

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
**For Inclusion on Board Agenda**

Resolution or Ordinance (Blue)     Waiver of First Requested  
 Recommendations of Boards, Commissions & Committees (Green)  
 Other Business (Pink)

**TO :** PRESIDENT AND BOARD OF TRUSTEES

**FROM:** Scott R. Niehaus, Village Manager

**DATE :** December 29, 2020            **(BOT) Date:** January 7, 2021

**SUBJECT:** Approval of Engineering Inspection Consultant Services for 2021-Thomas Engineering Group

**SUBMITTED BY:** William J. Heniff, AICP, Director of Community Development 

**BACKGROUND/POLICY IMPLICATIONS:**

The Community Development Department generally utilizes in-house staff to cover the engineering inspection activities required as part of the construction approval process. In 2020, the Village's Community Development Department hired a new Private Development Engineer (Brian Witkowski, P.E.) to oversee the division activities. However, the Development Services Inspector position has remained vacant since 2018. Thomas Engineering was solicited to provide engineering services to ensure that the Village has adequate field inspection coverage for issued building permits during the 2021 construction season.

Staff recommends that the Village Board of Trustees authorize the signature of the Village Manager on the attached agreement with Thomas Engineering Group to perform engineering inspection activities for the 2021 calendar year.

**Fiscal Impact/Funding Source:**

Review (as necessary):

Finance Director \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager  \_\_\_\_\_ Date 12/28/20

**NOTE:** All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the agenda distribution.