

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

_____ Resolution or Ordinance (Blue) _____ *Waiver of First Requested*
_____ Recommendations of Boards, Commissions & Committees (Green)
 X Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES
FROM: Scott R. Niehaus, Village Manager
DATE: May 9, 2016 (B of T) Date: May 19, 2016
TITLE: Yorktown Temporary Event – Season’s Produce and Specialty Market
SUBMITTED BY: Department of Community Development *W*

BACKGROUND/POLICY IMPLICATIONS:

The Department of Community Development transmits for your consideration a request for a time extension and alternate fee schedule for the Season’s Produce Temporary Event Permit to take place at Yorktown Center from May 26 to October 30, 2016.

Staff recommends approval of this request.

Fiscal Impact/Funding Source:

Review (as necessary):
Village Attorney X _____ Date _____
Finance Director X _____ Date _____
Village Manager X _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



MEMORANDUM

TO: Scott R. Niehaus, Village Manager

FROM: William J. Heniff, AICP, Director of Community Development *WJH*

DATE: May 19, 2016

SUBJECT: **Yorktown Temporary Event – Season’s Produce and Specialty Market**

Season’s Produce and Specialty Market is seeking a Temporary Event Permit for a Farmers Market at Yorktown Center. Season’s received approvals in 2015, and are requesting the same approvals for 2016. The market would take place in a tent near McDonalds along Highland Avenue. The tent will have a banner towards Highland Avenue that says Season’s Produce. A map is attached showing the location.

Season’s staff would arrive around 5:00 a.m. and the market would be open by 10:00 a.m. The market would close at approximately 7 p.m. and Season’s staff would leave by 9 p.m. The market will be open Thursday-Sunday.

ACTIONS REQUESTED

In order for this concept to be favorably considered, two actions will need to occur:

1. Season’s intends to operate from May 26, 2016 to October 30, 2016, which exceeds the three day event limit, per Section 110.47 of the Village Code. The market would be operating approximately one hundred and fifty-eight (158) days.
2. Temporary events are charged a fee of \$50.00 per day, per Section 110.45. At approximately one hundred and fifty-eight (158) days, the fees would be \$7,900.00; which is cost prohibitive for the vendor and would exceed the anticipated costs to the Village in the administration of the inspection and review of the event operations. Staff estimates there would one (1) inspection per week. At twenty-two (22) weeks, and the \$68 minimum fee for commercial inspections, the cost would be \$1,496.00. Staff can support an alternate approach to the fee schedule based upon the unique nature of this request and the service demands that are anticipated as part of the market.

RECOMMENDATION

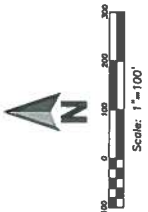
Please place this item on the May 19, 2016 Village Board agenda for consideration. Staff recommends the Village Board grant the time extension for the requested additional days and alternate fee schedule for the Season’s Produce Temporary Event Permit at Yorktown, so the above event may be held as described.



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**YORKTOWN MALL
ENTRY RENOVATION PHASE 2
Lombard, Illinois**

Revised by:	
Drawn by:	
Checked by:	
Approved by:	
Project No.:	
Sheet No.:	
Scale:	
Project Name:	YORKTOWN MALL
Sheet No.:	CX1.1



SURVEY PROVIDED BY:
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PROJECT BENCHMARKS
Benchmarks: 1000 W. WASHINGTON, CHICAGO - 786.77 (6800)

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