

MEMORANDUM

TO: David A. Hulseberg, Village Manager

FROM: William Heniff, AICP
Director of Community Development

DATE: January 15, 2009

SUBJECT: ZBA 08-16; 350 N. Fairfield Avenue

Please find the following items for Village Board consideration as part of the January 15, 2009 Village Board meeting:

1. Zoning Board of Appeals referral letter;
2. IDRC report for ZBA 08-16; and
3. Plans associated with the petition.

Please contact me if you have any questions regarding the aforementioned materials. The Zoning Board of Appeals was unable to obtain four votes for either approval or denial of the petition. Therefore, this petition is being forwarded to the Village Board with no recommendation.

Please place this petition on the January 15, 2009 Board agenda under items for separate action.