

LEGISTAR: 200223
DISTRICT: ALL

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda


_____	Resolution or Ordinance (Blue)	_____	Waiver of First Requested
<u> X </u>	Recommendations of Boards, Commissions & Committees (Green)		
_____	Other Business (Pink)		

TO: VILLAGE PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: July 20, 2020 (B of T) **Date:** August 20, 2020

TITLE: Amendment to Village Board Policy 7.C. – Debris Management Policy

SUBMITTED BY: Carl S. Goldsmith, Director of Public Works 

BACKGROUND/POLICY IMPLICATIONS:

The Public Works Committee has reviewed and is recommending that the Village Board Policy regarding Storm Debris Management be amended. The amended policy revises the threshold for the Village enacting the policy related to the collection of storm debris for wind and rain events

FISCAL IMPACT/FUNDING SOURCE:

Review (as necessary):

Village Attorney X _____	Date _____
Finance Director X _____	Date _____
Village Manager X _____	Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



July 20, 2020

TO: Village President and Board of Trustees

THROUGH: Scott Niehaus, Village Manager

FROM: Carl S. Goldsmith, Director of Public Works *cy*

SUBJECT: Village Board Policy Memorandum – Storm Debris Management

Background

In response to storm events in 2010, the Village Board of Trustees undertook an effort to codify the manner that the Village provided services to assist private property owners with storm debris. The Public Works Committee reviewed and concurred with a staff recommendation that defined the levels of service that the Village would provide following a storm event. In December 2010, the Village Board of Trustees adopted **Village Board Policy 7.C. - Storm Debris Management Policy**.

The policy classifies events in two (2) ways; based upon the severity of the event and estimated number of impacted properties. The first classification is “LOCALIZED RESPONSE” which impacts more than 50 properties, but less than 200 properties. The response to these events is to provide ten (10) Storm Cleanup stickers to impacted property owners/tenants. The material must be disposed of through the Village’s regular refuse service provider. The second classification is the “VILLAGE RESPONSE”, whereby a minimum of 200 properties are impacted by the storm. Under this classification, the Village mobilizes crews to collect tree limbs and landscape material, as well as places dumpsters at central locations where damage is reported. The specifics for each type of occurrence can be found below:

Localized Response

- When a storm occurs wherein damage to trees and bushes is realized by more than 50, but less than 200 homes, the property owners must dispose of material in accordance with the Village of Lombard Refuse Contract. *The Contract provides that bundled brush must not exceed six (6) feet in length and fifty (50) pounds in weight. Each branch shall not exceed six (6) inches in diameter, with the total diameter of the bundle not to exceed 18 inches.*
- When wind speed at ground level exceeds 50 miles per hour as measured at Glenbard East High School and more than 50, but less than 200 homes have debris consisting of broken tree limbs, downed trees or bushes, the property owners must dispose of material in accordance with the Village of Lombard Refuse Contract.
- When rainfall in excess of a 50-year storm (6.46” over 24 hours, 5.95” over 18 hours, 5.62” over 12 hours) is received in Lombard, as measured on the Public Works Department rain gauge **and** more than 50, but less than 200 homes have debris consisting

of building material, personal property, and landscape debris, the debris management policy will be initiated for residents.

When any of the above scenarios exist, residents will have two weeks from the date of the event in which to contact the Public Works Department to provide name and address and a brief summary of the debris they desire to place at the curb line for pick up. The Village will provide ten (10) **STORM CLEANUP** stickers to each affected property. Additional stickers may be requested through the Director of Public Works. If residents have so notified Public Works Department, one additional week, or a total of three weeks time, will be allowed for residents to bring debris to the roadside for pick. The Village of Lombard may provide expanded hours office hours to accommodate the distribution of **STORM CLEANUP** stickers, based upon a determination by the Village Manager.

If the Public Works Department has not been notified within said two-week time period, residents must then dispose of debris themselves in accordance with the terms or collection through Waste Management.

Public Works Department staff will not enter upon private property to remove the debris.

Village Response

The Village shall expand the assistance offered to residents/property owners if the following conditions exist.

