

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : Scott R. Niehaus, Village Manager
DATE : December 6, 2017 Agenda Date January 4, 2018
TITLE : Bid Opening For: Two New Dodge Grand Caravans
SUBMITTED BY: John L. Mannino, Fleet Supervisor *JLM*

RESULTS:

Date Bids Were Published _____
Bidding Closed _____
Total Number of Bids Received _____
Total Number of Bidders Meeting Specifications _____
Bid Security Required _____ Yes X No
Performance Bond Required _____ Yes X No
Were Any Bids Withdrawn _____ Yes X No
Explanation:
Waiver of Bids Requested? _____ X Yes _____ No
If yes, explain: Joint Purchase through Illinois State Contract # 4018309.
Award Recommended to Lowest _____ X Yes _____ No
Responsible Bidder?
If no, explain:

FISCAL IMPACT:

Engineer's estimate/budget estimate \$ 44,000.00
Amount of Award \$ 43,926.00

BACKGROUND/RECOMMENDATION:

Staff seeks Board approval to award a contract to Wright Automotive of Hillsboro (IL) for 2 new Dodge Grand Caravans and to declare 2 vehicles as surplus.

Has Recommended Bidder Worked for Village Previously X Yes _____ No
If yes, was quality of work acceptable X Yes _____ No
Was item bid in accordance with Public Act 85-1295? _____ Yes X No
Waiver of bids - Public Act 85-1295 does not apply X Yes

REVIEW (as needed):

Village Attorney XX _____ Date _____
Finance Director XX _____ Date _____
Village Manager XX _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.



To: Scott R. Niehaus, Village Manager
Through: Carl S. Goldsmith, Director of Public Works *g*
From: John L. Mannino, Fleet Supervisor *JLM*
Date: December 6, 2018
Subject: FY2018 New Vehicle Purchase

Replacements for the below two vehicles is included in the FY2018 budget. The first one is a Fire Department vehicle used for the School Public Education Program. Staff would like to replace this full size van with a Dodge Grand Caravan which would be more useful to the department as well as more fuel efficient. The Caravan can be used as general transportation year-around and has room to haul the Pub Ed equipment when necessary with its Stow and Go seating. The second vehicle below is a Public Works Water Pumping Division service truck. Staff would like to replace this vehicle with a Dodge Grand Caravan also. A Caravan will better suit the division's needs given the current makeup of their fleet and the recent purchase of a new service truck in FY2017.

Unit Number	Vehicle Description	New Vehicle Description	Budgeted Amount	Vehicle Cost
FP492	2008 Ford E-150 Van	Dodge Caravan	\$22,000	\$21,963
WP422	2008 Ford Ranger Utility	Dodge Caravan	<u>\$22,000</u>	<u>\$21,963</u>
		Total	\$44,000	\$43,926

The Dodge Grand Caravan is available for joint purchase through the Illinois State Contract # 4018309. The current contract winner for this vehicle is Wright Automotive of Hillsboro (IL). The total cost for both vehicles is \$43,926. The budgeted amount for these vehicles is \$44,000.

I recommend the Board of Trustees waive bid and award a contract to Wright Automotive of Hillsboro (IL) in the amount of \$43,926 for 2 new Dodge Grand Caravans. I also recommend declaring Village unit numbers FP492 and WP422 as surplus per the attached ordinance and authorize their sale at public auction. Waiver of first reading is requested on this ordinance. Please submit this item to the Village Board for their consideration at the January 4, 2018 meeting.

ORDINANCE _____

**AN ORDINANCE AUTHORIZING THE SALE BY PUBLIC AUCTION OF PERSONAL
PROPERTY OWNED BY THE VILLAGE OF LOMBARD**

WHEREAS, in the opinion of the Corporate Authorities of the Village of Lombard, it is no longer necessary or useful to or in the best interest for the Village of Lombard to retain ownership of the personal property hereinafter described; and

WHEREAS, it has been determined by the President and Board of Trustees of the Village of Lombard to sell said personal property at public auction to be held by Obenauf Auction Service. Vehicles valued less than the cost of auction fees and would not result in a net profit for the Village shall be sold directly to a salvage yard.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

Section 1: Pursuant to 65 ILCS 5/11-76-4, the President and Board of Trustees find the following described property:

Unit #FP492 2008 Ford E-150 Van VIN # 1FTNE14W88DB53659
Unit #WP422 2008 Ford Ranger Utility VIN # 1FTYR14U78PA96305

now owned by the Village of Lombard is no longer necessary or useful to the Village of Lombard and the best interests of the Village of Lombard will be served by its sale.

Section 2: Pursuant to said 65 ILCS 5/11-76-4, the Village President and Clerk are hereby authorized and directed to sell the aforementioned personal property now owned by the Village of Lombard, at public auction, by Obenauf Auction Service to the highest bidder on said property. Vehicles valued less than the cost of auction fees and would not result in a net profit for the Village shall be sold directly to a salvage yard.

Section 3: The Village Manager is hereby authorized and may direct Obenauf Auction Service to advertise the sale of the aforementioned personal property in a newspaper published within the community before the date of said public auction.

Section 4: No bid which is less than the minimum price set forth in the list of property to be sold shall be accepted.

Section 5: The Village Manager or his designee shall cause to be transferred any titles or other legal documents pursuant to the sale.

Section 6: This ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

Passed on first reading this _____ day of _____, 2018

First reading waived by action of the Board of Trustees this _____ day of _____, 2018

Ordinance No. _____

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Passed on second reading this ____ day of _____, 2018

Ayes: _____

Nays: _____

Absent: _____

Approved this ____ day of _____, 2018

Keith Giagnorio
Village President

ATTEST:

Sharon Kuderna
Village Clerk