

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

Resolution or Ordinance (Blue) _____ *Waiver of First Requested*
Recommendations of Boards, Commissions & Committees (Green)
X Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: David A. Hulseberg, Village Manager *dah*

DATE: February 24, 2009 (B of T) Date: March 5, 2009

TITLE: State Joint Purchasing Requisition for Rock Salt FY2010

SUBMITTED BY: Keith J. Surges, Operations Superintendent *KJS*

BACKGROUND/POLICY IMPLICATIONS:

A staff request for approval to participate in the State Joint Purchasing Requisition for Rock Salt for Fiscal Year 2010.

FISCAL IMPACT/FUNDING SOURCE

\$300,000 / MFT 7370.733200

Review (as necessary):

Village Attorney X _____ Date _____
Finance Director X *PH Timothy Spector* Date 2/24/09
Village Manager X *David A. Hulseberg* Date 2/24/09

NOTE: Materials must be submitted to / approved by the Village Manager's Office by 12:00 pm, Wednesday, prior to the Agenda Distribution.



To: David A. Hulseberg, Village Manager
Through: Carl Goldsmith, Public Works Director *CG*
From: Keith J. Surges, Operations Superintendent *KJS*
Date: February 24, 2009
Subject: Joint Purchase of Rock Salt

Public Works has been notified that the State of Illinois is again establishing a central contract to purchase rock salt. The Village has historically purchased salt in this manner, and has had a fairly consistent supply and low pricing. The Public Works Department wishes to participate in this program again.

Request Village Board approval to participate in the program. An estimated 4,600 tons of salt will be used to de-ice Village streets in FY 10. Under the terms of the program the Village must purchase 3,680 tons by June 30, 2008 (80% of the requisition). Sixteen years ago, one of the mildest winters on record, the Village used 2,091 tons. This winter so far we have received 3,959 tons of salt. Please note the Village storage capacity under the Coverall Structure is 750 tons. The Village also has the option of purchasing up to 5,520 tons at the same price (120% of the requisition). Depending on weather conditions, this option has been exercised before. As much as possible, this contract provides a low price and sufficient flexibility to prevent shortages or over-buying.

Once approved, the attached requisition will be submitted to the State for inclusion in their bid. Once awarded, Public Works will request Village Board approval to enter into a contract with the lowest responsible bidder at a specified price. At this time, approval to participate is all that is being requested.

Two copies of the requisition are attached. Please have the Village President sign upon Village Board approval. Please have these forms signed and returned to me as soon as possible in order that they may be received in Springfield no later than, March 16, 2009 @ 5:00PM.

Please place this item on the March 5, 2009 agenda for consideration by the Village Board.

Feel free to call me if you have any questions.



ILLINOIS

JOINT PURCHASING REQUISITION

PLEASE RETURN TO:

Illinois Department of
Central Management Services
801 Wm. G. Stratton Building
401 S. Spring Street
Springfield, IL 62706
Fax: (217) 782-5187

Joint Purchasing #: L-3250

Government Unit: Village of Lombard

Mailing Address: 255 E. Wilson Avenue

City / State / Zip: Lombard, Illinois 60148

County: DuPage

Contact Person: Keith J. Surges

Telephone Number: 630-620-5988

Fax Number: 630-873-4603

Contact Email: surgesk@villageoflombard.org

Date: March / 5 / 2009

Delivery Point
282 E. Central Ave Lombard, Illinois
<- Please provide Email Address

ITEM DESCRIPTION	QUANTITY	UNIT MEASURE	AMOUNT BUDGETED
AASHTO M143 Road Salt or Equivalent	(Total Tonnage)	(22 - 25 Ton / Truck)	(Local Governmental Use Only)
Rock Salt, Bulk	4,600	Tons	\$300,000

Please note your Purchase Commitment Percentage for total tonnage quantity stated above (choose one):

- OPTION 1 XX 80% minimum purchase requirement/120% maximum purchase requirement
- OPTION 2 _____ 100% minimum purchase requirement/120% maximum purchase requirement

CMS requests your response to potential Contract Renewal for 2009 - 2010 season with current vendor(s) Please note your Governmental Unit's response. We cannot confirm such action at this time and will communicate relevant details of any such agreement prior to contracting your new requirements.

Interest in Contract Renewal with current season vendor(s)? XX Yes XX No (Not a final commitment)

J.P. Unit's

Comments: _____

I certify that funds are available for the purchase of the items on this Requisition and that such items are for the sole use of this government unit and not for the personal use of any official or individual.

In addition, I agree to abide by the Joint Purchasing Procedure established by the Department of Central Management Services.

SIGNATURE OF AUTHORIZED OFFICIAL OR AGENT

Printed on Recycled Paper

Village President
TITLE