



## MEMORANDUM

**TO:** David A. Hulseberg, Village Manager

**FROM:** William Heniff, AICP  
Director of Community Development

**DATE:** May 21, 2009

**SUBJECT:** **2010 Census – Complete Count Committee: Resolution Establishing Committee**

At the May 7, 2009 Village Board meeting, the Board made a proclamation recognizing the 2010 Census Complete Count Committee (CCCC) to support the efforts to help ensure that all residents of the Village are counted as part of the 2010 decennial census. At that meeting the Board also accepted the recommendation from the Community Relations Committee to create an Ad-hoc Committee to facilitate this effort. As the Committee will be subject to the provisions of the Open Meetings Act, the Village Board is required to "formally" establish the Committee by Resolution. In this regard, attached please find the attached resolution establishing and setting forth the provisions of the proposed Committee.

The proposed seven member CCCC would be an Ad-hoc Committee of the Community Relations Committee and is expected to meet quarterly to report its activities and progress set forth within its mission.

### **RECOMMENDATION**

Staff recommends approval of a resolution establishing the 2010 Census Complete Count Committee.

WH/jmk