- When a storm occurs wherein damage to trees and bushes is realized by more than 200 homes, the pick-up policy will be initiated for residents.
- When wind speed at ground level exceeds 50 miles per hour as measured at Glenbard East High School and more than 200 homes have debris consisting of broken tree limbs, downed trees or bushes, pick up policy will be initiated for residents.
- When rainfall in excess of a 50-year storm (6.46” over 24 hours, 5.95” over 18 hours, 5.62” over 12 hours) is received in Lombard, as measured on the Public Works Department rain gauge **and** more than 200 homes have debris consisting of building material, personal property, and landscape debris, the pick-up policy will be initiated for residents.

The Village Pick-Up Policy shall consist of the following:

- Tree limbs and downed bushes may be placed onto the parkway by residents. Material will be collected and disposed of by Village of Lombard crews, or by contractors hired by the Village.
- Material collection will begin within 72 hours from the end of the storm event. Material placed out after 72 hours must be disposed of in accordance with the Village of Lombard Refuse Contract. *The Contract provides that bundled brush must not exceed six (6) feet in length and fifty (50) pounds in weight. Each branch shall not exceed six (6) inches in diameter, with the total diameter of the bundle not to exceed 18 inches.*
- The Village will provide dumpsters in each affected Trustee District based upon need. The decision as to the number of dumpsters shall be at the discretion of the Director of Public Works. Collection sites will be on public property when feasible to facilitate the

implementation of the mission and mitigate against any potential liability requirements. Activation of sites will be under the control of the Director of Public Works.

- The dumpsters shall be placed in centrally located areas in the district. Property owners shall be responsible for placing material into the dumpsters.
- Individuals in need of assistance in placing material in the dumpsters may contact the Director of Public Works.
- Dumpsters shall remain in place for no more than two weeks following the storm event, unless extended by the Director of Public Works.
- Public Works Department staff will not enter upon private property to remove the debris.

Based upon the rain events that impacted Lombard on May 14, 2020 through May 18, 2020, no individual rain event rose to the level that met the standard for the Localized Response or Village Response. As a result, the Village did not provide any accommodation for material damaged as a result of the storm events. The Village received a number of complaints/comments relative to the lack of services provided to assist residents. The Village committed to review the policy and bring the matter before the Public Works and Environmental Concerns Committee for discussion.

The staff surveyed other communities to determine what policies and/or procedures other communities had in regard to storm debris. The communities included in the survey were as follows: Addison, Bensenville, Carol Stream, Downers Grove, Elmhurst, Glen Ellyn, Lisle, Oak Brook, Villa Park and Wheaton. The results of the survey can be found on the next page of this report.

The only community besides Lombard that has a formal policy for storm debris is Downers Grove. A copy of the policy has been attached for the Committee's review and consideration. The Downers Grove policy addresses only tree damage as a result of windstorms. The policy breaks the community into seven sectors based upon geography. In the event that 15% of parkway trees with trunk diameters greater than three (3) inches in at least two (2) sectors are damaged, the Village Manager may authorize a Village-wide collection of damage trees. This collection may be performed either by contractors or Village personnel. The policy does not address debris from rain events that result in flooding.

As the only community that has a formalized plan to address debris from storm events, we take great pride in the level of service consistently offered to the residents. At question is whether the thresholds for the Localized Response and Village Response are appropriate. Staff has reviewed and discussed the policy to determine what if any changes should be made at this time. While staff believes that in the context of the services provided by our neighboring communities, the Village of Lombard policy offers a higher level of service with greater consistency; however, there are improvements that can be made.

The current policy requires that the recorded wind speed or rain total **AND** a certain number of impacted homes is required to implement the collection process. Staff is recommending amending the policy to change the need to meet the weather-related threshold (wind/rain) and the impacted number of homes to an **OR** statement. In the last storm events, the Village received a total of 203 service requests. Of the 203 requests, 131 were related to property damage with the

remaining request being related to street flooding or non-property issues. As such, if the policy were to be amended to make the threshold a 50 year rain event **OR** up to damage sustained by 200 homes, the Village's would have provided impacted properties with up to ten (10) stickers. The current cost per refuse sticker is currently \$1.50. Assuming each of the 131 property owners was provided 10 stickers, the total cost to the Village would have been \$1,965.

It is more difficult to quantify the cost for the Village Response as the volume of material placed in the dumpster would dictate the total costs. The current cost for a 20-yard roll-off through the Waste Management contract is \$505.00. The cost includes disposal fees for up to 5 tons. There are additional fees for any tonnage over 5 tons per container. Beyond the fiscal consideration, there is a greater concern regarding fly dumping and the disposal of hazardous waste material and electronics.

