

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

Resolution or Ordinance (Blue) _____
Waiver of First Requested
Recommendations of Boards, Commissions & Committees (Green) _____
Other Business (Pink) _____

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: William T. Lichter, Village Manager

DATE: June 29, 2006 (B of T) Date: August 17, 2006

TITLE: Grant Application from the Maple Street Preservation Society for Chapel Improvement

SUBMITTED BY: Community Promotion & Tourism Committee through the Department of Community Development

BACKGROUND/POLICY IMPLICATIONS:

Please find attached a grant recommendation from the Community Promotion & Tourism Committee, submitted by the Maple Street Preservation Society.

The grant is to be used for building a storage closet in the Maple Street Chapel. The Committee recommended approval of a grant in an amount of \$5,000. (DISTRICT 1)

Please place this item on the consent agenda for the August 17, 2006 Board of Trustees meeting.

Fiscal Impact/Funding Source:
Hotel/Motel Tax Fund

Review (as necessary):

Village Attorney X	_____	Date	_____
Finance Director X	_____	Date	_____
Village Manager X	_____	Date	7/17/06

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.

June 27, 2006

TO: William T. Lichter

Village Manager

FROM:

David Hulseberg, AICP

Director of Community Development

RE: Community Promotions & Tourism Committee Grant Recommendation

The following is a recommendation for a grant to be awarded to the Maple Street Preservation Society for costs associated with building a storage closet for the Maple Street Chapel.

Grant Request: \$5,000

The Maple Street Preservation Society requested a grant in the amount of \$5,000 to be used toward costs associated with building a storage closet for the Maple Street Chapel.

The grant request is attached for your review.

RECOMMENDATION:

The Community Promotions & Tourism Committee recommended a grant in the amount of \$5,000 to the Maple Street Preservation Society to be used for costs associated with building a storage closet.

Please place this item on the consent agenda on the August 17, 2006 agenda of the Board of Trustees. If you have any questions, please feel free to contact me. Thank you.

Attachment

DAH/jmk

Application Deadline: _____ Date Submitted: 5/17/06

APPLICATION FOR HOTEL/MOTEL FUNDS

State law requires that Hotel/Motel funds be spent on tourism; more specifically, things and event which will promote overnight stays in Lombard.



Event/Project/Activity: Maple Street Chapel Programs Event Date(s) June-Dec. 2006

Name of Org./Group Sponsoring Event: Maple Street Chapel Preservation Society, Inc.

Organization Address: 220 South Main Street, Lombard, IL 60148

Organization Phone: 630-627-0171

Contact Person: Thomas R. Scott, President

Address: 220 South Main Street, Lombard, IL 60148

Home Phone: 630-858-6708 Business Phone: 630-790-1000, ext. 8336

1. Is this the first year for your event? Yes No
If not, how many years has this event been held? 136 years of Events (since 1870)

2. What is the estimated attendance? 5,000 annually

3. Where will the event be held? Maple Street Chapel

4. What specifically would the Hotel/Motel funding be used for? Building a solely needed storage closet for onsite storage of program materials and historic records. For each single activity, volunteers must carry in music stands, chairs, tables, mikes, programs and coffee pots. Onsite storage will increase usage by reducing setup time for each event.

Total Amount Requested: \$5,000

5. Is this event open to the general public? Yes No

6. Do you intend to apply for a liquor license? Yes No

7. How will this promote tourism/overnight stays in Lombard? Maple Street Chapel draws 5,000 visitors annually for Lilac Week, tours, concerts and community activities. Attendees and performers eat and stay overnight in Lombard and visit other downtown attractions and stores.

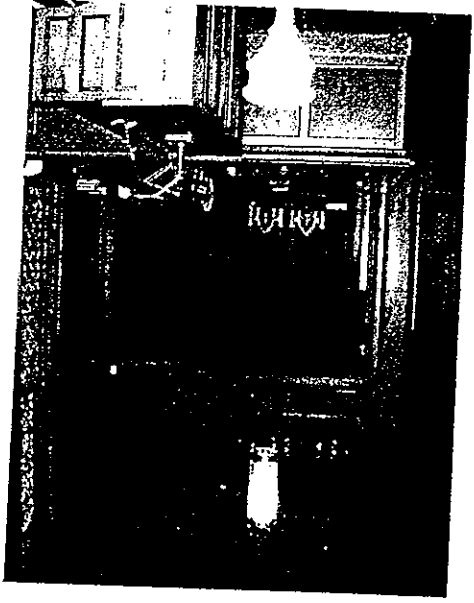
8. Will any profits generated be returned to the community? Yes No
If yes, how will this be spent? Indirectly by increasing the number of events. Simplifying the number of setup hours needed for each event increases both volunteerism and visitation, and insures use of this historic treasure as a venue for expanding concert offerings, community programs, Lilac Week activities, and year-round school and public tours and community use.

Please submit a budget for your event along with this application, explaining what funding sources will be used no later than December 31. (see page 2 attached)

Maple Street Chapel Improvement
 (Southwest corner of Sanctuary back of choir loft, under old pipe organ)

Maple Street Chapel built in 1870 was Lombard's first house of worship, first kindergarten classroom, first public library, site for Village Hall meetings, and its bell summoned the volunteer fire brigade. Today the Chapel annually hosts 18 concerts, Lilac Princess tiara presentation, Bridal Showcase, 25 weddings, memorials, tours, even Village Board meetings. Onsite storage can increase its use even more. The all-volunteer Chapel board is committed not only to preservation but also expansion of this venue as a community activity center, but before we can expand programs, a closet is an obvious need for a fireproof safe for historic records; space for chairs, tables, music stands; and shelving for candelabra, food service containers, performance equipment, period costumes for docent-led tours and more. For \$5,000 a 4' x 10' closet can be custom built of beaded wainscot to match the 136 year old walls above it where the old pipe organ was. We have one bid, but competitive bids are required. Draft budget is below.

Beaded wainscot	\$ 750.00
Door hardware for 2 doors	250.00
Labor and four paneled doors	2,800.00
Cabinetry, shelving, electrical and finishing	980.00
Miscellaneous	220.00
Total	\$5,000.00



The closet would open to the Maple Street Chapel sanctuary to the north and the Reade Room to the south, which now has a handicapped accessible exit which leads directly to the First Church of Lombard's new "multitrium" for washrooms, kitchen, receptions and meeting area. By decreasing setup time, storage increases visitation and usage of this historic town treasure.