

## **MEMORANDUM**

**TO:** William T. Lichter, Village Manager

**FROM:** David A. Hulseberg, AICP  
Assistant Village Manager/ Director of Community Development

**DATE:** February 15, 2007

**SUBJECT: ZBA 07-01: 501 N. Garfield Street**

Please find the following items for Village Board consideration as part of the February 15, 2007 Village Board meeting:

1. Zoning Board of Appeals referral letter;
2. IDRC report for ZBA 07-01;
3. Plat of Survey; and
4. Plans associated with the petition.

Please contact me if you have any questions regarding the aforementioned materials.