Considering recent storm events impacting Lombard, staff is recommending a modification to the policy that would differentiate between debris from wind storms and rain events. The draft policy (attached) provides for a Local Response and Village Response for tree and brush debris, but only a Village Response for flooding events. Under the proposed policy any rain event of fifty (50) year magnitude **OR** impacts over 100 homes would trigger the Village providing up to 10 storm debris stickers per property. The proposed policy would provide that the when recorded wind speeds meet the policy guidelines but fewer than 200 homes are impacted, the material would need to be disposed of through the refuse hauler with no stickers provided by the Village. When wind speed thresholds are met and over 200 homes are impacted, the Village would conduct a pick-up at the Village's expense.

The Public Works and Environmental Concerns Committee reviewed this policy at their July 14, 2020 meeting. The Committee discussed the revised policy and recommended that the threshold for the Village Response for the rain events be amended to be triggered when a 50-year storm event or 100 homes are impacted. The staff recommendation was to use a measure of a 50-year storm event or 150 homes. The policy recommendation has been amended to include the Committee's recommendation.

Recommendation

The Public Works and Environmental Concerns Committee and the Department of Public Works respectfully requests that the Village Board of Trustees adopt the amended Debris Management Policy.

**Village of Lombard
Storm Debris Policy Survey
June 2022**

Community	Formal Policy	Free Pick-up	Dumpsters	Refuse Stickers	Comments
Addison	No	Yes	No	No	Refuse - Residents can put anything out at anytime anyhow, so no different during storm response. Tree Debris - PW & contractor do regular pick-ups at no cost regularly (fee included in , so just extra pick-up after event if necessary.
Bensenville	No	Yes	No	No	The Village of Bensenville does NOT have a formal policy in place for storm events. We have internal Departmental procedures all dependant on the intensity of the storm. : In case of an intense storm, Public Works Department will engage its Forestry & Street Crews for a supplemental pick up of storm debris and advertise it on social media in case residents want to set out additional debris collected off their properties after the storm. This would be considered a special pick up in lieu of our free brush and branch pick up program.
Carol Stream	No	No	Yes	No	In very rare cases, where damage to private property trees from severe/sustained wind is widespread and severe, the Mayor has directed Public Works to implement a program to pick up branches from private property tree damage at no direct cost to residents. A recommendation to the Mayor is made by the Village Manager, in consultation with the Director of Public Works. There is no formal policy and it has only occurred twice in the past ten years. In cases of very substantial flooding our waste contractor has made dumpsters available to residents to assist in the removal of debris. This has not happened in many years. Typically our residents can dispose of items at a cost through the usual refuse hauling services or hire a private company to remove special debris.
Downers Grove	Yes	Yes	No	No	From a practical standpoint when we have had major wind storms or floods, the Village has implemented additional levels of service to the residents to try and aid the recovery process. This has included special garbage pickup by our refuse hauler at no added cost to the resident. We usually schedule a specific date for residents to have all storm-related debris at the curb. Anything that comes afterward is then handled by the resident as part of their regular garbage pickup.
Elmhurst	No	Yes - based upon number of complaints	No	No	Respond based upon volume of complaints. Coordinate response through waste hauler (Republic) based upon tonnage weight and hours. May 2020 events totalled \$6,000.00 in fee (30 hours and 24 tons)
Glen Ellyn	No	Yes	No	No	Branch/Brush contract has emergency provision that is based upon "windshield" assessment; give residents a finite timeframe for collection; No provision for flood damaged material
Lisle	No	No	No	No	Annual Amnesty Day 1x per year; branch pick up 2x/year; "windshield survey"; if enough damage, they do an in-house collection of tree limbs; CASE BY CASE
Lombard	Yes	Yes - based upon policy	Yes - based upon policy guidelines	Yes - based upon policy	Policy requires specific thresholds for wind speeds, rain fall totals (per event) and impacted properties be met prior to implementation of policy.
Oak Brook	No	No	Yes	No	Only 2 events in past 40 years that Village contracted for waste The first time was a large scale event, at that time residents would bring the debris out to the street and village staff would load it into the dumpsters. The second time more of a localized flooding, the dumpsters were placed and the residents filled the dumpsters.
Villa Park	Yes	No	Yes	No	Public Works will pick up parkway limbs from Village trees at no cost anytime. During a major storm event if the winds exceed 55 mph the Village will assist residents and pick up private debris if they can get it to the parkway. We do encourage residents to bundle tree debris/yard waste for free pickup with the garbage contractor as stated in the garbage contract. Last storm event the Village's garbage contractor brought 3 dumpsters for flood damage items for residents to drop off only due to Covid. The Village does not pick flood damage at all curbside.
Wheaton	No	No	Yes - if reimbursement is expected	No	Only when State declaration; roll off dumpsters brought in through refuse contractor; Village only provides services only if reimbursement through FEMA/State is expected;



