Eileen Mueller

[180202](#)

#### **Chicago, Aurora and Elgin Railroad/ Prairie Path**

Discussion relative to Commemorative Signage.

*Commissioner Myers submitted the 2018 NAPC (National Alliance of Preservation Commissions) Preservation Excellence Awards application for the Illinois Prairie Path signs and the results should be announced sometime in May 2018.*

[180193](#)

#### **Local Landmark: 134 W. St. Charles Road**

Request to discuss and provide a preliminary conclusion that the property at 134 W. St. Charles Road meets one or more of the criteria for designation as a Landmark site. (DISTRICT #1)

*Thomas Masterson outlined his request for local landmark designation for 134 W. St. Charles Road by stating that the structure met three of the four criteria for local landmark designation. Commissioner Mueller stated that the Local Landmark Committee recommended approval for a preliminary conclusion that the property located at 134 W. St. Charles Road meets one or more of the criteria for designation as a landmark site.*

**On a motion made by Commissioner Mueller and seconded by Commissioner Feters to find that the structure at 134 W. St. Charles Road complies with one or more of the criteria established for designation as a landmark site and recommends the property for a public hearing. The public hearing date was set for Tuesday, May 8, 2018 at 7:30 p.m. at Village Hall. The finding of fact meeting was set for Tuesday, May 15, 2018 at 7:30 p.m. at Village Hall.**

**The motion carried by the following vote:**

**Aye:** 11 - Rita Schneider, Tom Feters, Eileen Mueller, Brigitte O'Brien, Jennifer Henaghan, Lyn Myers, Patricia Poskocil, Marcy Novak, Stephanie Zabela, Bob Wardzala, and Lynn O'Donnell

[180199](#)

#### **305 Morningside Avenue; Certificate of Appropriateness**

**Request**

Review Certificate of Appropriateness

*The Commissioners discussed the windows replaced at 305 Morningside and determined that the window replacements changed the historic appearance of the structure through the use of inappropriate design, materials, finishes and color. Commissioner Zabela stated that she was in favor of option four in the staff memo outlined as "Recommend denial of the certificate of appropriateness for the windows with owner's option to appeal the denial to the Board of Trustees." This option was discussed as the process per Section 32 of the Village code*

**On a motion made by Commissioner Myers and seconded by Commissioner O'Brien to deny the property owner of 305 Morningside Avenue a certificate of appropriateness for the window replacements as submitted with photographs and permit application with the owner's option to appeal the denial to the Board of Trustees. The Commissioners directed staff to notify the property owner per Village code with a certified letter.**

**The motion carried by the following vote:**

**Aye:** 11 - Rita Schneider, Tom Fetters, Eileen Mueller, Brigitte O'Brien, Jennifer Henaghan, Lyn Myers, Patricia Poskocil, Marcy Novak, Stephanie Zabela, Bob Wardzala, and Lynn O'Donnell

**B. Finance**

*Chairperson Schneider stated that she will attend future budget workshops. Commissioner Poskocil volunteered to accompany Chairperson Schneider to the workshops*

**C. Personnel - Pat Poskocil**

*Executive Director annual review is scheduled for May of 2018*

**D. Ex-Officio Report - Leslie Sulla**

*Lombard Historical Society President, Leslie Sulla, provided copies of the following report as summarized:*

*LHS 2017 Annual Report with income and visitor counts;*

*Sheldon Peck projects including foundation work, walkway, fence and redesign of the rooms;*

*Euchre Society (Euchre games once/month at Carriage House)*

*Kim Goes Wild (staff member Kim White shares nature/animals to kids)*

*Needle Works (staff member Colette supervises - bring your own knitting/crocheting/etc for social time; these will not be lessons)*

*Trainspotting (Carl Shaver talks trains at the Peck twice/month)*

*Spirits Fest will be held the Friday night before the Saturday Ale Fest in June. LHS will receive 1/3 of the ticket proceeds (est \$8-9000). LHS will no longer host the Civil War Encampment. Steadily decreasing visitor numbers and donations along with the large percentage of staff time necessary to plan the event from January to July make the encampment difficult to justify. The Civil War donations should be replaced and exceeded by the Spirits Fest*

#### **E. National Register Work for Sheldon Peck Homestead**

No Report.

#### **F. Heritage Award - Lyn Myers**

No Report.

#### **G. Historical Survey, 2016**

*Chairperson Schneider mentioned that the latest survey was not on the website. Ms. Urish stated that a few of the pages were missing to complete page numbering and then post on the website.*

#### **H. Certified Local Government**

[180198](#)

##### **Preliminary Grant Application**

*Chairperson Schneider summarized the gathering of materials for the preliminary application for the National Register of Lilacia Park in order to verify that the grant request would not be in vain. Andrew Heckenkamp of Preservation Services Department of the Illinois Historic Preservation Agency (IHPA), followed up with requests for more information. This information request included an aerial photo of existing conditions as compared to original plans for the park; photos;*

*plant schedule; listing of all objects, features and structures. There was debate about the path materials and width, Rastus' location and parking for the library during a conference call with Mr. Heckencamp and Amy Hathaway. The result of the assessment was that Lilacia Park should qualify for the National Register.*

*Chairperson Schneider stated that the grant application for 2018 was submitted on March 15, 2018 to IHPA. There was follow up on the application that the IHPA requested that a professional writer be hired for the application for the National Register of Lilacia Park. Adding a professional writer increased the grant amount more than the Commission approved or budgeted. Chairperson Schneider stated that she met with Village staff on April 10, 2018 to discuss the difference. Staff agreed and the Village Manager, Scott Niehaus, sent a letter to IHPA stating that the Village can pay the full amount for the application for the National Register of Lilacia Park to be reimbursed the 80% after the application is complete. The grant allocations should be announced in approximately two weeks.*

## **Planner's Report**

### **1. McKee House Update**

*Ms. Urish referred to the memo sent to the Commissioners that the boundary agreement between Lombard and Glen Ellyn concerning Churchill Woods Forest Preserve and moving it out of Lombard's jurisdiction was recently approved by both Villages. De-annexation and annexation of the property will take place in May and June.*

### **2. Landmark Plaque Update**

*Ms. Urish distributed copies of the text amendment drafted by the Village Attorney as the Commission requested on January 9, 2018.*

**On a motion made by Commissioner Myers and seconded by Commissioner Henaghan to recommend to the Corporate Authorities approval of the text amendment submitted by the Village Attorney to add a sentence to Section 32.079(G) "In the event that the landmark site designation is removed pursuant to subsection (2) above, any landmark site plaque, that was issued to the property owner by the Lombard Historic Preservation Commission, shall be returned to the Lombard Historic Preservation Commission by the property owner."**

**The motion carried by the following vote:**

**Aye:** 11 - Rita Schneider, Tom Fetters, Eileen Mueller, Brigitte O'Brien, Jennifer Henaghan, Lyn Myers, Patricia Poskocil, Marcy Novak, Stephanie Zabela, Bob Wardzala, and Lynn O'Donnell

**Unfinished Business**

None

**New Business**

[180200](#)

**Intergovernmental Agreement Discussion**

*Chairperson Schneider reported that the Intergovernmental Agreement for the Victorian Cottage, 23 W. Maple Street is due to expire in 2023 and the Peck Homestead, 355 E. Parkside is due to expire shortly. Chairperson Schneider stated that she requested some changes of the draft sent to her by Village staff and these changes appear to have been made but will require detailed review.*

**Adjournment**

**On a motion by Commissioner Poskocil and seconded by Commissioner Mueller, and all were in favor, the meeting was adjourned at 8:50 p.m.**