

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

 X Resolution or Ordinance (Blue) _____ *Waiver of First Requested*
_____ Recommendations of Boards, Commissions & Committees (Green)
_____ Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: David A. Hulseberg, Village Manager *dah*

DATE: March 14, 2011 (B of T) Date: March 23, 2011

TITLE: FY2011 Sidewalk Snow and Ice Removal Change Order No. 2

SUBMITTED BY: Keith J. Surges, Operations Superintendent *KJS*

BACKGROUND/POLICY IMPLICATIONS:

Due to the number of snow and ice storms this winter season, the budgeted amount of the original contract with Beverly Snow & Ice, Inc. has been exceeded. Therefore, I am requesting Change Order #2 in the amount of \$3,000 to cover the additional cost incurred for the snow and ice removal of various sidewalks within the Village. Beverly Snow & Ice, Inc. was the low bidder on the original contract awarded on November 18, 2010.

FISCAL IMPACT/FUNDING SOURCE

\$3,000.00

1155.756120 Project #5523 \$237 2715.756420 \$1,601 8110.756420 Project #5523 \$1,162

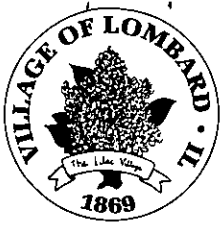
Review (as necessary):

Village Attorney X _____ Date _____

Finance Director X *gc* _____ Date _____

Village Manager X *David A. Hulseberg* _____ Date 3/15/11

NOTE: Materials must be submitted to / approved by the Village Manager's Office by 12:00 pm, Wednesday, prior to the Agenda Distribution.



To: David A. Hulseberg, Village Manager
Through: Carl Goldsmith, Director of Public Works *CG*
From: Keith J. Surges, Operations Superintendent *KJS*
Date: March 14, 2011
RE: Change Order #2 for Sidewalk Snow and Ice Removal FY2011

On November 18, 2010 the Board of Trustees awarded the contract for Sidewalk Snow and Ice Removal to Beverly Snow & Ice, Inc. for an amount of \$30,970. Due to the amount of snow events that we experienced this winter season Public Works requested Change Order #1 in the amount of \$45,000 to cover additional costs. Currently outstanding bills are totaling \$1,790 and we still have the slight possibility of more snow yet this season. Therefore Public Works is requesting Change Order #2 in the amount of \$3,000 to cover current bills and leave a small amount incase we receive more snow this season. The total amount of the contract with Beverly Snow & Ice, Inc. for FY2011 will be \$78,970.

Public Works is requesting approval of Change Order #2 in the amount of \$3,000 to cover the additional costs related to the removal of ice and snow from various sidewalks throughout the Village. Please present this at the Board of Trustees meeting on March 23, 2011 for consideration.

R E S O L U T I O N
R _____ 11

**A RESOLUTION AUTHORIZING A CHANGE ORDER
INVOLVING AN INCREASE IN THE DOLLAR AMOUNT OF
THE CONTRACT OF \$10,000 OR MORE**

WHEREAS, pursuant to Illinois Compiled Statutes, Chapter 720, Section 5/33E-9, units of local government are required to make specific findings prior to authorizing any change order relative to a contract which would increase or decrease the dollar amount of the contract by \$10,000 or more, or would extend or shorten the time in which the contract is to be completed by thirty days or more; and

WHEREAS, staff has presented and recommended the proposed Change Order No. 2 to the contract between the Village of Lombard and Beverly Snow & Ice, Inc. regarding the Sidewalk Snow and Ice Removal Contract FY2011, as attached hereto as Exhibit "A" and made part hereof, to the Corporate Authorities of the Village of Lombard; and

WHEREAS, said change order attached hereto as Exhibit "A" would increase the dollar amount of the contract by \$3,000.00. With this Change Order the total contract will be in the amount of \$78,970.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

SECTION 1: That after reviewing the explanation of staff as to the necessity of and reasons for the change order attached hereto as Exhibit "A", the President and Board of Trustees find as follows:

- A. That the circumstances which necessitated said change order were not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the change order was not within the contemplation of the contract when the contract was signed.
- C. That it is in the best interests of the Village of Lombard to approve the change order in its proposed form.
- D. That to the extent that it may have been necessary to go to bid relative to the work contemplated by said change order, bidding is hereby specifically waived as to the change order work.

SECTION 2: That having made the findings set forth in Section 1 above, the President and Board of Trustees hereby approve the change order attached hereto as Exhibit "A", and direct and authorize the Village President and Village Clerk to execute said change order on behalf of the Village.

Adopted this 23rd day of March, 2011.

Ayes: _____

Nays: _____

Absent: _____

Approved this 23rd day of March, 2011.

William J. Mueller
Village President

ATTEST:

Brigitte O'Brien
Village Clerk

APPROVAL AS TO FORM:

Thomas P. Bayer
Village Attorney

VILLAGE OF LOMBARD CHANGE ORDER

PROJECT NAME: Sidewalk Snow and Ice Removal FY 2011 PROJECT NO.: PWO-1116

LOCATION: _____ CHANGE ORDER: # 2

CONTRACTOR: Beverly Snow & Ice, Inc. DATE: 14-Mar-11

DESCRIPTION OF CHANGE ORDER: Change Order #2 is needed to cover additional charges for Sidewalk Snow and Ice Removal for F. Y. 2011. The original \$30,970 contract with Beverly Snow & Ice, Inc. approved by the Board of Trustees on November 18, 2011. So far additional work is already done.

ORIGINAL CONTRACT AMOUNT:	[1]	<u>\$30,970.00</u>
TOTAL OF PREVIOUS AUTHORIZED CHANGE ORDERS:	[2]	<u>\$45,000.00</u>
CURRENT CONTRACT AMOUNT: ([1]+[2])	[3]	<u>\$75,970.00</u>
PROPOSED CHANGE ORDER: (PENDING APPROVAL)	[4]	<u>\$3,000.00</u>
PROPOSED REVISED CONTRACT AMOUNT: (PENDING APPROVAL) ([3]-[4])	[5]	<u>\$78,970.00</u>

NET OF ALL CHANGE ORDERS: (PENDING APPROVAL) ([2]+) \$48,000.00

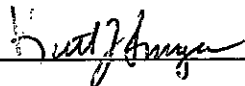
TIME EXTENSION OR REDUCTION: NONE

TOTAL CONTRACT TIME: (PENDING APPROVAL) _____

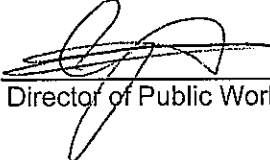
BUDGET ESTIMATE: \$30,970.00

ENGINEER'S ESTIMATE: \$30,970.00

RECOMMENDED FOR ACCEPTANCE :

	<u>3/15/11</u>	Approved By: _____	Date
Operations Superintendent	Date	Director of Finance	Date

N/A	Date	Approved By: _____	Date
Contractor	Date	(<\$10K or 25%) Village Manager	Date

	<u>3/15/11</u>	Approved By: _____	Date
Director of Public Works	Date	(>\$10K or 25%) Village President	Date

_____	Attest: _____	Date
Assistant Finance Director	Village Clerk	Date

Assistant Finance Director _____ Date

It is understood that as part of this change order that the Contractor agrees that all bonds, permits, insurance and guar hereby extended to incorporate this Change Order.