VILLAGE OF LOMBARD

VILLAGE BOARD POLICY MEMORANDUM

Subject: Storm Debris Management

Section: 7.C.

Dept.: PW

Date: November 4, 2010

Updated: December 2, 2010

I. Purpose

To facilitate and coordinate the removal, collection, and disposal of debris following a disaster, to mitigate against any potential threat to the health, safety, and welfare of the impacted citizens, and expedite recovery efforts in the impacted area, and address any threat of significant damage to improved public or private property.

II. Procedures/Guidelines

The Village of Lombard Department of Public Works is responsible for the debris removal function. All aspects of the Debris Management Policy shall be under the direction and guidance of the Director of Public Works who shall make determinations of response based upon an assessment of damages received in Lombard. The Department of Public Works (DPW) will work in conjunction with designated support agencies, utility companies, waste management firms, and trucking companies, to facilitate the debris clearance, collection, reduction, and disposal needs following a disaster. DPW will be responsible for removing debris from the public right-of-way. DPW will further stage equipment in strategic locations locally as well as regionally, if necessary, to protect the equipment from damage, preserve flexibility in the decision-making process and allow for the clearing crews to begin work immediately after the disaster.

The quantity and type of debris generated from any particular disaster is a function of the location and type of event experienced, as well as its magnitude, duration and intensity. The quantity and type of debris generated, its location and the size of the area over which it is dispersed directly impacts the type of collection and disposal methods used to address the debris problem, associated costs incurred and the speed with which the problem can be addressed.

The Village of Lombard Board of Trustees desires the Public Works Department, when major storm events occur and cause wide spread damage throughout the community, to collect and dispose of debris. In order to better to define wide spread damage and establish such parameters to initiate collection for such an event, the Village has developed two levels of response. The first level is classified as **Localized Response**. The second level is classified as **Village Response**. The procedure(s) for the policy are provided below:

Localized Response

- ~~When a storm occurs wherein damage to trees and bushes is realized by more than 50, but less than 200 homes, the property owners must dispose of material in accordance with the Village of Lombard Refuse Contract. The Contract provides that bundled brush must not exceed six (6) feet in length and fifty (50) pounds in weight. Each branch shall not exceed six (6) inches in diameter, with the total diameter of the bundle not to exceed 18 inches.~~
- When wind speed at ground level exceeds 50 miles per hour as measured at Glenbard East High School and more than 50, but less than 200 homes have debris consisting of broken tree limbs, downed trees or bushes, the property owners must dispose of material in accordance with the Village of Lombard Refuse Contract. The Contract provides that bundled brush must not exceed six (6) feet in length and fifty (50) pounds in weight. Each branch shall not exceed six (6) inches in diameter, with the total diameter of the bundle not to exceed 18 inches.
- ~~When rainfall in excess of a 50-year storm (6.46" over 24 hours, 5.95" over 18 hours, 5.62" over 12 hours) is received in Lombard, as measured on the Public Works Department rain gauge and more than 50, but less than 200 homes have debris consisting of building material, personal property, and landscape debris, the debris management policy will be initiated for residents.~~

~~When any of the above scenarios exist, residents will have two weeks from the date of the event in which to contact the Public Works Department to provide name and address and a brief summary of the debris they desire to place at the curb line for pick up. The Village will provide ten (10) **STORM CLEANUP** stickers to each affected property. Additional stickers may be requested through the Director of Public Works. If residents have so notified Public Works Department, one additional week, or a total of three weeks' time, will be allowed for residents to bring debris to the roadside for pick. The Village of Lombard may provide expanded hours office hours to accommodate the distribution of **STORM CLEANUP** stickers, based upon a determination by the Village Manager.~~

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Public Works Department staff will not enter upon private property to remove the debris.

Village Response

The Village shall expand the assistance offered to residents/property owners if the following conditions exist.

- When a storm occurs wherein damage to trees and bushes is realized by more than 200 homes, the pickup policy will be initiated for residents.
- When wind speed at ground level exceeds 50 miles per hour as measured at Glenbard East High School and more than 200 homes have debris consisting of broken tree limbs, downed trees or bushes, pickup policy will be initiated for residents.

- When rainfall in excess of a 50-year storm (6.46" over 24 hours, 5.95" over 18 hours, 5.62" over 12 hours) is received in Lombard, as measured on the Public Works Department rain gauge **and-or** more than **200-100** homes have debris consisting of building material, personal property, and landscape debris, the pickup policy will be initiated for residents.

The Village Pick-Up Policy shall consist of the following:

- Tree limbs and downed bushes may be placed onto the parkway by residents. Material will be collected and disposed of by Village of Lombard crews, or by contractors hired by the Village.
- Material collection will begin within 72 hours from the end of the storm event. Material placed out after 72 hours must be disposed of in accordance with the Village of Lombard Refuse Contract.
- When any rain events met the threshold stated above, residents of the above scenarios exist, residents will have two weeks from the date of the event in which to contact the Public Works Department to provide name and address and a brief summary description of the debris they desire to place at the curb line for pick up. The Village will provide ten (10) **STORM CLEANUP** stickers to each affected impacted property. Additional stickers may be requested through the Director of Public Works. If residents have so notified Public Works Department, one additional week, or a total of three weeks' time, will be allowed for residents to bring debris to the roadside for pick. The Village of Lombard may provide expanded hours office hours to accommodate the distribution of **STORM CLEANUP** stickers, based upon a determination by the Village Manager.
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 - The dumpsters shall be placed in centrally located areas in the district. Property owners shall be responsible for placing material into the dumpsters.
 - Individuals in need of assistance in placing material in the dumpsters may contact the Director of Public Works.
 - Dumpsters shall remain in place for no more than two weeks following the storm event, unless extended by the Director of Public Works.
- At the discretion of the Director of Public Works, stickers may be provided to residents in areas where damage was not widespread, but the Village is operating under the Village Response plan.

Public Works Department staff will not enter upon private property to remove the debris.

The debris removal process must be initiated promptly and conducted in an orderly, effective manner in order to protect public health and safety following a major or catastrophic event. To achieve this objective, the first priority will be to clear debris from key roads in order to provide access for emergency vehicles and resources into the impacted area. Priority roadways in Village of Lombard are identified as follows:

NORTH OF ROOSEVELT ROAD

- Main - Roosevelt to North Ave.
- St Charles - West of Route 53 to Addison
- Westmore - Roosevelt to Division (North of St. Charles)
- Park - Maple to Parkside, St. Charles to Greenfield
- Madison - Finley to Addison
- Finley - Roosevelt to Crescent
- Wilson - Finley to Westmore
- Maple - Finley to Addison
- Grace - Central to Sidney (North of North Ave.)
- Parkside - Elizabeth to Grace
- Crescent - St Charles to Forest Preserve
- Sunset - West Road to Westwood
- Washington - Main to Addison

SOUTH OF ROOSEVELT ROAD

- Highland - North of Roosevelt to Butterfield Rd
- Main - Roosevelt to Janata
- Finley - Roosevelt to Village Limits (South of Eisenhower Lane)
- 22nd Street - Finley to Meyers
- Eisenhower - Finley Loop Back to Finley
- Grace - South of 22nd (Entrance to Yorktown)
- Janata - Main to Highland
- Technology Drive
- Butterfield Frontage

The Village of Lombard has established Mutual Aid Agreements with the following entities to provide assistance with debris removal in the event of a disaster resulting in copious amounts of debris:

1. DuPage County Public Works Mutual Aid
2. Illinois Public Works Mutual Aid Network (IPWMAN)
3. Illinois Water/Wastewater Agency Response Network (ILWARN)

These agreements include utilization of personnel, equipment, temporary land sites, emergency services, and law enforcement.

III. Legislation/Documentation

- A. Minutes of Public Works Committee September 14, 2010
- B. Minutes of Public Works Committee October 12, 2010

C. Village Board of Trustees November 4, 2010



VILLAGE OF LOMBARD

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- Sunset - West Road to Westwood
- Washington - Main to Addison

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